



## Surrey FA Application Form

All sections must be completed and can be typed. If necessary, use a continuation sheet. You may attach a CV if you wish. The decision to invite you to attend an interview will be based on the information you provide on this form.

Position applied for

### Personal Details

*Please complete in block capitals*

First Name

Surname

Mr/Ms/Mrs or preferred title

Address

Post Code

Tel. No.Home

Tel. No. Work

Tel. No.Mobile

Email

Do you hold a full current driving licence?

### Qualifications and Training

*Starting with the most recent, please give details of your education, qualifications and training relevant to the application. Please include start and end dates for all courses, the name of the relevant institution, the course or qualification studied, along with the grade or classification achieved where applicable.*

If selected for interview it may be helpful to bring any certificates with you.

Dates	Details of School/College/Institution	Course or Qualification	Grade

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Please attach a continuation sheet if required

### Employment History

Starting with your present or most recent job, please give a summary of all employment, including any freelance and relevant unpaid work. Please include start and end dates for all positions held, the name of employer, nature of business, job title and brief details of your responsibilities. Also include salary and benefits package.

Dates	Employers name/nature of business	Job title, responsibilities, and achievements	Salary

Please attach a continuation sheet if required.

Please use the space on the next page, to outline the skills and experience you have gained, either in paid work, unpaid/voluntary work, work at home, through your studies, through your leisure activities, which you think are relevant to the job for which you are applying, and which you believe make you suitable for the position . Please indicate the extent to which you believe

*your skills, abilities and/or experience meet the job requirements (as outlined in the information given in the advertisement, or in other ways such as through a job description or person specification).*

*Use this space to answer the previous question regarding your skills and experience and your suitability for the position applied for. You may attach a continuation sheet if necessary.*

### **Other Information**

Do you require a work permit or are there any restrictions on your ability to work in the UK?

If yes, please give further details

If your application is successful, what period of notice are you required to give your current employer?

The SFA is aware of its obligations, under the Equality Act 2010, to carry out reasonable adjustments where needed for job applicants who have a disability. Please detail any adjustments you will require to be made if you are invited to attend an interview.

Have you ever been convicted of a criminal offence (apart from spent convictions under the Rehabilitation of Offenders Act 1974)?

Are there any outstanding charges against you?

If the answer to either or both of these questions is yes, please give the date, nature of the offence and the fine or sentence (if convicted).

## References

*Please give the name and address of two referees. These should be your two most recent employers, including your present employer where applicable, or a relevant academic principal. Personal references should be given only when there is no previous employer or educational establishment to which reference can be made.*

	First Referee	Second Referee
Name		
Address		
Postcode		
Telephone		
Email:		
Relationship to you		

Can references now be taken up with your first referee?

Can references now be taken up with your second referee?

*I agree that any offer of employment with Surrey Football Association Limited is subject to satisfactory references. I give my consent to the storage of personal data contained within this form and the ethnic monitoring form. I confirm that the information supplied by me on this form is complete, accurate and not misleading:*

Signature:

Date: