

# Surrey County Football Association Limited

## Annual General Meeting

Minutes of the Annual General Meeting held on Monday 13<sup>th</sup> July 2015 at Leatherhead FC commencing at 7.30pm.

### Present

#### County Members:

Les Pharo (Chairman), Sue Aspinwall, Colin Barnett, Brian Brackpool, Soye Briggs, Brian Carroll, Bryan Croucher, Nick Drew, Les Edwards, Brian Fish, Richard Garner, Dermot Hennessy, Alan Higgins, Barrie Hogan, Alan Holmes, Richard Ireson, Mike Jermey, Michael Lawrence, Dave Letley, Ray Lewis, Tony Loveridge, Bruce McLaren, Caroline McRoyall, Jeff Martin, Gary Mulcahey, Hanna Newton, Tony Newman, Gerry O'Neill, John Owen, Sheila Pink, Malcolm Randall, Ray Regester, Mike Reilly, Vic Rolland, John Tasker, Howard Taylor, Brian Walsh, Colin White, Rod Wood, John Young

Emma Barnes, Anne-Marie Cliffe, Chris Cole, Bob Dick, Steven Edwards, Stuart Flint, Tom Holder, Paul Jones, Tim Lawrence, John O'Malley, Derek Stovold, Kris Westbrook (Company Secretary)

#### Clubs:

Abbey Rangers FC (Graham Keable), AFC Brooklands (Jez Taylor), Ash United (Paul Blair), Bookham Colts, Bourne Blades FC, Chessington & Hook United (Graham Ellis), Croydon FC, Dynamo Molesey, Epsom & Ewell FC, Hook Youth (Graham Ellis), Lingfield FC, Meadow Sports (Roy Lomax), Mickleham Youth FC, Molesey Strollers, Sporting Athletic, Walton Casuals Juniors

#### Leagues & Competitions:

Leatherhead Sunday FL (Robert Woods), South Surrey Youth FL, Surrey County Intermediate FL, Surrey Elite Intermediate FL (Gordon Worsfold), Surrey Primary League (Scott Brundish), Surrey Youth League (Pam Lomax),

#### Apologies

#### County Members:

Derek Alldridge MBE, Lawrie Baker, Kate Budd, J-F Burford, Ray Cotton, Graham Ekins, Mandana Mehranpour, Brian Reader, Frank Thompson, Phil Whatling

#### Clubs:

Alexandra United, Beecholme Belles, Bisley, Camberley Boys, Chertsey Town Ladies, Corinthian Casuals, Crystal Palace Ladies (Youth), Egham Town, Esher, Farncombe Youth, Gatton Park Rangers, Godalming Town, Guildford Saints, Harris Academy Merton (Fulham FC Foundation), Horley Athletic, Inter Ditton

Youth, Kew Park Rangers, Kingston University, Milford Pumas, Mitcham Park Juniors, Mole Valley Girls, Mytchett Athletic, Queens Park, St Andrews, Virginia Water

**Leagues:**

Redhill & District Leagues, Surrey & Hants Border League

**1. Apologies**

The County President, Ray Lewis, welcomed those present. Caroline McRoyall read the apologies.

Gordon Worsfold questioned the legality of the meeting as members are entitled to proxy and this should have been highlighted on the Agenda. Ray responded that this was emphasised in the Articles and will be taken into account for next year. All agreed that the meeting could continue.

Ray drew the meeting's attention to those members of the football family that had passed away during the previous year and he asked those present to stand as a mark of respect.

**2. Minutes of the Annual General Meeting held on 17<sup>th</sup> July 2014** were agreed and signed.

**3. Minutes of the General Meeting held on 4<sup>th</sup> December 2014** were agreed and signed.

**4. Presentation of Annual Report / Strategy Update**

Ray Lewis called on Caroline McRoyall, Chief Executive, to give members an overview of the Annual Report and Strategy Update July 2014 – June 2015.

Caroline McRoyall advised that everyone will have received a copy of the Annual Report & Strategy Update which contains an overview of activities during the year and includes case studies. She also highlighted the back page of the booklet outlining the County's revised vision, mission statement and values. Caroline reported that it had been a challenging year with a strategic review by the FA leading to a 9% reduction in funding. This led to an evaluation of staffing levels, with a loss of 3 staff members, and a revised structure which aims to be more efficient. Assessment of governance structure has led to a Board Review with directors' vacancies to be advertised. The recommendations of the Review Group have led to the merger of a number of committees with County Members being limited to participating in two of these. The revised committee structure was outlined.

Tom Holder, Football Services Manager, updated the meeting regarding Whole Game System, reporting that all clubs who affiliated through the WGS will be

opted in for on-line discipline with an option to opt out. This will be more efficient as live data will be available as opposed to the weekly print run which results in late notifications and out of date statements. Tom also highlighted the benefits of using WGS and how it will assist in the smooth running of clubs.

Tom's presentation included a video from Mark Ives on using the WGS which was shown to the attendees.

Caroline McRoyall gave an overview of the new strategy to 2019, an update concerning the Meadowbank project, committee vacancies and office closures.

No questions were asked.

Ray Lewis proposed that the Annual Report / Strategy Update be approved and all agreed.

**5. Overview of the accounts by the Finance Director in advance of the General Meeting on Monday 7<sup>th</sup> December 2015**

The President called on the Finance Director, Nick Drew, to present a brief overview of the accounts as they were at present and explained that a General Meeting would be held on 7<sup>th</sup> December 2015 to present the final accounts.

Nick explained that the figures were subject to audit and cannot be published until approval has been received. The balance sheet shows healthy reserves with a cash balance available for strategic investment resulting in less reliance on FA funding.

No queries were raised.

**6. Appointment of the Association's Auditors**

Taylor Cox was duly appointed for 2015-2016.

**7. Changes to Articles**

John Tasker referred to Article 37 regarding Life Vice-Presidents not being eligible to be appointed as Chairman or serve on Management Committees and requested that the clause regarding the Management Committee be removed before approval as he felt it was ageist.

Caroline McRoyall responded that there was no age limit for Life Vice-Presidents. To be eligible a Vice President must have served longer than 10 years. The aim of Article 37 is to encourage an increased involvement by new County Members and identify potential board members. The amendment had been proposed to the Board, Operations Management Committee and Football Development Management Committee and been agreed at those meetings.

Ray Lewis highlighted the fact that John had been at the OMC meeting that approved the change and John responded that he had only just noticed it. Les Pharo added that the revision is not ageist or illegal but aims to encourage flow through committees.

Gordon Worsfold referred to Article 40 and requested that "Referees Appointments Officers" be removed; Caroline responded that this was a typo. Gordon also queried if Item 9 on the Agenda was correct; Caroline replied that in accordance with the current articles it is correct.

Ray Lewis asked the meeting to vote on the Articles and the result was 39 in favour, 3 against and 8 abstentions. Acceptance of the Articles was agreed.

**8. Announcement of the appointment of any Life Vice-Presidents, Honorary Members and Vice-Presidents**

Ray Lewis advised that there were no nominations for this year.

**9. Election of officers**

The following nominations were proposed on block as per the Agenda and all agreed:

9.1 President – Ray Lewis

9.2 Referees Appointments Officer – Brian Fish (Senior & Premier County Cups). All other necessary appointments will be carried out within the office.

9.3 League Representative Secretary – Gordon Worsfold

**10. Notification of changes to County Cup Rules for season 2015-16**

Mike Jerney reported that this season there will be no extra time; the match will go straight to kicks from the penalty mark. However, in the semi-finals and finals there will be extra time and kicks from the penalty mark which is in line with other counties. Members in Charge will now be called SCFA Match Representatives.

**11. Any other relevant business as admitted by the Chairman**

There was no other business and the meeting closed at 8.13pm.