

# Whole Game

Club Portal:

## Safeguarding Dashboard



Version1.Jan 2017

## Introduction:

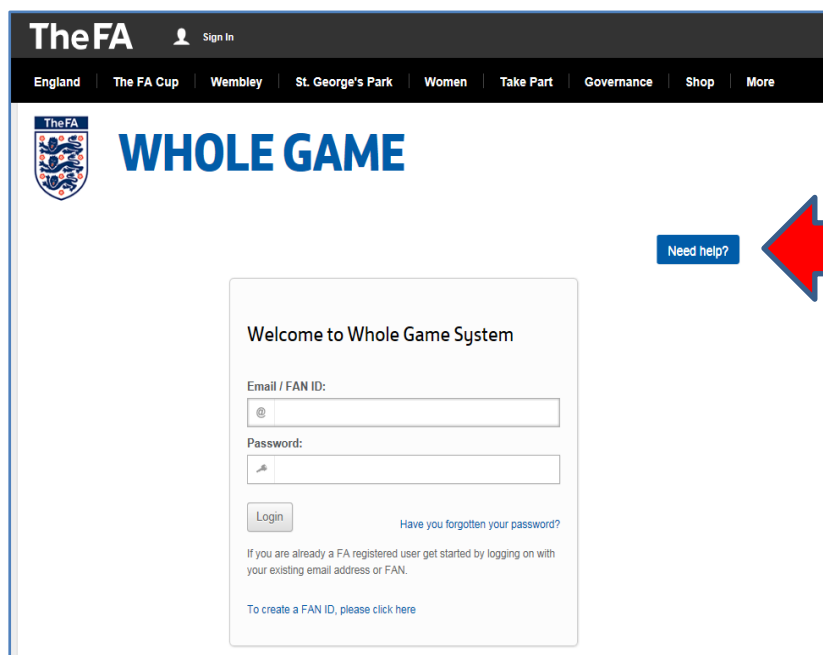
The FA's Whole Game portal has been created to help clubs with their administration. This includes assisting clubs to ensure they have accurate up-to-date records and basic safeguards in place across their club's workforce in line with FA policy as communicated by The FA Chairman.

Club Secretaries and Club Welfare Offices, including assistants, can access the Whole Game Safeguarding Dashboard which details all individuals within your club along with their Criminal Records Check, Safeguarding Education and Emergency Aid status.

We strongly advise that the Safeguarding dashboard is checked frequently to ensure that basic safeguards are in place across your club.

## How to access Club Portal

1. To access the Whole Game portal [Click here](#) or go to: <https://wholegame.thefa.com/Account/Login>

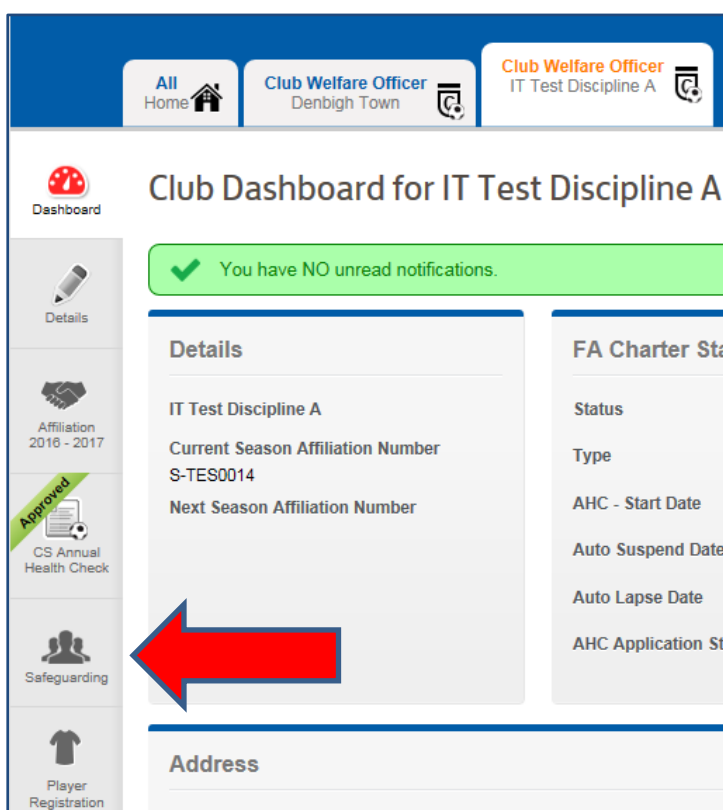


2. For help with logging onto and using Whole Game use the Need Help? Buttons to access guidance materials

**NB.** Whole Game can be accessed via PC, laptop, Smart Phone, and Tablet, using Windows, Chrome, Android and OS operating systems.

## Accessing the Safeguarding Dashboard

1. **See Below:** On the homepage click on the tab at the top of the page for your Club Secretary or CWO role.



2. **See left:** Once on your Club Sec or CWO role Tab navigate to Safeguarding Dashboard link on the left hand side of the screen.

## The Club Safeguarding Dashboard

- Filters:** The dashboard lists all club officials along with their age and FAN ID, listing all the roles they hold within the club. By using the filters at the top of the page you can change the data within dashboard to show you the most relevant information.

The screenshot shows the Club Safeguarding Dashboard interface. At the top, there are navigation tabs for 'All Home', 'Club Welfare Officer Denbigh Town', and 'Club Welfare Officer IT Test Discipline A'. The main header is 'Club Safeguarding' with a search bar 'Filter by name, FAN'. Below the header, there are filter dropdowns for 'Club Roles', 'CRC Status', 'Safeguarding Status', 'Emergency Aid Status', and 'WOW Status', along with 'clear filters' and 'Export to Pdf' buttons. The main content area lists three officials: Evren (41), Philip (51), and Danny (50). Each official's record is shown with their name, age, FAN ID, and various status buttons (CRC, SG, EA, WOW) with their respective dates. A red arrow points to the filter dropdown menu.

Name (Age)	FAN ID	CRC Status	SG Status	EA Status	WOW Status
Evren (41)	#594	CRC - No CRC	SG - No SG	EA - No EA	WOW - No WOW
Philip (51)	#8243	CRC - 26/10/2005	SG - 05/01/2009	EA - No EA	WOW - No WOW
Danny (50)	#1101	CRC - 20/04/2005	SG - 29/09/2010	EA - 06/01/2009	WOW - 22/07/2010

#### 4. Key:

- Club Role** The list of roles undertaken by individuals within the club
- CRC Status** Criminal Record Check status and date of issue
- SG Status** Safeguarding Children Workshop status and completion date
- EA Status** Emergency Aid Status and completion Date
- WOW Status** Welfare Officer Workshop Status (*relevant for Welfare Officer Only*)

#### Colour Coding:

- Black** The individual has no CRC / Qualification on their record
- Green** Has In-date CRC / Qualification
- Orange** Has CRC / Qualification within 3 months of expiry and may need dependent upon role(s) currently held
- Red** CRC / Qualification expired and needing renewal dependent upon role(s) currently held

**Contact Details**

Akeem Khan (98) #35495432  
 12 Bar Road  
 Burtrum  
 Kent  
 KN84 9ZG  
[Keem@Plusnet.org](mailto:Keem@Plusnet.org)  
 07831431784

**Safeguarding**

CRC - 08/12/2015    SG - 07/05/2014    EA - 09/10/2014    WOW - 20/06/2008

Denbigh Town - CLUB-Welfare Officer  
 Denbigh Town - CLUB-Other  
 Denbigh Town U13 Blue - TEAM-Coach (asst)  
 Denbigh Town U14 - TEAM-Manager

**My Teams**

**Discipline Cases**

Filter by case name, team, match... 2016

No data

**Other Clubs**

### 3. Contact Details:

If you click on a Club Official's name this takes you to their individual page showing their contact details, along with their safeguarding details, Teams/Clubs they are attached to and any County FA disciplinary cases.

### 5. Export to PDF:

Using the 'Export to PDF' function you can export a view of the Club Safeguarding Dashboard as a PDF which can be printed.

All Home    Club Welfare Officer Denbigh Town    Club Welfare Officer IT Test Discipline A

**Club Safeguarding**

Filter by name, FAN

--Club Roles--    CRC Status    Safeguarding Status    Emergency Aid Status    WOW Stat    **Export to Pdf**

**Evren (41) #594**  
 CRC - No CRC    SG - No SG    EA - No EA    WOW - No WOW  
 Denbigh Town - CLUB-Chairman

**Philip (51) #824**  
 CRC - 26/10/2005    SG - 05/01/2009    EA - No EA    WOW - No WOW

### PDF Export:

Safeguarding Report							
Showing all outcomes for Denbigh Town							
Name	Date of Birth	FAN	Club	CRC Achieved Date	Safeguarding Achieved Date	Emergency Aid Achieved Date	Wow Achieved Date
			Denbigh Town				
Knight, Philip			Denbigh Town	26/10/2005	05/01/2009		
McConnell, Danny			Denbigh Town	20/04/2005	29/09/2010	06/01/2009	22/07/2010
Woodfine, David			Denbigh Town	08/12/2015	07/05/2014	09/10/2014	20/06/2008

**STRICTLY CONFIDENTIAL**      Generated by David Woodfine on 26.01.2017 14:39

## Inaccurate Data

### 1. Inaccurate Data CRC or Qualification Data / Duplicate FAN ID:

From time to time duplicates occur and individuals may attract more than one unique FAN ID. If you are made aware of inaccurate CRC or Qualification data on an individual's records please contact your local County FA for assistance.

### 2. Returned Criminal Records Checks Not Showing:

Should you be aware that an individual has received their Criminal Records Check and this is not shown on the system within 3/4 working days of receipt please contact The FA CRB (Criminal Records Body), managed by GB Group directly on Tel 0845 210 80 80 or email [FAChecks@TheFA.com](mailto:FAChecks@TheFA.com)

## Further Support

For more assistance on the Whole Game System please [click here](#) to contact your Local County FA or go to <http://www.thefa.com/about-football-association/who-we-are/county-fas>