



How to access the Safeguarding for Committee Members course

Please note: This online course can be accessed on any device; PC, Mac, laptop, tablet or smart phone. However, for the best learning experience we recommend using a PC, Mac or laptop and the [Google Chrome](#) internet browser.

Log in

Please find your **FAN** or **email address** and password. Please do not create a new FAN.

If you have forgotten your FAN please click below.

[FORGOTTEN MY FAN](#)

Accessing the course

Once you have your FAN and password follow these steps:

1. Click below to open the Learning Management System.

[OPEN THE LMS PAGE](#)

2. This should open a screen like this. Select 'BUY COURSE'.

The screenshot shows the TheFA Learning interface. At the top, there is a navigation bar with 'TheFA' logo, a 'Sign In' button, and a search bar. Below this is a secondary navigation bar with links for 'England', 'The Emirates FA Cup', 'St. George's Park', 'Women', 'Take Part', 'Rules & Governance', 'Shop', and 'More'. The main content area is titled 'LEARNING' and includes a 'back to Take Part' button. A breadcrumb trail reads 'Home | Safeguarding for Committee Members | Enrolment options'. The 'Enrolment options' section is titled 'SAFEGUARDING FOR COMMITTEE MEMBERS' and shows a 'Cost' of 'Free'. There is a 'Got a Promotional Code?' field with an 'APPLY CODE' button. A prominent red 'BUY COURSE' button is visible. A warning message at the bottom states: 'You will have 15 minutes from when you select 'Confirm details and pay' to confirm your details. If you fail to confirm your details in this time then your seat in the selected session will be available to be selected by somebody else.'

3. When you have clicked on 'BUY COURSE' a screen like the below should open. Please note, you will not be charged for this course.

Enter your FAN and password. This screen may look slightly different on an iPad.

The screenshot shows the TheFA Sign In page. The top navigation bar includes 'TheFA' logo and links for 'ENGLAND', 'THE EMIRATES FA CUP', 'COMPETITIONS', 'GET INVOLVED', 'WOMEN'S', 'RULES AND REGULATIONS', and 'ABOUT THE FA'. A 'SIGN IN' banner is prominently displayed. Below the banner, there are social media login options: 'Sign in with Facebook', 'Sign in with Google', and 'Sign in with Twitter'. An 'OR' separator is followed by a form with 'Email or Fan' and 'Password' fields. A 'Remember Me' checkbox and a 'Password Reset' link are also present. A blue 'SIGN IN' button is at the bottom of the form. A 'Don't have an account?' link is located below the button. On the right side, there is a large image of a fan celebrating with the FA crest. At the bottom right, there is a 'BACK TO TOP' button.

4. If you haven't previously provided enrolment information, you may see the screen below.

Please confirm or update your details below. If your email address has changed, please access your profile and update there before proceeding with this purchase
There are required fields in this form marked *.

FAN 60747444

Title*

First name*

Surname*

Gender*

Please populate all mandatory fields and select 'ACCESS COURSE'.

[BACK TO SESSIONS DETAILS](#) [ACCESS COURSE](#)

You will have 15 minutes from when you select 'Buy course' to complete the purchase. If you fail to complete the transaction in this time then your seat in the selected session will be available to be selected by somebody else.

5. This will take you to the course screen. Scroll down and select 'Before You Start' to begin.

TheFA My Account Search TheFA.com

England The Emirates FA Cup St. George's Park Women Take Part Rules & Governance Shop More

TheFA **LEARNING** back to 'Take Part'

Home Active Learning My Team My Reports Find Awards Calendar

Home | Safeguarding for Committee Members [TURN EDITING ON](#)

TheFA **SAFEGUARDING FOR COMMITTEE MEMBERS** FOR ALL

County FA Admin [In order to access the awards that you administer, please \[click here\]\(#\).](#)

Administration

- Course administration
- Turn editing on
- Edit settings
- Course completion
- Competencies
- Reminders
- Users

Difficulty logging in?

The most common issue is that a FAN or password has been entered incorrectly. Please check you have the correct FAN and password combination and try again.

If you have followed every step of the guidance and still cannot log in please email your query, contact number and a screen shot, where possible, of the issues you are experiencing to The FA Education team:

Education@TheFA.com

Revisiting the course?

If you have already enrolled on the course using the steps above, you can revisit the course by logging into the LMS and selecting the button below.

[REVISIT THE COURSE HERE](#)