



Worcestershire Football Association Ltd

Code of Conduct for Courses

POLICIES & PROCEDURES/CODES OF CONDUCT FOR FA/WORCESTERSHIRE FA COURSES AND EVENTS

HEALTH & SAFETY

Please ensure that you take note of the Worcestershire FA and the FA policies and procedures, disclaimer and terms and conditions. By enrolling on to the course you are confirming that you have read and accepted the terms and conditions, policies and procedures and accept the disclaimer in respect of the course which includes photography and filming consent. The tutor will cover fire procedures, emergency evacuation procedures and points of contact. The tutor will also point out safe practice in the practical elements of your course, i.e. removal of jewellery etc. Please also make sure you are comfortable with the Covid regulations for the Course/Workshop and are up to date with the latest Government and NHS guidelines.

CODE OF CONDUCT

All staff have an induction where we expect them to adhere to Worcestershire FA staff codes of conduct. Likewise, we equally expect learners who attend our courses to conduct themselves in an appropriate manner and adhere to the following:

- Smoking is not permitted on any of our Course Centre sites/venues, please check the site/venue information for permitted areas
- Alcohol is not permitted
- The use of unlawful or illegal substances is not permitted
- Appropriate behavior is expected at all times thank you
- Respect and awareness of other individuals/attendees needs and or requirements
- Respect and awareness of other individuals on site/venue who are not on the course
- Please refer to the Complaints and Disciplinary process for protocol and procedures to be followed by WFA staff and tutors
- Please adhere to Worcestershire FA and County Sports Ground Policies and Procedures and Covid guidelines, and you are up to date with the latest Government and NHS rules.
- Punctuality, so that the Course/Event/Workshop can start at the arranged time.
- Appropriate dress code according to the course participating in
- Appropriate noise level when arriving and leaving the site/venue
- All correspondence in relation to course dates and attendance MUST be communicated to the Course Centre and NOT the tutor

Thank you for your support

Please note full Policies and Procedures are available on request.

If you have any queries or questions then please contact The Referee Team on referees@worcestershirefa.com if you are attending a Referee Course/Course, louise.mylles@worcestershirefa.com for all other Courses/Workshops or call the office on 01905 827137