

# **WESTMORLAND COUNTY FOOTBALL ASSOCIATION LIMITED**

## **ANNUAL GENERAL MEETING**

**2024**

Minutes of the proceedings of the Annual General Meeting held on Teams on Monday 19 August 2024 at 7pm

### **PRESENT:**

<b>Chair:</b>	P G Ducksbury
<b>Directors:</b>	T Heaward, S Jamieson, P Rushton, H Russell, K Singleton
<b>Chief Executive Officer</b>	J Pattison (Company Secretary)
<b>Designated Safeguarding Officer:</b>	P Leonard
<b>Football Development Officer:</b>	S Hughes
<b>League:</b>	Kent Valley Junior League
<b>Senior Clubs (Affiliated):</b>	Appleby FC (M Smith), Brough FC (R Hall), Burneside FC (E Robinson), Burton Thistle FC (C Johnson), Endmoor KGR FC (A Wilson), Ibis FC (F Dixon), Kendal County FC (D Ferguson), Kendal Town FC (C Campbell), Kendal Town Ladies FC, Kendal United FC (S Grabek), Kendal United Girls FC, Kirkby Lonsdale FC (C Rowsell), Kirkby Stephen FC (D Capstick), Milnthorpe Corinthians FC (I Hunt) and Staveley United FC (C Bell).
<b>Youth Clubs (Affiliated):</b>	Appleby YFC, Heathwaite YFC (T Jackson), Kendal United YFC, Kendal United Colts YFC, Kendal United Rockets YFC, Kendal United Girls YFC, Kirkby Stephen YFC, Wattsfield YFC (I Bigland), Wattsfield United YFC and Wattsfield United Girls FC

**Ref: 2023/AGM/....**

### **1. Chair's Opening Remarks**

Good evening and welcome to our 2024 Annual General Meeting.

Apologies, but we present a formal AGM due to us changing our Financial Year to the 30 June. We presented law changes, discipline and safeguarding updates at the Kent Valley Junior League and Westmorland League meetings.

James will pick out a few of our success storeys from our comprehensive 2023/24 Annual Report but I'd really like to thank you all of you for the work you have done in making the game so successful.

I'd like to point out at this time that the Board are committed to achieving The FA's Code of Governance Award which has seen our appointment of Independent Directors rather than our usual way of appointing from the football community, as well as various procedural changes to the Board and we bring a couple of Article changes to this evenings meeting.

Could we pay our respects to the following members of the football family who passed away during the season;-

- K Edmondson – former Referee and Physio at Netherfield AFC
- Jim Fleming – ex Manager, Victoria SC
- T B Huck - Westmorland County FA - Life Member and former President Westmorland League – Executive Committee Member, Appleby FC – former Chairman
- Graham (Chelsea) O’Callaghan – Committee Member at Kendal Town FC
- A Waring – former Referee and Windermere SC

Our thoughts and sympathies are also extended to all those who’ve lost friends and loved ones during the last year.

Congratulations to everyone who were successful in our cup competitions last season, and we certainly had some entertaining games and good attendances – Friday night football for you!!

I would like to congratulate everyone who was nominated for a Grassroots Award and particularly those who were successful in winning their category. We recently held our awards evening which was a resounding success.

I would like to thank the leagues, clubs, our own Board and staff and particularly all the volunteers for their work in making the game so successful and enjoyable without you our work would not be possible.

As you all know, I am very proud to lead the organisation and look forward to seeing many of you as I make my way around the picturesque grounds of Westmorland during the season.

## **2. Apologies for Absence**

None

## **3. Voting Procedure**

The voting procedure for the meeting was outlined and several proxy votes had been received.

## **4. Minutes of the Previous Meeting**

The Minutes of the following meeting, having been circulated, were taken as read, confirmed and agreed as an accurate record of the proceedings:-

- a) Annual General Meeting held 21 June 2023

## **5. Matters Arising**

There were no matters arising

## **6. Annual Report 2023/24**

The report, having been circulated electronically, gave a comprehensive summary of Association's activities and achievements in the last 12 months. The Chief Executive Officer highlighted key performances and achievements and thanked everyone for there support and hard work.

The report was received and accepted with thanks to the Executive Workforce.

## **7. Financial Report**

### **a) Benevolent Fund 2023**

The audited accounts for the period 1 January - 31 December 2023 having been circulated, were taken as read and accepted.

### **b) Business Fund 2023**

The audited accounts for the period 1 January – 30 June 2024, prepared by accountants Stables, Thompson & Briscoe having been circulated for information and were noted.

Members were informed that Directors had previously agreed a change in the financial year end to 30 June resulting an 18-month accounting period which will revert to a 12-month period from 1 July 2024.

### **c) Appointment of Auditors 2024/25**

Members accepted the recommendation from the Board of Directors and Stables, Thompson & Briscoe were appointed as the Company's auditors for 2023/24.

## **8. Appointment of Scrutineers**

Scrutineers were not required to monitor voting.

## **9. Articles of Association**

The following changes to the Company's Articles of Association were agreed:-

<b>Article Number</b>	<b>Existing Article</b>		<b>Proposed Article</b>
17.4	The office of a Director shall be vacated at the AGM following a Director reaching the age of 75		Delete entirely
<b>Reason</b>	Ageism		

## **10. Membership Rules**

No changes were proposed to the Membership Rules were proposed this year.

## 11. Election of Officers

The following official having been nominated by the Board was elected unopposed as a Directors in accordance with Articles of Association:-

### Directors (Article 16)

Election for a 3-year term

P G Ducksbury

P A McDonnell

## 12. Alteration to Competition Rules 2024/25

Leagues and Clubs were advised of the following changes to Competition Rules for 2024/25.

Existing Rule	Proposed Rule
<b>Rule 7 (e). The Draw</b>	
N/A	<b>e) STEP 6 and above teams drawn at home who have floodlight facilities MUST play mid-week in order to minimise conflict with Saturday fixtures (midweek is classified as Tuesday, Wednesday and Thursday). STEP 6 and above teams with floodlight facilities if drawn away from home MUST play on a Sunday, unless agreed otherwise by the Cup Committee.</b>
<b>U18 County Cup</b>	
<b>Rule 11. Duration of matches</b>	
The duration of each match shall be 80 (eighty) minutes, except where the scores are level, when an extra 10 (ten) minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.	The duration of each match shall be <b>90 (ninety)</b> minutes, except where the scores are level, when an extra <b>15 (fifteen)</b> minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.
<b>The Minor Cup</b>	
<b>Rule 11. Duration of matches</b>	
The duration of each match shall be 80 (eighty) minutes, except where the scores are level, when an extra 10 (ten) minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the	The duration of each match shall be 80 (eighty) minutes, <del>except where the scores are level, when an extra 10 (ten) minutes must be played in all ties.</del> If after <b>normal time</b> extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the

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<b>The Dallam Tower Cup</b>	
<b>Rule 11. Duration of matches</b>	
The duration of each match shall be 70 (seventy) minutes, except where the scores are level, when an extra 10 (ten) minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.	The duration of each match shall be 70 (seventy) minutes, <del>except where the scores are level, when an extra 10 (ten) minutes must be played in all ties.</del> If after <b>normal time extra time</b> the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.
<b>The U13 Cup</b>	
<b>Rule 11. Duration of matches</b>	
The duration of each match shall be 70 (seventy) minutes, except where the scores are level, when an extra 10 (ten) minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.	The duration of each match shall be 70 (seventy) minutes, <del>except where the scores are level, when an extra 10 (ten) minutes must be played in all ties.</del> If after <b>normal time extra time</b> the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.
<b>The S M Jones Trophy</b>	
<b>Rule 11. Duration of matches</b>	
The duration of each match shall be 60 (sixty) minutes, except where the scores are level, when an extra 10 (ten) minutes must be played in all ties. If after extra time the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.	The duration of each match shall be 60 (sixty) minutes, <del>except where the scores are level, when an extra 10 (ten) minutes must be played in all ties.</del> If after <b>normal time extra time</b> the scores are still level, the result shall be decided by the taking of kicks from the Penalty Mark in accordance with the procedure adopted by the International Football Association Board. The half-time interval shall not exceed 15 (fifteen) minutes.

#### **14. Other Business**

No further business had been notified to the Company Secretary in advance of the meeting.

## **17. Closing Remarks**

There being no further business the meeting closed at 7.18pm.

Date .....

Signed .....

### **NB**

As part of the Alterations to Cup Rules discussions the following point was raised;-

Number of Substitutes in youth competitions inconsistent with Kent Valley Junior League and Lancaster and Morecambe League and our limiting to just 5 meant a few players were disappointed by not being able to participate.

The Chair agreed to look at these inconsistencies in League rules.

PGD/pgd/20 August 2024 (72400)