**WCFA REFEREE SAFEGUARDING INCIDENT DETAILS TEMPLATE**

My name is **<<insert name>>** and this statement refers to an incident during a game which I was refereeing between **<<insert fixture>>**

On **<<insert date>>** at approximately **<<insert time>>** I was refereeing a game between **<<insert fixture>>**, this game was being played at **<<insert location>>**

The game as a whole was being played **<<insert a description of the demeanour of players>>** and I had **<<insert no/some>>** other issues. The incident occurred in the **<<insert minute>>** of the game, and it was between **<<insert player name and shirt number>>**

I observed the following incident take place **<<insert explanation of the incident in detail>>**

Following on from this I **<<insert a description of the action taken by you and who else was involved>>**

After the incident I **<<insert a description of what you did>>**

At the time of the incident, I was approximately **<<insert distance>>** away from the players. I had a **<<insert clear/obstructed>>** view throughout.

I **<<insert have/haven’t>>** had previous issues with this **<<insert player/team>>** before.

**<<insert any other relevant information>>**

Signed: