

WILTSHIRE FA HOW WE KEEP PEOPLE SAFE



EASY READ



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INTRODUCTION



This information is about how Wiltshire County FA keeps adults safe.



Keeping adults safe is very important to us at Wiltshire FA, Green Lane Playing Fields.



Green Lane Playing Fields is the home of Wiltshire FA. We work with the local community and young people.

This information will tell you:



What we do to keep adults safe and well



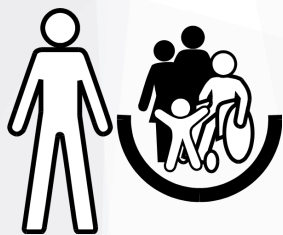
What to do if you are worried about something



What we will do if we are worried about your safety

SAFEGUARDING

Safeguarding means:



Making sure people are safe and doing things to keep them safe



Listening to people who speak to us

Supporting people so they can:



Choose things for themselves



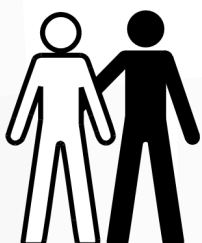
Decide things for themselves



Be the best they can be

ADULTS AT RISK

An adult at risk is someone who is 18 or over and may need support to:



Do things for themselves



Stay safe from harm or abuse

WHAT IS ABUSE?

Abuse is when someone does or says things to another person to:



Hurt them



Upset them

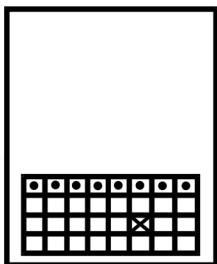


Make them feel frightened

Abuse can be:



Done on purpose or done by someone who wasn't thinking



Something that happens just once or that happens more often



A crime

WE WANT TO KEEP PEOPLE SAFE FROM ABUSE.



TYPES OF ABUSE

There are different types of abuse:



Physical abuse. This is something that hurts your body like being hit, kicked or slapped



Emotional abuse. This is something that hurts your feelings like being made fun of



Sexual abuse. This is when you are made to take part in something sexual that you don't want to do



Stealing from you, or making you give something away



Neglect. This is when you are not given the help that you need

Discrimination. This is when you are treated differently because of your:



Age



Gender - male or female or something else



Disability



Sexuality. This means because you are gay, lesbian, straight or something else



Race. This can be your skin colour or features based on where your family comes from



Religion or not having a religion



Domestic abuse. Abuse that happens at home from someone in your family

WHO MIGHT BE ABUSED?



Anyone could be abused at anytime.



We are ready to support anyone to keep them safe.

WHERE DOES ABUSE HAPPEN?

Abuse can happen anywhere. It can happen in places like:



College



At home



When you are out and about

WHO MIGHT ABUSE YOU?

Anyone could abuse you. It could be:



Your partner or someone in your family



A friend or neighbour



A carer or volunteer



Another person who uses services



Someone you trust



A stranger

WHAT WE DO TO KEEP ADULTS SAFE AND WELL

All staff at Wiltshire County FA must:



Listen to people who want to tell them something



Do something when someone is worried



Help everyone to work in a safe way

**We have some staff who are responsible for helping to make everyone safe.
They are:**



Safeguarding Leads and Officers. There are Safeguarding Leads and Officers in:



Green Lane Playing Fields



The work we do with adults in the community



All Local clubs for Boys and Girls'

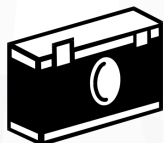


There are other people at Wiltshire FA who help to keep everyone safe:

The Safeguarding Team.

This is a group of staff who have been trained to keep people safe.

PICTURES OF YOU



We will ask you if we can take photos of you.



We use photos to show people what we do.



If you don't want us to take your photo, please tell us.
We will only do it if you want.



We make sure that all photos:

Show people in a good way



Show people doing something good



Show people fully dressed in the right clothes



We will listen if you are worried about certain photos.



We follow the law about how to keep photos and other
information safe.

SOCIAL MEDIA



Social media is a way that many people communicate online. Some examples are Facebook, Twitter and Instagram.



We will not try to follow you on social media.



Our staff will only contact you by email or telephone.



Staff have been trained to communicate with people in a safe way.



If you want staff to communicate with you in a certain way, we will listen to you.



If you are worried about something you have seen online, speak to someone you trust.

WHAT TO DO IF YOU ARE CONCERNED

If you are worried about anything you should speak to someone.
You could speak to:



A member of staff at Wiltshire County FA



A friend



A family member



A social worker



Any adult you trust

WHAT HAPPENS IF YOU ARE WORRIED ABOUT SOMETHING?



If you speak to a member of staff about something that is worrying you, they will talk to someone at the Safeguarding Team.



The people in the Safeguarding Team are specially trained to help.



They will speak with you and help you think about what you would like to happen next.



The Safeguarding Team may need to speak to other people who can help.



They will ask your permission before they do this.



There may be times when Wiltshire County FA have to share information without your permission to keep other people safe.



If we have to do this, we will always talk to you about why.



Anything you tell Wiltshire FA will be kept safe.

USEFUL CONTACTS



If you speak to a member of staff about something that is worrying you, they will talk to someone at the Safeguarding Team.



Wiltshire FA Safeguarding Officer:

Kelly Jones

Email: kelly.jones@wiltshirefa.com Telephone: 01793 486047

OTHER ORGANISATIONS



Football Association

Website: www.thefa.com

Email: Safeguarding@thefa.com



Mind

Website: www.mind.org.uk

Telephone: 0300 123 3393



Women's Aid

Website: www.womensaid.org.uk



Mencap

Website: www.mencap.org.uk/advice-and-support



Age UK

Website: www.ageuk.org.uk



Sense

Website: www.sense.org.uk

FOR MORE INFORMATION



If you need more information please contact us by:



Email:
safeguarding@wiltshirefa.com



Telephone:
01793 486047



Website:
wiltshirefa.com/about/rules-and-regulations/safeguarding-and-welfare



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