

Surrey County Football Association Limited

Annual General Meeting

Minutes of the Annual General Meeting held on Monday 18th July 2016 at Leatherhead FC commencing at 7.30pm.

Present

County Members:

Les Pharo, Derek Alldridge MBE, Sue Aspinwall, Lawrie Baker, Colin Barnett, Soye Briggs, Brian Carroll, Steve Cottingham, Bryan Croucher, Les Edwards, Richard Garner, Dermot Hennessy, Alan Higgins, Barrie Hogan, Richard Ireson, Mike Jermeay, Michael Lawrence, Dave Letley, Ray Lewis, Tony Loveridge, Caroline McRoyall, Tony Newman, Hanna Newton, Gerry O'Neill, John Owen, Darren Pasley, Sheila Pink, Mike Reilly, Vic Rolland, Bill Savill, John Tasker, Howard Taylor, John Waddelow, Brian Walsh, Phil Whatling, Rod Wood, John Young

Tim Lawrence, Kris Westbrook (Company Secretary)

Clubs:

Abbey Rangers FC (Graham Keable), Acts 29 FC, AFC Brooklands (Jez Taylor), Ash United (Paul Blair), Chertsey Town Juniors FC, Chessington & Hook United (Graham Ellis), Dorking FC, Egham Town FC, Lingfield FC, Meadow Sports (Pam Lomax), Old Coulsdon Jets FC, Windlesham Youth FC

Leagues & Competitions:

Leatherhead Sunday FL (Robert Woods), Surrey Elite Intermediate FL (Gordon Worsfold), Surrey Intermediate League (Derek Stovold), Surrey Primary League (Scott Brundish), Surrey Youth League (Roy Lomax)

Apologies

County Members:

Peter Ashdown, Brian Brackpool, Ray Cotton, Anand Desai, Nick Drew, Brian Fish, Gordon Harrison, Alan Holmes, Bruce McLaren, Malcolm Randall, Colin White

Clubs:

Chertsey Town Ladies, Corinthian Casuals, Croydon, Epsom & Ewell, Farncombe Youth, Mitcham Park, Molesey Juniors, Reigate, St Andrews

Leagues:

Guildford & Woking Alliance League, Morden & District Sunday League, Surrey & Hants Border League, Surrey South Eastern Combination

1. Apologies

The County President, Ray Lewis, welcomed those present and acted as chairman for the meeting. Caroline McRoyall read the apologies.

Ray drew the meeting's attention to those members of the football family that had passed away during the previous year and he asked those present to stand as a mark of respect.

2. Minutes of the Annual General Meeting held on 13th July 2015 were agreed and signed.

3. Minutes of the General Meeting held on 7th December 2015 were agreed and signed.

4. Minutes of the General Meeting held on 15th March 2016 were agreed and signed.

5. Presentation of Annual Report / Strategy Update

Ray Lewis called on Caroline McRoyall, Chief Executive, to give members an overview of the Annual Report and Strategy Update July 2015 – June 2016.

Caroline McRoyall highlighted the key successes as being an increase in all football apart from adult male, but highlighted that we have 1,818 male players participating in recreational football, referee coverage is at 86%, £8,000 has been spent on coaching bursaries. We have two new full size 3G pitches at Selhurst in Croydon and at Leatherhead Youth FC, 11 pitch improvement visits have been carried out and 95% of clubs and 80% of referees are using the Whole Game System.

Caroline referred to the appointment of Tamsyn Woodman as Football Development Officer; she will be starting on 1st August. Currently, there are vacancies for a Football Services Manager and a part-time Finance Assistant.

She also reported that there would be an update in our Charitable Status application by 17th August and the aim is to submit our application for Equality Standard, intermediate level in December.

- Tom Holder, Football Services Manager, reported the results of the County Cup Survey. There were 263 responses covering adults, youth, women and girls clubs. 86% of adult clubs and 89% of youth clubs advised that they had entered all/some of their teams into County Cups. Reasons for not entering teams included lack of suitable playing level, cost and travel. Following the results of the survey we will be piloting several changes for 2016-2017 season as including the cost of Junior & Lower Junior Sunday Adult first two round fixtures to be split by both teams. First two rounds of U12 Youth, Junior & Lower Junior Sunday Adult

cups to be regionalised. Ability based seeding in first round of U16 and U18 Youth cups. U18 & Women's teams will join tiered based Capital Women's Cup alongside London FA, Middlesex FA and AFA and there will be an opportunity to enter as many youth teams into a youth cup (previously capped at 2) and adult teams into same level competition on request. This has been promoted to clubs via the '*Club affiliation is live*' flyer, which he displayed.

Stuart Flint, Marketing & Communications Officer then gave a presentation on promotion of the County Cups and the new programme design. Direct Tec are SCFA's headline sponsors for the Senior Cup, Pappillon Media sponsored the programmes, 1,500 programmes were sold resulting in a surplus for the first time. Go Vauxhall, another sponsor supplied the SCFA van. Coverage of the Senior Cup was on the back page of the Surrey Advertiser and Simon Roe, the professional photographer for the cup finals, had 7,000 views for the Senior Cup on his website. Managers and players were interviewed for the programmes and promotion posters were supplied to the finalists. Matches were recorded professionally and there were 150 DVDs ordered averaging 12 sales per final.

Stuart played a video clip from the Junior County Cup Final between Lyne Youth and Holland Sports as an example of the filming.

Emma Barnes, Senior Football Development Officer then presented a summary of the Football Development team's achievements since December 2015 including winning the Surrey Sports Award for walking football, details on this year's Futsal tournament and Young Leaders Camp. There have been 99 sessions of walking football at Walton Excel in the past 2 years. We had 3 regional winners of the FA Community Awards. 7 teams entered the first season of the Business League, and Pete Augustine has been appointed as the County's Coach Developer. We have 1,117 FA licensed coaches and delivered 32 Level 1 coaching courses. Emma then played a video montage showing a highlight of activities.

Caroline then updated the meeting on the priorities next season which included imbedding the changes to Level 1 & 2 course structure, to increase youth female participation, create flexible playing opportunities for those aged 16 and over, increased opportunities for participants with disabilities, providing more Futsal competition, supporting the Young Leaders programme, and developing Leagues.

Referring to the office move, Caroline advised that Connaught House has been resold and exchange of contracts is due within 10-14 days. The move to a temporary office in Dorking will be on Friday 16th September and plans for the new building at Meadowbank were displayed. They include playing facilities, 3 meeting rooms, bar, 3G pitch, club house and soft play. Revised planning has been approved and a contractor selected but cannot be named at present. The timeframe is for the contract to be awarded on 28th July, the new playground will be opened on 13th August. The building work is due to start on 1st September for

completion by 30th June 2017; the intention is to be at Meadowbank for the start of the 2017-2018 season.

There are 9 spaces available for new county members on 6 committees, including minute secretaries, and there is an application process details of which are on SCFA's website.

Caroline informed the meeting that the office will be closed all day on 16th September and the morning of 19th September for the move, and from 12.00pm on 9th December for the staff Christmas social.

No questions were asked.

Ray Lewis proposed that the Annual Report / Strategy Update be approved and all agreed.

6. Overview of the accounts by the Finance Director in advance of the General Meeting on Monday 12th December 2016

As Nick Drew, Finance Director had sent his apologies, the President called on Kris Westbrook, Finance Manager to present a brief overview of the accounts. Kris advised that SCFA had a £5,000 surplus (subject to audit), this has arose from savings in salary payments due to vacancies in staffing and extra demand for coaching courses. The General Meeting would be held on 12th December 2016 to present the final accounts.

Ray Lewis highlighted that the General Meeting was noted as the 5th December on the agenda but had been moved to 12th December 2016 and asked members to take note.

No queries were raised.

7. Appointment of the Association's Auditors

Taylorcocks was duly appointed for 2016-2017.

8. Changes to Articles

Caroline explained the reasons for the minor change to amend the articles. The Board and Management Committee have approved the changes. All agreed to amend the articles.

9. Announcement of the appointment of any Life Vice-Presidents, Honorary Members and Vice-Presidents

Ray Lewis advised that Gordon Worsfold had been appointed as Vice-President.

10. Announcement of Directors

Soye Briggs and Rod Wood retire this year but both are eligible for re-election and wish to stand. As no other applications were received both were re-elected to continue as Board Members.

11. Election of officers

The Management Committee have recommended Steve Cottingham to be appointed League Representative Secretary. This was agreed by all.

Ray Lewis thanked Gordon Worsfold for his achievements as LRC Secretary and this was echoed by Howard Taylor.

12. Notification of changes to County Cup Rules for season 2016-17 as approved by the Management Committee

These changes had been outlined in the previous presentation and were agreed.

13. Notification of changes to Membership Rules for season 2016-17 as approved by the Board

Caroline outlined the reasons for the changes and asked for approval for the changes as circulated with one additional change to B3 amending the term Referee assessor to Referee observer. All agreed to the changes.

14. Any other relevant business as admitted by the Chairman

Gordon Worsfold read an article to the meeting that was published in the Sunday Telegraph on 17th July 2016 regarding Hampshire FA's amnesty for late fines. Ray Lewis requested a copy so that he could investigate.

There was no other business and the meeting closed at 8.13pm.