



ANNUAL GENERAL MEETING

MINUTES OF THE ANNUAL GENERAL MEETING OF THE ROYAL NAVY FOOTBALL ASSOCIATION HELD IN THE CONFERENCE ROOM HMS TEMERAIRE AND VIRTUALLY VIA TEAMS VIDEO CONFERENCING ON WEDNESDAY 25th JANUARY 2023, COMMENCING AT 3 PM

CHAIR: CAPTAIN JOHN LAVERY MVO RN

Name	Representing
Captain John Lavery MVO	Trustee and appointed Chair
Mrs Elizabeth Smith	Trustee
Lieutenant Commander Steve Vasey RN	Trustee
Mr David McGarel	Trustee
Mr Gavin Howe	Trustee
Mr Steve Johnson	CEO/Company Secretary
Commander Andrew Plenty	Executive Committee - Vice Chair
Lieutenant Commander Fraser Quirke	Executive Committee – Head Representative Football

Virtual Attendees

Lieutenant Commander Heather O'Connell	Trustee
Lieutenant Nathan Milner	FAA - Representative

Proxy Return

Captain Phil Milburn OBE RN	Executive Committee - Head of Business
Captain Tim Davey RN	Executive Committee - Head of Sponsorship
CPO Gemma Stollery	Executive Committee – Safeguarding Board Champion
CPOPT Thorpe	Eastern Region – Regional CPO
LPT McDonald	Western Region – Regional Rep

Minutes and Independent Scrutineer

Mrs Hannah Okell	Honorary Trustee Secretariat
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Apologies

Captain John Gordon RN	Executive Committee – Chair
Miss Kim Stenning	Football Development Manager

Opening Remarks

The Chair welcomed everyone to the Royal Navy Football Association's (RNFA) 2023 Annual General Meeting (AGM). During a summary of the previous year's activities, he recognised and praised the efforts of all connected with Representative Football, noting their excellent contribution throughout the season. He also acknowledged and recognised the challenges they encountered when trying to release service personnel due to increased demands on operational commitments. He then thanked the RNFA Staff for their hard work in getting football activities back after Covid, and exceeding participation KPI targets set by the Football Association. He then congratulated CEO Steve Johnson for his contribution as the association's FA Council representative and remarked how his work has significantly raised the profile of the RNFA with the governing body.

Prior to the formal proceedings and to form part of wider consultation Steve Johnson CEO, delivered a presentation on proposed Governance Structure changes that if implemented would modernise the existing model. Attendees were invited to share their thoughts and ask questions. For the record all attendees were supportive of the proposal and in favour of implementing the new proposed model.

The Notice convening the meeting dated 12th January 2023 was taken as read. A register of attendees and those who had voted by proxy is set out above.



1. **APPROVAL OF THE RESOLUTIONS AS OUTLINED IN THE AGM NOTICE DATED 12th JANUARY 2022**

The company secretary informed the meeting that the following resolutions required a simple majority of those present for those eligible to vote or by Proxy.

1) **Resolution 1: Approval of the minutes of the RNFA AGM 27th January 2022**

The meeting considered and on a show of hands, **APPROVED** as a true record the minutes of the 27th January 2022 AGM, held virtually via zoom video conferencing.

2) **Resolution 3: To approve the Trustees Report and financial accounts for the year ended 30th June 2022**

Mrs Elizabeth Smith highlighted two grammatical entries within the report. The Company secretary confirmed that these would be corrected and that they did not affect any final figures presented within the report.

The meeting considered and on a show of hands, **APPROVED** the annual Trustees report and financial accounts for the year ended 30th June 2022 subject to the corrections above being made.

PMN – Errors checked and amended as required.

3) **Resolution 4: Appointment of Accountants**

The meeting considered and on a show of hands, **APPROVED** that David Bailey, Chartered Accountants be re-appointed as the Independent examiners of the Charities financial accounts, until such time they resign from office or are removed by the members.

4) **Resolution 5: Appointment of the Executive Committee**

The meeting considered and on a show of hands, **APPROVED** the election of Executive Committee as set out at Annex A of this notice. **(Resolution 5)**

Date of next meeting (Jan 2024 - Date and Time to be confirmed)

2. **CLOSE**

The meeting closed at 4.00 pm

Signed:

Name Captain John Lavery MVO RN

Date: 2 February 2023

Annexes:

A. Executive Committee 2023



RESOLUTION 4: RNFA FOOTBALL ASSOCIATION EXECUTIVE COMMITTEE 2023

Name	Position	Date Started
Captain John Gordon RN	Chair	2005
Mr Steve Johnson	CEO	2003
Commander Andrew Plenty RN	Vice Chair	2019
Captain Phillip Milburn OBE RN	Head of Business & Strategy	2016
Captain Tim Davey RN	Head of Sponsorship	2015
Vacant	Head of Women's Football	2015
Lieutenant Commander Fraser Quirke RN	Head of Representative Football	2017
Lieutenant Phillip Eddie RN	Chairman of Referees	2018
Captain Wayne Grounsell RM	Head of Clubs and Competitions	2015
Ms Kim Stenning	Football Development Manager	2016
Miss Anne-Miller McCaffrey	Equality & Inclusion Officer	2020
Chief Petty Officer Gemma Stollery	Safeguarding Board Champion &PRO	2018
Vacant	Development Teams	2017
*Mr Terry Gibson	Supporters Club	2004