



Job Description and Person Specification

Job title	Equal Game Ambassador – Women & Girls Football
Reports to	Football Development Officer (Women & Girls)

Job purpose(s)	
Support grassroots football clubs to apply their learnings from the Equal Game Training and build their own Equal Game Action Plan; creating more accessible opportunities for women and girls.	
Direct reports	N/A

Location	You will work at the Company offices which are Green Lane Playing Fields, Devizes, SN10 5EP. You may be required to travel to and/or work in other locations (including locations throughout the United Kingdom) in the normal course of your duties. You will not be required to work outside the UK for more than one month during the term of your employment
Working hours	50 hours per contract. Hours of work will vary and may include evenings and weekends
Contract type	Casual Worker

Responsibilities	
<ul style="list-style-type: none"> Attend one of the 'Train the Trainer' course dates; Tuesday 29th November @ West Riding FA, Wednesday 30th November @ Leicestershire FA or Tuesday 6th December @ Berks & Bucks FA Work with County FA Leads to collaboratively deliver the local 'Equal Game' Training Work with England Football Accredited clubs following their completion of the 'Equal Game Training' to support in the creation of a bespoke female football game plan. This outlines new club-based opportunities for female players which may include new playing provisions, coaching development, volunteering roles, and creating safe environments. Support with engagement at every level of the club to maximise and sustain these opportunities for female players. Signpost and help clubs access relevant support including funding and coach development opportunities via the County FA, and FA Women & Girls Coach Development network. Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, educational establishments, alongside other key partners to promote the new opportunities. Collaborate with County FA staff, national FA staff, FA Women & Girls Coach Mentors, FA Women & Girls Community Champions, external partners, and wider members of the grassroots delivery team workforce. Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice. 	

Person specification	
Experience	
Essential	Desirable
<ul style="list-style-type: none"> Can demonstrate a history of success in developing female grassroots football opportunities and/or an experienced sports development professional. 	<ul style="list-style-type: none"> Experience of volunteering within a grassroots football club as a Committee Member.



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<ul style="list-style-type: none"> • Experience of facilitating and engaging with volunteers. • Experience of engaging with external partners and stakeholders. 	<ul style="list-style-type: none"> • Experience of mentoring others. • Experience of accessing external funding.
Knowledge, skills and behaviours	
Essential <ul style="list-style-type: none"> • Ability to build trust and develop effective working relationships within England Football Accredited Clubs. • Ability to deliver practical support sessions to a range of club Volunteers. • Understanding of how an England Football Accredited Club operates. • An advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face. • Commitment to attend additional training provided as part of this programme. • Flexible in approach with willingness to work evenings and weekends, as well as travel across the County. • IT proficient- confident with setting up and actively taking part in online meetings. 	Desirable <ul style="list-style-type: none"> • Knowledge of The FA's strategy for Women & Girls Football; Inspiring Positive Change. • Knowledge of the England Football Accreditation Framework and the existing support and resources available to Accredited Clubs.
Enhanced DBS Check required?	Yes
Clean, full driving licence?	Yes

The job holder will be expected to understand and work in accordance with the values and behaviours described below	
FA value	Behaviours
TRANSPARENCY	Embraces openness, communication and accountability for continuous improvement: <ul style="list-style-type: none"> • Identifies the need for, and actions change in direction, practice, policy or procedure. • Questions the way things are done and takes informed risks. • Continuously seeks to improve efficiency and performance.
APPROACHABILITY	Sets the standards for respectful behaviour across the game: <ul style="list-style-type: none"> • Maintains people's self-esteem when interacting with them. • Avoids pre-judgement when listening to suggestions from others. • Seizes the opportunity to apply FA standards at all times.
INCLUSIVE	Champions and ensures that football is, and will remain, a game for everyone: <ul style="list-style-type: none"> • Openly collaborates with colleagues and partners in the game • Provides equal opportunity to people of different backgrounds, experience and perspective • Seeks out and embraces new ways of thinking and working.
HONESTY	Honest, tenacious and accountable. Serving the whole game and doing the right thing: <ul style="list-style-type: none"> • Works relentlessly to overcome roadblocks or obstacles to achieve the goal. • Remains focused on seeing agreed goals through to completion taking pride in their work.



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	<ul style="list-style-type: none"> • Maintains motivation for their team and themselves.
EXCELLENT	<p>The very best outcome achieved by sustained excellence in performance:</p> <ul style="list-style-type: none"> • Seeks to achieve the highest levels of performance at all times. • Persistent to achieve a standard that others consider impossible. • Challenges others to go further and achieve more.

Job description reviewed and modified by:	Ashley Cornick
Date job description reviewed and modified:	10/10/2022
Job description authorised by:	Oliver Selfe

Signed by job holder (on appointment):	
Date signed:	

One copy to be retained by the job holder, one signed copy to be stored confidentially by the employer.