



ENGLAND
FOOTBALL

INDEPENDENT NON EXECUTIVE HEALTH & WELLBEING DIRECTOR

Role Profile
October 2022



ABOUT STAFFORDSHIRE FA

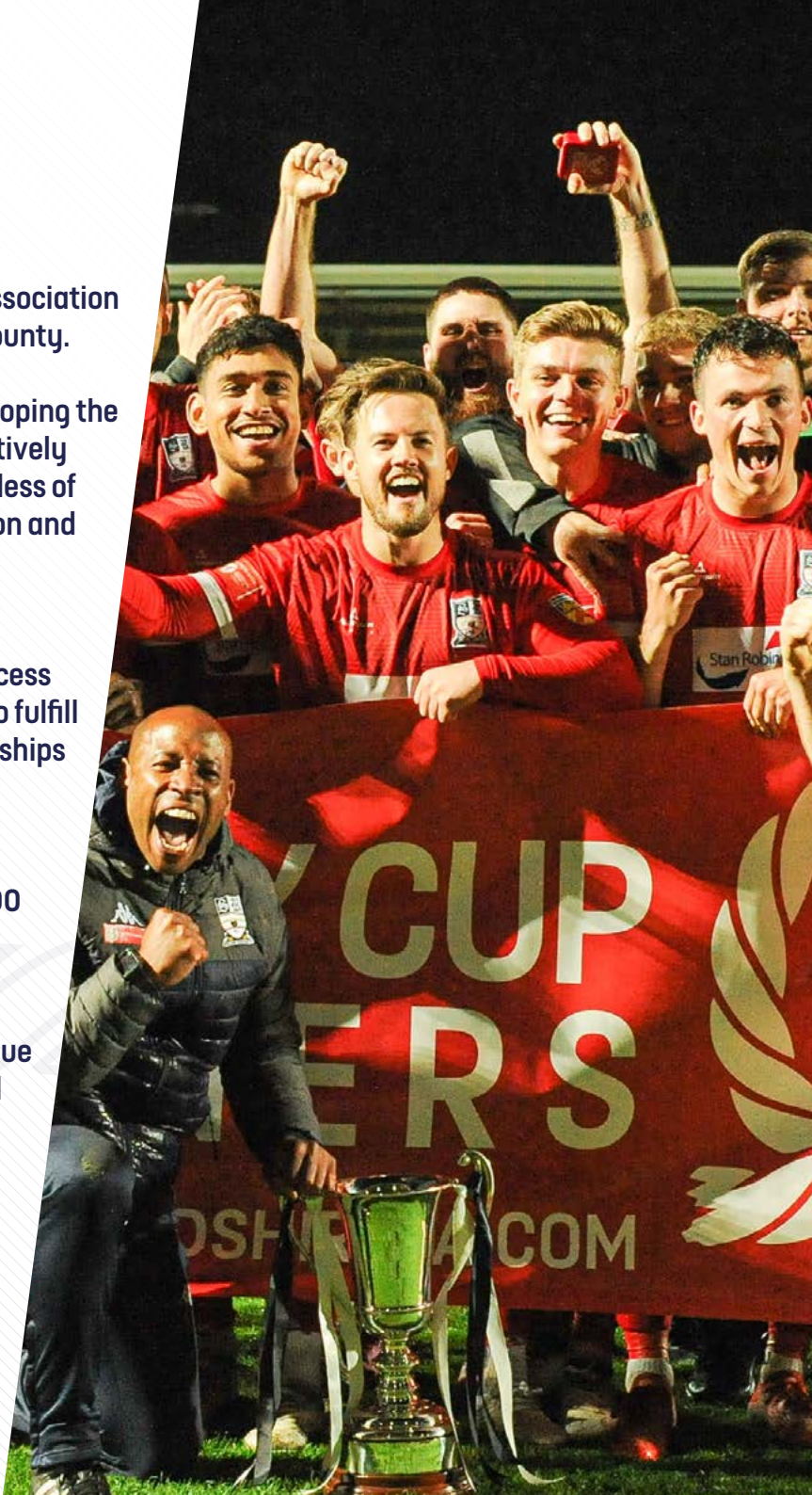
Founded In 1877, The Staffordshire Football Association Is The Guardian Of Our National Game In The County.

Responsible for efficiently governing and developing the local game, the Staffordshire FA strives to positively influence participation for all in football regardless of age, ability, sex, sexual orientation, race, religion and socioeconomic status.

Our aim is to make a positive difference within football, giving everyone the opportunity to access quality football opportunities and experience to fulfill their potential. We are keen to develop partnerships in order to promote the benefits of football and improve the facilities where football is played.

With over 1,700 teams, 30,000 players and 800 referees, Staffordshire FA is responsible for providing a support structure that enables players, volunteers, coaches and referees to develop individually or as part of a Club or League and most importantly, participate in a safe and enjoyable environment. We are a progressive County FA who celebrate our history and traditions but we do not dwell on them. We are a dynamic, fast moving and evolving organisation which is passionate about our sport and its long term success.

www.staffordshirefa.com/about



MEET THE TEAM



**ENGLAND
FOOTBALL**



Adam Evans
Chief Executive
Officer



Kevin Staples
Head of
Delivery



Gareth Thomas
Commercial &
Partnerships Lead



Ash Willis
Communications
Officer



Joanne Adams
Finance
Officer



Vicky Collins
Senior Regulatory
Officer



Jan Scott
Designated
Safeguarding Officer



John Lilburne
Competitions &
Memberships Officer



George Taylor
Regulatory
Assistant



Joe Davidson
Apprentice



Alex Scott
Senior Participation &
Workforce Lead



Chloe Matthews
Workforce
Officer



Gemma Machin
Equality
Officer



Jake Triggs
Football Participation
Officer

VISION, PURPOSE, VALUES & OBJECTIVES



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PURPOSE

Providing a safe and inclusive environment
where everyone can achieve their football aspirations.



VISION

Support, Develop, Unite.

VALUES

Insightful, Innovative,
Inclusive, Inspirational.

FOUR STRATEGIC OBJECTIVES:

***SUPPORT
THE GAME***

***DEVELOP
THE GAME***

***UNITE
THE GAME***

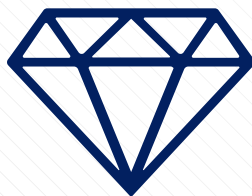
***SAFE & INCLUSIVE
ENVIRONMENTS FOR
THE GAME***

STAFFORDSHIRE FA VALUES



**ENGLAND
FOOTBALL**

The values of the Association are to ensure they meet the business and strategic priorities for the county. These values establish the core at which our staff operate, to support the game across the county and to ensure we put the participant at the heart of what we do.



INSIGHTFUL

Having or showing an accurate and deep understanding.

INNOVATIVE

Introducing new ideas; original and creative thinking.

INCLUSIVE

Open and accessible to all.

INSPIRATIONAL

Providing or showing creative or spiritual inspiration.

ROLE PURPOSE

- The Board of Directors is the ultimate decision making body of the Association. The Board is responsible for the setting of the Association's Strategy and maintaining a clear division between the Board's Management and the role of the Chief Executive Officer
- To be an advocate of health & wellbeing for the Staffordshire Football Family
- To promote and champion health & wellbeing initiatives that will benefit the Board, Workforce and Members of the Staffordshire Football Family
- To establish new relationships with non traditional partners within the field of Health & Wellbeing
- To identify and source funding from external agencies that will assist with the delivery of Health & Wellbeing programmes across Staffordshire

REPORTS TO

Chair of the Board of Directors



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FURTHER DETAILS



Location	The Post will work remotely at the discretion of the post holder. The post holder will be required to attend meetings and work from the office as and when agreed
Estimated time commitment to fulfil the role	The role requires a commitment to attend Bi-Monthly Board meetings and working groups as required. Board Meetings are held bi-monthly and predominantly take place remotely on Thursday evenings and generally last in the region of two hours
Remuneration or Expenses	<p>This is a voluntary role in which you will collaborate with the Board of Directors and the SMT in the strategic development of the organisation.</p> <p>Reasonable Expenses will be paid for County FA related business, in line with the current Expenses Policy of the Staffordshire FA.</p> <p>Travel and accommodation to FA events where The FA has agreed to reimburse County FA Expenses will be paid in line with the current County FA Expense Policy issued by The FA.</p>

RESPONSIBILITIES



Health & Wellbeing	<ul style="list-style-type: none">• Lead the creation and implementation of a health and wellbeing strategy for the SFA• To oversee and develop innovative solutions to improve the mental and physical health of the Staffordshire Football Family• To engage effectively with key stakeholders including the SFA Council, Leagues, Clubs, Referees and Local Authorities to support the development of Health & Wellbeing initiatives• To work with members of staff and external consultants, as appropriate to set the People & Wellbeing strategy for the SFA
Governance	<ul style="list-style-type: none">• Execute the responsibilities of a Company Director in accordance with the Companies Act (2006) and other relevant legislation• Safeguard the interests of the Membership and stakeholders of the Association• Ensure the effective implementation of Board decisions by the CEO and staff, holding the CEO to account for the effective management and delivery of the Association's strategic aims and objectives• Oversee the management of risk to the Association, including matters of Health and Safety• Develop and maintain an effective corporate governance structure• Monitor the financial affairs of the Association through reports provided by the Finance Director and to ensure the effective use of financial and other resources• Actively Contribute to constructive debate and discussions on all Board matters• Promote equality of opportunity throughout the Association• Fully participate in Board induction, training or development and performance monitoring• Perform other responsibilities as assigned by the Board


PERSON SPECIFICATION



Essential	<ul style="list-style-type: none">• Experience of leading Health & Wellbeing Strategies• Experience of implementing workplace Health & Wellbeing initiatives• Experience of partnership working to improve the Health & Wellbeing of under represented groups• Strategic leadership and management skills• The ability to debate, discuss and challenge in a constructive manner
Desirable	<ul style="list-style-type: none">• An understanding of our strategy "Uniting the Knot"• An understanding of The FA Grassroots Football Strategy and how this affects the work of the County Football Associations

Enhanced DBS Check required?	NO
Clean full driving licence?	NO

[CLICK HERE TO APPLY](#)



**Staffordshire FA
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Staffordshire Technology Park
Beaconside
Stafford
ST18 0LQ**

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Support@StaffordshireFA.com



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