

# Surrey County Football Association Limited

## Annual General Meeting

Minutes of the Annual General Meeting held on Monday 17<sup>th</sup> July 2017 at County Office commencing at 7.30pm.

### Present

#### County Members:

Les Pharo, Derek Alldridge MBE, Sue Aspinwall, Lawrie Baker, Colin Barnett, Soye Briggs, Brian Carroll, Bryan Croucher, Nick Drew, Les Edwards, Brian Fish, Richard Garner, Gordon Harrison, Dermot Hennessy, Alan Higgins, Barrie Hogan, Alan Holmes, Mike Jerney, Michael Lawrence, Ray Lewis, Roy Lomax, Anthony Loveridge, , Tony Newman, Gerry O'Neill, Sheila Pink, Malcolm Randall, Ray Regester, Vic Rolland, John Tasker, Howard Taylor, John Waddelow, Brian Walsh, Rod Wood, John Young

#### Staff:

Anne-Marie Cliffe, Andrew Dickinson, Mike Gilham, Ashley Gumbrell, Karen Jones, Tim Lawrence, Luke Lambourne, Caroline McRoyall, Adrian Shorter, Kris Westbrook (Company Secretary)

#### Guest:

Davinia Hadley (Specsavers)

#### Clubs:

Abbey Rangers FC (Graham Keable), AFC Brooklands (Jez Taylor), Bookham Colts, Chessington & Hook United (Graham Ellis), Lingfield FC, Raw Skills FC

#### Leagues & Competitions:

Croydon Municipal Sunday FL, Guildford & Woking Alliance FL (Steve Cottingham), Leatherhead Sunday FL (Robert Woods), Morden & District Sunday FL (Jeff Martin), South Surrey Youth FL (Vincent Wells), Surrey County Intermediate League Western (Derek Stovold), Surrey Primary League (Paul Blair), Surrey Youth League (Pam Lomax)

### Apologies

#### County Members/ Staff:

Peter Ashdown, Emma Barnes, Brian Brackpool, Scott Brundish, Lee Cable, Alan Clarke, Bob Dick, Richard Ireson, David Letley, Bruce McLaren, Gary Mulcahey, Hanna Newton, Brian Reader, Mike Reilly, Bill Savill, Phil Whatling, Colin White

#### Clubs:

Beecholme Belles, Bourne Blades, Egham Town, Epsom & Ewell, Ewhurst Junior, Farncombe Youth, Lyne, Mayford Athletic, Mitcham Park, Reigate Road Rangers, Reigate Youth, Wandgas Youth

#### Leagues:

Epsom & Ewell Youth FL, Redhill & District Sunday League, Surrey & Hants Border League

## **1. Apologies**

The County President, Ray Lewis, welcomed those present and acted as chairman for the meeting.

Ray drew the meeting's attention to those members of the football family that had passed away during the previous year and he asked those present to stand as a mark of respect.

Ray introduced Davinia Hadley from Specsavers to those in attendance.

Caroline McRoyall read the apologies.

- 2. Minutes of the Annual General Meeting held on 18<sup>th</sup> July 2016** were agreed and signed.
- 3. Minutes of the General Meeting held on 12<sup>th</sup> December 2016** were agreed and signed.
- 4. Presentation of Annual Report / Strategy Update**

Ray Lewis called on Caroline McRoyall, Chief Executive, to give members an overview of the Annual Report and Strategy Update July 2016 – June 2017.

Caroline highlighted the case studies in the Annual Report and Strategy Update documents along with the amended Mission Statement. She also outlined KPI figures for participation, recreational football, referees, referee diversity and licensed coaches' diversity, indicating that there will be a focus on areas which are below target.

Andrew Dickinson, Operations Manager detailed staff changes and introduced new staff members. Andrew updated the meeting regarding equality, safeguarding, marketing and changes to the website. A photograph was then taken of the attendees saluting the Lionesses.

Mike Gilham, Football Development Manager detailed the achievements relating to coaches, referees, participation and facility development during 2016-2017 and outlined the targets in these areas for 2017-2018.

Ashley Gumbrell, Football Services Manager reported that improvements are being made to Football Services procedures and changes regarding discipline are in progress. Ashley referred to the County Cups, thanking Bob Dick and the Challenge Trophies Committee. He advised that there has been a commission review as well as highlighting the sin bin pilot in 2017-2018 and the match ban for red cards will now take place after 1 week instead of 2.

Caroline then updated the meeting regarding Meadowbank and the FA Community Awards. She advised that volunteer vacancies are available within the County and are advertised on the Surrey FA website.

No questions were asked.

Ray Lewis proposed that the Annual Report / Strategy Update be approved and all agreed.

**5. Overview of the accounts by the Finance Director in advance of the General Meeting on Monday 11<sup>th</sup> December 2017**

The Chairman introduced Nick Drew, Finance Director who presented a brief overview of the accounts. Nick reported that following the sale of the Leatherhead office, there has been a move to temporary offices until the completion of Meadowbank. There is a small surplus and rate savings due to obtaining charitable status. The current financial position and plans are good. There will be a Financial Report at the General Meeting and as accounts will now be filed as a charity they will be different to previous years' reports.

No queries were raised.

**6. Appointment of the Association's Auditors**

Taylorcocks was duly appointed for 2017-2018.

**7. Announcement of the appointment of any Life Vice-Presidents, Honorary Members and Vice-Presidents**

Ray Lewis advised that the Board of Trustees and Management Committee had agreed to the appointment of Keith Boanas as Honorary Member. Ray outlined details of Keith's achievements.

**8. Announcement of Trustees**

There are no alterations to the Board.

**9. Notification of changes to County Cup Rules for season 2017-18 as approved by the Management Committee**

These changes have been circulated.

**10. Notification of changes to Administration Rules as approved by the Board**

These changes have been circulated.

**11. Any other relevant business as admitted by the Chairman**

There was no other business and the meeting closed at 8.20pm.