

**WE'RE RECRUITING!**

**DISABILITY FOOTBALL  
AMBASSADOR  
APPLICATION PACK**





**Job Title:** Disability Football Ambassador

**Location:** Wiltshire FA, Green Lane Playing Fields, Green Lane, Devizes, SN10 5EP

**Salary:** £25ph.

**Closing Date:** Thursday 12<sup>th</sup> October 2023

**Vacancy Type:** Casual Contract. 50 hours per contract.

**Roles Available:** One

### **Our Organisation**

Wiltshire FA is the not-for-profit, governing body of football in Wiltshire. With 1000 teams and in excess of 19,000 players of all ages and abilities playing in the County, Wiltshire FA is proud to support football For All.

We offer administration and support to players, clubs, and leagues to ensure our game is positive and inclusive. We believe our game should be played with RESPECT.

We offer professional training to enhance the skills of the football workforce and develop the next generation of coaches, referees, medics, and administrators.

We deliver programmes and support facilities to inspire people to take part in football making sure there are enjoyable and accessible opportunities For All.

Here is an exciting opportunity to be involved at the frontline of football development for the Wiltshire County Football Association.

You can find out more about Wiltshire FA and the work we do on our website at [www.wiltshirefa.com](http://www.wiltshirefa.com).

## **Safeguarding**

Wiltshire FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the information provided.

## **The Role**

Wiltshire FA is looking for an enthusiastic and experienced individual with a passion for grassroots disability football to join the team. The successful candidate will be responsible for driving 2 and 3-star England Accredited Clubs to apply the key learnings from the Disability Club Training to create their own Disability Football Game Plan; creating more club-based accessible opportunities for disabled people to play, coach and/or volunteer.

## **Key Accountabilities**

- Attend the online 'Disability Football Ambassador Training'; scheduled for the 6th of November 2023
- Engage with selected 2 and 3-star England Football Accredited clubs following their completion of the Disability Friendly Club Training, to support in the creation of a bespoke disability game plan which will outline new club-based opportunities for disabled people which may include new playing provisions, coaching opportunities, and/or volunteering roles.
- Drive engagement at every level of clubs to maximise and sustain these opportunities for disabled people.
- Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, disability support groups, educational establishments, alongside other key partners to promote the new opportunities.
- Help clubs access relevant support including funding and coach development opportunities with support from the County FA.
- To collaborate with County FA staff, national FA staff, disability football coach mentors, external partners, and wider members of the grassroots delivery team workforce.
- Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice.

## **What we are looking for**

Someone with a demonstrated history and understanding of the grassroots football network, and the ability to build trust and develop effective working relationships with Club Committees. They will need to be an advocate for Disability Football with an understanding of the challenges and barriers that both players and volunteers can face.

## What we can offer

A salary of £25 per hour

A generous holiday allowance

A pension scheme with a company contribution

A commitment to learning & development – where we invest in our people, offering coaching and mentoring programmes along with technical and professional development and qualifications.

An opportunity to be part of a forward thinking, progressive business.

The chance to work with key strategic stakeholders within both the grassroots and the professional game.

An opportunity to be part of a not-for-profit organisation that delivers excellence in Grassroots football for its thousands of player, coaches, and volunteers.

## Equality and Diversity

Wiltshire FA promotes inclusion and diversity and welcomes applications from everyone. If you have any requirements in relation to the recruitment or interview process, please include details on the application form.

## About the application and selection process

- Complete the Application Form and Equality and Diversity Monitoring Form and return to Harry Russell no later than **5pm on Thursday 12<sup>th</sup> of October 2023**. Applications received after deadline will only be considered in exceptional circumstances e.g. proof of posting indicates undue delay through no fault of the applicant.
- Receipt of applications will not be acknowledged.
- Shortlisted applicants will be contacted by **Sunday 15<sup>th</sup> of October 2023** to arrange a mutually convenient interview time.
- Interviews will be held on **Thursday 19<sup>th</sup> of October 2023**.
- If required, second interviews may be held to determine the most suitable candidate for the role.

## Application Documents

- Job Description and Person Specification
- Application Form
- Equality and Diversity Monitoring Form

## Contact

If you have any questions about the role, please contact Harry Russell. [Harry.Russell@WiltshireFA.com](mailto:Harry.Russell@WiltshireFA.com)