

SURREY COUNTY FOOTBALL ASSOCIATION LIMITED

Minutes of the Extraordinary General Meeting held on Thursday 13th December 2012 at Leatherhead FC commencing at 7.30pm.

Present;

County Members

L. Pharo (Chairman), R M Dick, M. Dillon, L. Edwards, D Fuller, D. Hennessy, A Higgins, B. Hogan, M Lawrence, R S Lewis, J Martin, A S W Newman, J.N. Owen, M Randall, M. Read, V M Rolland, J C Tasker, H Taylor, B. Walsh, P.D. Whatling, C J P White, R.R. Wood, R Woods, J. A. Young, R.T. Ward (Secretary.)

Leagues

Surrey South-Eastern Combination Intermediate FL,
Surrey South-Eastern Combination Junior FL.

Clubs

Chessington & Hook United FC, Kew Park Rangers FC, Surrey Schools FA

Also Present: Ms K Westbrook, Company Secretary
Mrs. C McRoyall, County Development Manager
Simon Murray, Williams & Co, Auditor

The President, Ray Lewis took the Chair and welcomed Simon Murray from Williams & Co, Auditors

- 1 Apologies:** D Alldridge MBE, Mrs S Aspinwall, J Baines, C Barnett, B A W Brackpool, D Bromley, B. Carroll, B. Croucher, B Fish, B Flint, R. T. Garner, A Holmes, R. Ireson, M E Jerney, D Letley, P Mallon, B McLaren, Mrs S Pink, Ms A Price, M Reilly, J L Sparkes, J Taylor, Dr S Tresman.

No apologies had been received from clubs or leagues

- 2 Adoption of the Accounts for the period 1st July 2011 to 30th June 2012**

Mr Lewis asked that the Financial Director, Bob Dick present the accounts.

Mr Dick took attendees through the accounts that had been on the website for over 6 weeks and available this evening; he stated that he had advised members at the Annual General Meeting in July that the Association was subject to financial constraints; a deficit had been forecast, however this clawed back some of the surplus income from the previous year. We have not budgeted for a deficit this financial year.

The accounts had been audited and no adverse comments received. After the final figures had been audited the accounts returned a deficit of £14, 328 from a turnover exceeding £1m.

Mr Martin Read raised the matter of bank and credit card charges which seemed excessive. He also referred to the cost of £11k to finance Representative football believing it to be a small price to pay to enable players to represent their County. He added that the Surrey Primary League had not been consulted and felt that other Youth leagues would support Youth Representative football. Mr Dick replied that bank and credit card charges were being addressed and asked Ms Westbrook to advise the detail.

Ms Westbrook informed members that almost all coaching courses were booked on-line through an Electronic Point of Sale system called Participant, used by the FA for on line payments over which the County had no control in respect of costs; the credit card charge was 2.5%.

Other payments were made for affiliations, referee registrations and discipline cases. These were currently via Barclays but from next year, many of these will be through the new FA on-line system called the Whole Game System (WGS) through which participants will be able to pay on line; the Electronic Point of Sale (EPOS) provider that the FA has chosen is Barclays at a rate of 1.2%.

Mr Ward pointed out that the true cost of Representative football would have been nearer to £15k as the Women's team only played two of its six scheduled fixtures.

He added that the Board had discussed some years ago, making an additional charge for those that paid by credit card in the same way that retailers and holiday companies do. Bob Brown had undertaken a lot of research after which the Board had decided that the problems that we were likely to encounter outweighed the financial benefit. For example, the administration fee for a caution is in the FA "Rulebook" at £10 and not £10 plus a credit card surcharge and there was likely to be challenges to a surcharge.

Through membership of the Federation of Small Businesses (FSB) the Association had recently agreed to adopt the World Pay/Streamline system for which the charge was 0.92%. Mr Ward is unable to understand how the Association is able to agree a better deal with Streamline than the deal the FA has done with Barclays with 50 Counties.

Through the FSB the Association has also opened an account with Co-op Bank which offers free banking; we will maintain an account with Barclays.

Mr Ward concluded by advising members that the Board were constantly looking at bank and related charges but unfortunately with the FA introducing more and more on-line payment systems, much is out of our direct control.

Mr Pharo, County Chairman concluded the discussion by stating that the Board had discussed Representative football in depth and decided that funding would not continue.

In response to a question from Mr Edwards about what was included in "Other staff expenses", Ms Westbrook replied that this included travelling, training, tea, coffee, etc.

In response to a question from Mr Burford in respect of salaries and football development expenditure, Ms Westbrook replied that salaries were paid by either the Association or the Football Association and these were kept separate in the accounts. Similarly the overheads and resources for football development where the Football Association had funded these.

The accounts were put to the meeting and adopted

3 Adoption of the Benevolent Fund Accounts for the period 1st July 2011 to 30th June 2012

Mr Dick gave a brief overview of the Benevolent Fund accounts. There being no questions, the accounts were adopted.

4 Any other relevant business as admitted by the Chairman

No other business had been notified

5 Closure

In closing the meeting at 7.54pm the President thanked Ms Kris Westbrook Company Secretary, Bob Dick and Simon Murray