

West Riding County Football Association

Rules for ALL West Riding FA Cup Competitions

1 Management of Competitions

- 1.1 See Annex Table 3 for a list of all Competitions.
- 1.2 In terms of the seniority of competitions:
 - a The Senior County Cup is the 'Senior' Cup Competition.
 - b All other competitions are grouped as follows:
 - i The Saturday Open Age Competitions are grouped together and ranked in order of seniority:
Rank 1 - County Cup
Rank 2 - Challenge Cup
Rank 3 - Challenge Trophy
 - ii The Sunday Open Age Competitions are grouped together and ranked in order of seniority:
Rank 1 – Sunday Cup and Women's County Cup
Rank 2 – Sunday Trophy
Rank 3 – Women's Trophy
 - iii The Sunday Youth Competitions are grouped together and ranked in order of seniority:
Rank 1 - Minor Cup
Rank 2 –Junior Cup (boys and girls)
Rank 3 –Junior Trophy (boys and girls)
Rank 4 –Junior Shield (boys and girls)
- 1.3 The West Riding County Football Association [West Riding FA] shall have control and management of the Competitions. They may delegate their powers in part or full as they deem appropriate.
- 1.4 Except for where specifically provided for in Rule 10, any Misconduct arising from fixtures in these Competitions shall be dealt with in accordance with the Rules and Regulations of The Football Association.

2 Alteration to Rules

- 2.1 The West Riding FA reserves the right to alter the Competition Rules. Rules shall not be altered mid competition.
- 2.2 All rule changes are communicated to competing teams prior to commencement of the Competition. The West Riding FA will consider any proposed rule changes before 1st March each year.

3 Entry Criteria

- 3.1 Subject to rule 3.5, entry into The West Riding FA Cup Competitions is optional.
- 3.2 Clubs wishing to enter the Competition must do so at point of affiliation and pay the appropriate fee. The entry fee is reviewed and determined annually and shall be communicated to Clubs during the affiliation process.
- 3.3 Any team which has entered a competition and has failed to pay the appropriate entry fee by 7th September shall be deemed to have withdrawn from the competition and shall be removed from the competition with immediate effect.
- 3.4 The West Riding FA shall have power to:
 - a refuse entries from any Club.
 - b exempt Clubs as they deem fit from taking part in the earlier rounds of Competitions.
 - c allocate teams to the most appropriate level based on their competitive league/competition status.
- 3.5 Except for the '**Challenge Cup**', '**Sunday Cup**', '**Women's Cup**' and '**Women's Trophy**', clubs are permitted to enter more than 1 team in the Competition.
- 3.6 Teams affiliated with West Riding County FA, who play at Step 1-6 of the National League System, must play in the 'Senior County Cup'. Failure to enter the competition shall be dealt with in accordance with the West Riding FA Membership Rules. Subsequent withdrawal from the competition, or failure to fulfil a fixture shall result in a fine in accordance with Standard Fine 1.
- 3.7 Only teams with an active league participation membership shall be eligible to enter and remain in the competition. Any team that ceases to maintain an active league membership at any point during the competition shall be deemed ineligible and will be expelled with immediate effect.

4 Eligibility Criteria

- 4.1 Except for the '**Senior County Cup**' and '**Women's County Cup**', no player under written contract is eligible to play in any competition.

- 4.2 No player shall be eligible to play for more than 1 Club in the same competition, in any one season. Subject to Rule 4.4 below, if a Club enters more than 1 team into grouped competitions (see Rule 1.2.b for a definition of grouped competitions) a Player shall not play for more than 1 team from the same Club in any one season, in grouped competitions.
- 4.3 To be eligible to play in any match in a competition, each player must:
- a be a registered player of the club at least 7 clear days before the date a match is played:
 - b From Round 2 only - have played previously for the Club in a recognised League or Cup game* in the current season;
** Recognised League or Cup game is a competitive fixture, not a friendly or charity match.*
 - c For the Semi-Final and Final - have been eligible to play in a round of the competition preceding the Semi-Final (please note that Rule 4.3.c does not apply in a Senior County Cup Competition).
- 4.4 The following 'cup tie' rules apply:
- a Players having played in the 'Senior County Cup' will not be eligible to play in the 'Challenge Cup' or the 'Challenge Trophy' in the same season.
 - b Players having played in the 'Challenge Cup' will not be eligible to play in the 'Challenge Trophy' in the same season.
 - c Players having played in the 'Sunday Cup' will not be eligible to play in the 'Sunday Trophy' in the same season.
- 4.5 In exceptional circumstances, a team may apply to register an emergency goalkeeper to play in a match who does not comply with the eligibility criteria. The West Riding FA and Club Secretary of the opposing club must be notified in writing at least 48 hours before the date of the match. Both teams will be notified of the decision of The West Riding FA in writing before the match.
- 4.6 In the case of postponed matches, only those players who were eligible to play in the original match are eligible to play in the re-arranged fixture. This does not include suspensions arising from disciplinary action.
- 4.7 An unused substitute in any fixture, including those outside the Competition, shall not be deemed as having played for the club in that fixture.
- 4.8 In the **Challenge Cup'/'Challenge Trophy'** - A player playing for any Team at Step 6 of the National League System or above within the period of 28 days prior to the date a match is played in this competition is ineligible for that fixture.
- 4.9 In all **Youth Competitions** - A player under written contract including Trainee/Scholarship players, or those registered at Academies licensed by the Football Association or Centres of Excellence licensed by the Football League, shall not be eligible to compete.
- 4.10 See Annex Table 3 for details of the age ranges for each youth competition.

5 Match Officials (Referees and Assistant Referees)

Appointments

- 5.1 Match Officials shall be appointed by The West Riding FA to all open age fixtures from Round 1.
- 5.2 Match Officials shall be appointed by The West Riding FA to all Youth fixtures from the Quarter Final stage.
- 5.3 Where Assistants are not appointed by the West Riding FA, each Club shall appoint a Club Assistant Match Official. Failure to do so will result in the Club being fined in accordance with the **Standard Fines list (Standard Fine 4)**.
- 5.4 Where the appointed Match Officials or Assistant(s) fails to appear, or are unable to continue with their duties, both Clubs must agree to a replacement Match Official(s). Clubs failing to agree shall be liable to a fine in accordance with the **Standard Fines list (Standard Fine 5)** and may be expelled from the competition.
- 5.5 The home club shall provide 2 x flags for the Assistant Match Officials. Clubs failing to comply with this decision shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 3)**.

Kit

- 5.6 All appointed Match Officials (including Assistants and the Fourth Official) must wear uniforms comprising a plain shirt which shall be almost entirely black and black shorts. Socks will be black. Black remains the preferred colour.
- 5.7 When officiating in competitions with neutral Assistants, the Match Officials may use a different coloured shirt other than black. All Match Officials must be in the same colour otherwise they must revert to wearing black attire.
- 5.8 When officiating without Assistants, Match Officials may wear any coloured shirt provided that it does not clash with either team or goalkeepers. In all matches when officiating without Assistants, and where there is a clash of colours between the Match Official and the teams or goalkeepers, then the Match Official shall revert black.

Match Official Fees

- 5.9 Refer to Annex Table 2. The first drawn team shall pay the Match Official /Assistant Match Official fees for all rounds preceding the Semi-Final. Except for the '**Senior County Cup**' Competition, expenses for Semi-Final and Final matches shall be paid for by West Riding FA.
- 5.10 Appointed Match Officials shall be paid half of their match fee and travelling expenses at 40p/mile if they attend the ground, and the match is not played.

Match Report

- 5.11 The Match Official shall submit the result of the match and notification of any breach of rules to The West Riding FA within 2 days of a match using the online Match Report Form located on Full Time. Failure to do so may lead to further action.

6 Pre-Match Requirements

- 6.1 All West Riding County FA Cup Competitions will be managed using FA Full-Time. All teams will be notified of the draw, fixtures, and Match Official appointments via automated Full-Time notifications.
- 6.2 The fixtures, scores, Match Official appointments, and post-match forms can be viewed via the 'Cups' tab on the West Riding County FA Website (www.westridingfa.com) by selecting the appropriate competition.

Draw

- 6.3 Except for the Senior County Cup, any club who withdraws from the competition between 1st September – 30th September shall be fined in accordance with the fines detailed in the Standard Fines list (Standard Fine 1). Any team withdrawing after this date shall be dealt with as a non-fulfilment of fixture in accordance with Standard Fine list (Standard **Fine 13**).
- 6.4 Clubs must acknowledge fixtures. Any Club failing to do so shall incur a fine in accordance with the fines detailed in the **Standard Fines list (Standard Fine 6)**
- 6.5 In the case of a ground share and both clubs being drawn at home, the first drawn club shall be the home Club.
- 6.6 The ties shall be played at the ground of the first drawn club. The home club shall, at least 5 days prior to the date agreed to play the match, provide the following details to the Secretary of the opposing club:
- Names of the club appointed Match Official and Assistant (if applicable)
 - Ground address and any other particulars relating to the ground (i.e car parking etc)
 - Kit colours
- Clubs failing to do so shall be fined in accordance with the fines detailed in the **Standard Fines List (Standard Fine 7)**.
- 6.7 The away team must contact the home team for this information if it has not been provided within the timeframes above. Clubs failing in this respect shall be fined in accordance with the fines detailed in the **Standard Fines List (Standard Fine 7)**.
- 6.8 Where 2 teams in a grouped Competition, who share grounds, are drawn at home, the most senior Competition shall take precedence (see rule 1.2 for definition of Senior Competition).
- 6.9 Any team having 3 or more players selected for a FA/County FA/League Representative Squad on the date agreed for playing the match may apply for that particular match in the competition to be postponed. Applications should be made in writing to The West Riding FA at info@westridingfa.com.

Playing Kit

- 6.10 Where the colours of 2 competing Clubs are similar, the away Club must change. Where this occurs in a Semi-Final or Final match, both teams must change. Teams must not wear dark colours or black shirts.
- 6.11 Shirts shall be numbered and the number on each shirt shall correspond with that on the team list and match result sheet. There shall be no duplicate numbers.
- 6.12 The Captain of each team shall wear a distinguishing armband to indicate their status.

Team Lists

- 6.13 In accordance with specifics contained within Annex Table 3, the nominated representatives of each Club shall supply to the Match Official, and to the Nominated Representatives of the opposing Club at **prior to kick off**, a written list ('team sheet') of players taking part in the match. The numbers on the team sheet must correspond with the numbers on the individual player's shirt.
- 6.14 Any club failing to supply team sheets (as prescribed above) shall be fined in accordance with the fines detailed in the **Standard Fines List (Standard Fine 8)**. Should any nominated player or substitute sustain an injury after the submission of the team list to the Match Official before kick-off, he/she may be replaced, provided that the Match Official and the opponents are informed before the commencement of the match

Team Lists – Youth Competitions

- 6.15 For Semi-Final and Final ties, all youth team players must be registered on the Whole Game System. Eligibility shall be checked by West Riding FA in advance for the fixture.

- 6.16** For Semi-Final and Final ties youth teams are required to provide details prior to match day of any individual requiring access to the changing room area or technical area. Individuals must comply with minimum safeguarding requirements. Any individual who fails to meet the requirements will not be permitted in the changing rooms, technical area, or field of play. Refer to rule 7.9 for confirmation of the number of individuals permitted into the changing room area and technical area.
- 6.17** In all rounds of the competition the ID card (produced for participation in a league competition), or other satisfactory*proof of date of birth, of each player taking part in the match must be produced by the nominated representative of each competing Club to the nominated representative of the opposing Club, prior to the commencement of each match. Failure to produce ID cards may result in expulsion from the competition. By a team fulfilling the fixture (or part thereof), The West Riding FA shall rule that ID checks were carried out to the satisfaction of both teams and the Match Official.

***Satisfactory Proof: Whole Game System ID card/ PDF print out or passport**

7 Match Specific Conditions

Equipment

- 7.1** Except for the Final, the home Club shall provide at least 2 suitable footballs for a match. Clubs failing to comply with this decision shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 3)**.

Admission

- 7.2** The West Riding shall fix the entry charge for the Semi-Finals and Final Ties.
- 7.3** In the **'Senior County Cup' only** - A charge for admission to each match in the competition shall be made. The minimum charge for admission shall be £3 except for persons under 16yrs and senior citizens, for whom the admission charges shall be mutually agreed by the 2 competing clubs.

Playing Facilities

- 7.4** Football Turf Pitches (3G) are permitted in the Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. The home Club is responsible for advising participants of footwear requirements when confirming match arrangements.
- 7.5** In adverse weather conditions, for teams at National Feeder League Level or above of the National League System (NLS), normal Football Association Rules apply. For teams below step 7 of the National League System (NLS), an independent registered Match Official has the authority to decide the fitness of the ground. Their decision as to the fitness of the ground shall be final, except where a local authority or landowner deems the pitch unplayable (evidence of such may be requested by the Association). In each case, the opponents and the Match Official must be notified immediately if a pitch is deemed unplayable. The West Riding FA must be notified within 24 hours (not including Sundays) of a game being cancelled for this reason.
- 7.6** If the ground of a Club at which a fixture is due to be played is considered unsuitable for a Cup Tie, the opponents may protest to The West Riding FA within 7 days of the receipt of the draw. If the protest is supported, The West Riding FA may order the match to be played on the ground of the protesting Club or on a neutral ground. Any protest must be made in accordance with Rules 10.9 – 10.11.
- 7.7** If two teams who share the same home ground are both drawn to play at home on the same day in any round of the competition, priority shall be given to the first drawn team.

The team not granted priority must either:

- (a) reverse the fixture with the agreement of their opponents and the competition organisers, or
- (b) seek an alternative ground acceptable to the West Riding FA.

Match Specifics

- 7.8** Refer to Annex Table 3 the formats played in each competition.
- 7.9** The half-time interval shall not exceed 15 minutes duration and shall not be amended except with the consent of the Match Official. Extra time will not be played in any competition. In all matches, if the score is still level at Full Time, kicks from the penalty mark shall be taken to determine the winner.
- 7.10** In Finals played on neutral grounds, the maximum number of persons (i.e., Players/ team officials) allowed in the technical areas will be 8 per team and no more than 20 persons shall be allowed in each changing room at any one time. In open age competitions, no children are permitted to enter the technical area or changing rooms.

Kick Off Time/Date

- 7.11** All matches are to be played on the date and at the time specified on the fixture notification. Except for FA competitions, County Cup matches take precedence over all other competitions. Any amendment to a kick-off date or time can only be approved by the West Riding FA. The kick-off date and time must be

agreed between the competing teams and the Match Officials. If both teams agree, and the match official does not agree, The West Riding FA must be notified at least 4 working days in advance of the fixture. The West Riding FA may choose to appoint a new Match Official(s) if necessary.

- 7.12 Every effort must be made by both clubs to play the game on the agreed date. This includes the option of playing the match on the grounds of the first and second-named clubs or playing the match at a neutral ground. After a second postponement of the fixture, the game must be played at the home of the second drawn team. In using its powers under Rule 8, The West Riding FA will take into consideration the efforts made by either or both clubs before making its decision.
- 7.13 In the '**Senior County Cup**' only, the ties shall be drawn, and the dates for playing the match, shall be fixed by the West Riding FA. Where floodlights are available, if both teams agree, and permission of The West Riding FA is sought in advance, ties may be played midweek (Monday – Friday) during the period of either 14 days prior to or 7 days after the original date specified for the match to be played.
- 7.14 In the '**Women's County Cup**' only, matches will be played on the third Sunday of the relevant months. Notwithstanding this, ties may be played in the period of 14 days prior to the original date specified for the match to be played, providing that all parties agree, and The West Riding FA gives permission.
- 7.15 All participating teams, and their respective leagues, shall be notified when each round will be played through to the semi-final before the competition commences.
- 7.16 If a team fails to fulfil a fixture on the date specified on the fixture notification, the team is unable to compete in any fixture of any kind on the same day.
- 7.17 In the event of a team failing to keep its engagement, West Riding FA shall charge the team with 'non fulfilment of fixture', and shall have the power to impose a fine (in accordance with the Standard Fines List), award the match in question to the opponents, order the defaulting team to pay any reasonable expenses incurred by the opponents, or otherwise deal with them except by the award of goals.

8 Cancellations, Postponements, Late Starts

- 8.1 If a match is called off, the home Club shall notify their opponents and the Match Official(s) immediately. If a Match Official postpones or abandons a match, they must inform The West Riding FA within 24 hours (excluding Sundays) of the date of the match. The West Riding FA shall have power to order a match to be played on an alternative ground where necessary.
- 8.2 The West Riding FA shall have authority to deal with any match abandoned for any cause whatsoever as it deems appropriate.
- 8.3 If a match is abandoned, and one team is subsequently found guilty of misconduct by virtue of a proven misconduct charge, that team shall be expelled from the competition and may be subject to further disciplinary action at the discretion of the West Riding FA. If both teams are found guilty of misconduct by virtue of proven misconduct charges, both teams shall be expelled from the competition and may also be subject to further disciplinary action as determined by the West Riding FA.
- 8.4 All postponed games must be communicated to The West Riding FA within 24 hours (not including Sundays) confirming reasons for the postponement and what efforts were made to ensure the match was played.
- 8.5 The West Riding FA shall have authority to deal with any match postponed for any cause whatsoever as it deems appropriate. Teams failing to comply with any decision will be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 9)**.
- 8.6 In the case of postponed or abandoned matches, the Match Officials appointed for the original game shall be expected to officiate in the re-arranged game.
- 8.7 Any postponed or abandoned midweek game must be played with 14 days of the original date agreed for playing the match.
- 8.8 For the '**Challenge Cup**', '**Challenge Trophy**', '**Sunday Cup**', '**Sunday Trophy**' - all postponed matches except Final Ties shall be played on consecutive Saturdays or Sundays or on an earlier date by mutual agreement until there is a result, except where teams are engaged in a District Cup Competition.
- 8.9 For the '**Women's County Cup**' and all boys Youth Competitions - All postponed matches except Final Ties shall be played on consecutive Sundays or on an earlier date by mutual agreement until there is a result, except where teams are engaged in a District Cup Competition
- 8.10 The Match Official shall report all late starts via the Match Report Form. Clubs responsible for late starts shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 10)**. Subsequent offences shall be dealt with at the discretion of the West Riding FA. The West Riding FA shall also deal with cases in which the start is delayed by more than 30 minutes.

9 Post-Match Requirements

- 9.1 The winning Club shall return the trophy in good and clean condition to the West Riding FA, no later than 1st February of the following year. Clubs failing to comply with this Rule shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 2)**. Please note that, in addition to any standard fine, the Club shall be held liable for the current value of the trophy if it is lost or the cost of its repair if it is damaged. Clubs are advised to ensure that any Trophy is covered by suitable insurance.
- 9.2 In addition to the Cup, The West Riding FA may present Mementos to the Players, Substitutes and Team Manager listed on the team sheet for each competing Club in the Final Tie. Additional mementoes will be made available for Clubs to order, post-Final.
- 9.3 When a player or club official is ordered to leave the field of play for misconduct, their medal may be withheld at the discretion of the West Riding FA.
- 9.4 In the Semi-Final and Final Ties, after the expenses of the matches have been met, the gate receipts may, at the discretion of West Riding FA, be apportioned between The West Riding FA and the competing Clubs. Any misconduct may result in lack of the distribution of monies from the West Riding FA. Payments can only be made in bank accounts held in the club's name.
- 9.5 In any match ordered to be replayed in consequence of a breach of rule, the Club in default shall not receive any share of the proceeds of such re-played match, without the consent of the West Riding FA. If the consent is not given, the share shall be taken by the West Riding FA.
- 9.6 In the '**Senior County Cup**' - The proceeds of matches (except re-played matches as a consequence of breach of rule) shall, after paying out the fees and expenses of match officials, advertising, printing, police charge and floodlights (maximum £100) be divided equally between the competing clubs in all matches prior to the Final and shall be settled immediately after the match. Clubs failing to comply with this rule shall be fined a sum not exceeding £100.
- 9.7 In the '**Senior County Cup**' - In cases where the receipts are not sufficient to cover the expenses of the match, the deficit shall be borne by the home club. In the Final, after all expenses have been met, the gate receipts may, at the discretion of the West Riding FA, be apportioned between The West Riding FA and the competing clubs.
- 9.8 In the '**Senior County Cup**' - The home club shall provide for the sale of tickets. The expense of ticket sellers shall not be deducted from the gate receipts. Where turnstiles are used, a charge may be made for the staff operating them. Such charge together with the number of turnstiles to be used shall be mutually agreed by the competing clubs in advance of the match.
- 9.9 In the '**Senior County Cup**' - All members, spectators and advance ticket holders shall pay all applicable admission charges. The gate receipts shall be divided immediately after the match.

Reporting the result

- 9.10 Each club shall complete the match return via Full Time, with the full names of their participating players, goal scorers, and Referee's performance mark, RESPECT mark and pitch mark to be received by The West Riding FA within 2 days of the match (not including Sundays).

Match Report Form

- 9.11 The match report should be completed via FA Full Time. In the 'Senior County Cup' competition, team sheets must be emailed (roger.byrne@westridingfa.com) to The West Riding FA within 2 working days of the fixture.
- 9.12 Clubs failing to comply with Rules 9.10 and 9.11 shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 11)**.
- 9.13 Clubs found proven to have supplied an incorrect match report form shall be fined in accordance with the fines detailed in the **Standard Fines list (Standard Fine 11)**.
- 9.14 Failure to submit a match report in accordance with Rules 9.10, 9.11, 9.13 shall be fined in accordance with Standard Fine 11 for the first breach. All subsequent breaches shall be charged in accordance with Standard Fine 12.

Match Official Mark

- 9.15 Teams must submit a mark out of 100 for the match referee on the Match Report Form available via FA Full Time. When a mark of 61 or lower is awarded, an explanation must be provided via the system.

10 Rule Breaches, Protests, and Appeals

- 10.1 The West Riding FA shall have power to deal with any competing Club, Player, Official or Match Official alleged to have breached the Rules of these Competitions as it sees fit.
- 10.2 Any Club adjudged to have played an ineligible Player shall be expelled from the Competition and may be fined a sum not exceeding £100.
- 10.3 The West Riding FA shall have power to increase any standard fines for repeated offences.
- 10.4 The West Riding FA shall have powers to apply, act upon and enforce these rules and shall also have authority over all matters affecting the Competition. Any action by the Competition must be taken within

5 working days of the Competition being notified. Except for Rules **6.3, 8.3, 9.10, 9.11, 9.12, 9.13, 9.14** for all alleged breaches of a rule, The West Riding FA shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:

- a Accept the charge and submit in writing a case of mitigation for consideration by the Committee on the papers; or
- b Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Committee; or
- c Deny the charge and submit in writing supporting evidence for consideration by the Committee on the papers; or
- d Deny the charge and notify that it wishes to put its case of mitigation at a hearing before the Committee.

10.5 Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above

10.6 Where a club selects Option B or Option D, the hearing must take place within 7 days of the charge response and shall be conducted online. If the hearing does not take place within this period, it shall default to a correspondence only hearing.

10.7 Where the Club charged fails to respond within 7 days, the Committee shall determine the charge in such manner and upon such evidence as it considers appropriate

10.8 Having considered the reply of the Club (whether in writing or at a hearing), the Committee shall make its decision and, if the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

10.9 Any fines levied shall be in accordance with the Competition Rules. Except for the 'Senior County Cup', the maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, considering any mitigating circumstances.

10.10 All fines must be paid within 7 days of the date the invoice is issued. For ease of reference, the invoice due date will be included on the invoice. Failure to pay the invoice in full by the Invoice due date shall result in the defaulting team to be removed from the competition. Where the next round fixture falls within the invoice period of 7 days, teams are permitted to participate in the fixture with an active debt. Failure to pay the invoice in full by the Invoice due date shall result in the defaulting team being removed from the competition and the match awarded to the opposition. Where both teams have defaulted, the West Riding FA shall decide the outcome of the match.

Protests

10.10 Protests relating to any violation of the Competition Rules must be lodged within 48 hours (Sundays not included) of the date the game that the protest relates to. The grounds of the protest shall be fully stated in writing to info@westridingfa.com. All formal protests require a £35 deposit to be paid in advance of the protest being heard. Any protest received after 48 hours will not be investigated.

10.11 In the interests of the progression of the competition, notwithstanding the outcome of the protest, The West Riding FA reserves the right to limit action if the next round of the competition has already taken place.

10.12 No objection or protest shall be withdrawn without the permission of the West Riding FA.

Appeals

10.13 Subject to the conditions below, a Club may appeal against any decision made in accordance with these Competition Rules to an Appeal Board.

An appeal can only be lodged against the following sanctions,

- a Expulsion from the competition
- b A fine exceeding £100 (does not apply to the Senior County Cup)
- c Disqualification from entry into the competition in future years

10.14 Appeals must be lodged via the [APPEALS PROCESS](#) within 48 hours of notification of the decision being appealed against (not including Sundays).

10.15 An appeal fee of £35 will be charged. In the case of it being found that an appeal has been lodged with no reasonable prospect of success, the fee shall be forfeited, and any costs incurred may be charged.

10.16 All decisions of an Appeal Board are final and binding.

Annex Table 1 - Standard Fines

Standard	Maximum Fine		
	Senior	Open Age	Youth

Fine		County Cup		
1	Withdrawing from the competition	£1,000	£100	£50
2	Non return of Trophy in clean, undamaged condition, by 1 February. Please note that, in addition to any standard fine, the Club shall be held liable for the current value of the Trophy if it is lost, or the cost of its repair if it is damaged. Clubs are advised to ensure that any Trophy is covered by suitable insurance.	£500	£500	£500
3	Captain failing to wear a distinguishing armband Failure to supply 2 Assistant Flags Failure to supply 2 suitable Match Balls Failure to supply Goal Nets	£20	£20	£10
4	Failure to supply an Assistant Referee	£20	£20	£10
5	Failure to agree on a replacement Match Official on match day	£100	£100	£100
6	Non-Acknowledgement of Draw	£20	£20	£10
7	Late/No Notification to Opponents and/ or Match Official(s)	£20	£20	£10
8	Late/No Team List to Nominated Representatives and/or Match Official	£20	£20	£10
9	Failure to comply with decision of Association with respect to Postponed Matches.	£100	£100	£100
10	Late Kick Off (for each 10 minutes or part thereof, up to a period of 30 minutes)	£10	£10	£10
11	Late/No Match Report Form Incorrect Match Report Form	£20	£20	£10
12	Second/Subsequent Late/No Match Report Form Second/Subsequent Incorrect Match Report Form	£40	£40	£20
13	Unfulfilled fixture	£500	£50	£25

Annex Table 2 – Referees Fees and Expenses

Competition	Referee			Assistant Referees			Fourth Official		
	Rounds	Semi Final	Final	Rounds	Semi Final	Final	Rounds	Semi Final	Final
Senior County Cup	£55**	£55**	£55**	£35**	£35**	£35**	£35**	£35**	£35**
All other Open Age Competitions (see Rule 1.2)	£40***	£40***	£40***	£30***	£30***	£30***	£30***	£30***	£30***
All Youth Competitions (see Rule 1.2)	£35*	£35**	£35**	-	-	£20**	-	-	£20**

*Inclusive of expenses at 40p/mile

**Exclusive of expenses at 40p/mile

*** Exclusive of expenses at 40p/mile capped at £20

Annex Table 3 – Match Specific Conditions (in all matches including Semi Final and Final)

Competition	Age Group as of 31 st Aug of Playing Season	Format of Football	Match Ball (size)	Goalpost Size H x W (ft)	Size of pitch L x W (yrds)	Substitutions	Duration of the Match (Mins)	Team Sheets
Senior County Cup	Open Age	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	45 Mins
Women's County Cup	Open Age	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Challenge Cup	Open Age Non-Contract	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Challenge Trophy	Open Age Non-Contract	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Sunday Cup	Open Age Non-Contract	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Sunday Trophy	Open Age Non-Contract	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Women's Trophy	Open Age Non-Contract	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated	90	30 Mins
Minor Cup	Age 16 or 17	11 v 11	5	8 x 24	110 x 70	5 from 5 nominated (rolling)	90	30 Mins
Junior Cup	Age 14 or 15	11 v 11	5	8 x 24	100 x 60	5 from 5 nominated (rolling)	80	30 Mins
Junior Trophy	Age 12 or 13	11 v 11	4	8 x 24	90 x 55	5 from 5 nominated (rolling)	70	30 Mins
Junior Shield	Age 10 or 11	9 v 9	4	7 x 16	80 x 50	5 from 5 nominated (rolling)	60	30 Mins
Girls' Junior Cup	Age 14 or 15	11 v 11	5	8 x 24	100 x 60	5 from 5 nominated (rolling)	80	30 Mins
Girls' Junior Trophy	Age 12 or 13	11 v 11	4	8 x 24	90 x 55	5 from 5 nominated (rolling)	70	30 Mins
Girls' Junior Shield	Age 10 or 11	9 v 9	4	7 x 16	80 x 50	5 from 5 nominated (rolling)	60	30 Mins

Open Age: 16yrs +

Rolling Substitutions (rolling): A player who has been substituted himself/herself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

Annex Table 4 – Entry Fees

	Senior County Cup	Open Age	Youth
Entry Fee	£40	£25	£15