

Football Development Manager Vacancy



A THRIVING LOCAL GAME

SUFFOLK COUNTY
FOOTBALL ASSOCIATION

Job Title: Football Development Manager

Location: Bill Steward House, The Buntings, Stowmarket, IP14 5GZ

Salary: £30,000 per annum

Hours per week: 37 hours per week

Closing Date: 09:00 on Monday 19th July 2021

Vacancy Type: Full time, permanent

The Organisation

The Suffolk FA 2021-24 strategy released on 1st July 2021, outlines our ambition and intentions to revive the local game and continue striving towards A Thriving Local Game by making progress on our four strategic objectives:

- Support and develop the local football community
- Provide a safe, inclusive and respectful experience across all football environments
- Use the power and value of football to contribute to a better Suffolk society
- Strengthen the organisation to maximise continued investment into the local game

The successful candidate will be instrumental in helping the County FA deliver this.

You can find out more about Suffolk FA and the work we do at www.suffolkfa.com.

Safeguarding

Suffolk FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the information provided.

The Role

Suffolk FA is looking for an enthusiastic, professional leader with a keen eye for detail and a passion for helping people to fulfil their ambitions. The successful candidate will be responsible for leading the Football Development Team to improve Suffolk's footballing facilities, attract investment into Suffolk football, achieve our participation ambitions across all areas, and contribute to the Senior Leadership Team of the organisation.

Please see the job description and person specification for a full outline of the roles and desired skills, knowledge and qualities.



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Key Accountabilities

- To support delivery of The FA Grassroots Football Strategy and the Suffolk Football Association Business Strategy.
- To provide strategic direction to the Football Development department.
- To identify and activate priority projects for Football Foundation investment via Local Football Facility Plans.
- To contribute to the effective implementation of The FA's Safeguarding Operating Standard for County FAs.

What we can offer

- A great environment to make a difference to local football with the governing body of the grassroots game here in the heart of the County.
- A varied and exciting working life, where you'll lead a team and make a difference across all aspects of grassroots football.
- Access to high-quality training, networking and personal development opportunities.
- Opportunities to progress your career across the network and wider sector.
- Other benefits.

Equality and Diversity

Suffolk FA promotes inclusion and diversity and welcomes applications from everyone. If you have any requirements in relation to the recruitment or interview process, please include details on the application form.

The application and selection process

- Complete the Application Form and Equality and Diversity Monitoring Form and return marked 'Private & Confidential – Football Development Manager application' to Richard Neal richard.neal@suffolkfa.com by 09:00 on Monday 19th July 2021. Applications received after deadline will only be considered in exceptional circumstances e.g. proof of posting indicates undue delay through no fault of the applicant.
- Receipt of applications will not be acknowledged.
- Shortlisted applicants will be contacted by Thursday 22nd July 2021 to arrange a mutually convenient interview time.
- Interviews will be held during the week commencing 26th July 2021, likely Wednesday 28th and/or Thursday 29th July.
- If required, second interviews may be held in order to determine the most suitable candidate for the role.

A Bill Steward House,
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Suffolk, IP14 5GZ

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Contact

If you have any questions about the role, please contact Richard Neal on 07903 842747 for an informal discussion.