



# ABOUT SURREY FA



Founded in 1890, Surrey FA has a rich history with the beautiful game. Today, Surrey FA is one of the leading County FA's in the country and is a not-for-profit organisation with charitable status. This is an exciting time for us as we continue to transform our services and set about developing our new long-term strategy to 2030.

Surrey FA supports over 3,000 teams and 60,000 players, over 1,000 referees, and 5,000 coaches. We have a network of County Members providing expertise and diversity of voice to our Working Groups, a diverse and committed Board of Trustees, and 28 staff working across 15 Local Authorities. Surrey FA was also the first CFA to achieve Intermediate Equality Standard.

## WHAT IS IT LIKE TO WORK FOR US?

Surrey FA is a great place to work. We are proud of our positive culture, staff well-being, and team working. We are collaborative. We support each other. The person is as important to us as the skills you can bring.

We value the benefits of partnership working to deliver better outcomes. And we are all passionate and committed to grassroots football and changing lives across our community.

We offer flexible working hours, a benefits programme designed by our staff and you'll be based in our newly built offices at Meadowbank Football Ground, overlooking the Surrey Hills in Dorking, Surrey.

[www.surreyfa.com](http://www.surreyfa.com)



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# JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE	Disability Football Ambassador
REPORTS TO	Equality, Diversity & Inclusion Officer
JOB PURPOSE(S)	
<ul style="list-style-type: none"> <li>Support 2 and 3-star England Accredited Clubs to apply the key learnings from the Disability Club Training to create their own Disability Football Game Plan. Support the club to implement this Game Plan to provide more club-based opportunities for disabled people to play, coach and/or volunteer</li> </ul>	
DIRECT REPORTS	N/A
LOCATION	Meadowbank Football Ground, Dorking, Mill Lane, RH4 1DX. This will include homeworking or additional travel to other locations where needed
WORKING HOURS	50 hours per contract. Hours of work will vary and may include evenings and weekends
CONTRACT TYPE	Casual Worker





## RESPONSIBILITIES

- Attend the 'Disability Football Ambassador Training'; scheduled for February 2023
- Engage with selected 2 and 3-star England Football Accredited clubs following their completion of the Disability Friendly Club Training, to support in the creation of a bespoke disability game plan which will outline new club-based opportunities for disabled people which may include new playing provisions, coaching opportunities, and/or volunteering roles
- Drive engagement at every level of clubs to maximise and sustain these opportunities for disabled people
- Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, disability support groups, educational establishments, alongside other key partners to promote the new opportunities
- Help clubs access relevant support including funding and coach development opportunities with support from the County FA
- To collaborate with County FA staff, national FA staff, disability football coach mentors, external partners, and wider members of the grassroots delivery team workforce
- Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice





## PERSON SPECIFICATION

### EXPERIENCE

#### Essential

- Can demonstrate a history of success in developing disability grassroots football opportunities
- Experience of facilitating and engaging with volunteers
- Experience of engaging with external partners and stakeholders

#### Desirable

- Experience of volunteering within a grassroots football club as a Committee Member
- Experience of mentoring others
- Experience of accessing external funding

### KNOWLEDGE, SKILLS, AND BEHAVIOURS

#### Essential

- Ability to build trust and develop effective working relationships within England Football Accredited Clubs
- Ability to deliver practical support sessions to a range of club Volunteers
- Understanding of how an England Football Accredited Club operates
- An advocate for disability football with an understanding of the challenges and barriers that both players and volunteers can face
- Commitment to attend additional training provided as part of this programme
- Proficient IT skills in Microsoft Office with experience in organising and leading virtual meetings
- Flexible in approach with willingness to work evenings and weekends, as well as travel across the County

#### Desirable

- Knowledge of The FA's Gameplan for Disability Football; Football Your Way
- Knowledge of the England Football Accreditation Framework
- Knowledge of existing support measures available to England Football Accredited Clubs



ENHANCED DBS CHECK REQUIRED?	Yes
CLEAN, FULL DRIVING LICENCE?	Not Necessary

**THE JOB HOLDER WILL BE EXPECTED TO UNDERSTAND AND WORK IN ACCORDANCE WITH THE VALUES AND BEHAVIOURS DESCRIBED BELOW:**

COUNTY FA VALUE	WORDS	BEHAVIOURS
COLLABORATIVE	Communication Teamwork Listening Support Recognition	We work together, fuelled by our passion and shared commitment to developing the game
AMBITIOUS	Learning Passion Challenges Proactive Open	We venture into uncharted territories with open minds, being bold in our thinking and brave in our actions
RESPECTFUL	Principles Integrity Diversity Empathy Balance	We recognise everyone's individual experience and perspectives, seeking out and valuing their contribution
EXCELLENCE	Accountable Reflective Effectiveness Impact Extraordinary	We are focused on the pursuit of excellence to enable us to make a lasting impact for the football family we serve

