

SEASON 2026/27

Non Executive Director Application Pack



**FOR
ALL**





INTRODUCTION

Football for everyone; everyone for football

Somerset Football Association is the not-for-profit organisation responsible for the development and governance of grassroots football across Somerset.

Established in 1885, we work with The Football Association (The FA) to deliver the national game strategy locally, helping to make football accessible, inclusive and enjoyable for all.

We are responsible for interpreting and applying The FA's Rules and Regulations across our affiliated leagues, clubs and match officials, while supporting the continued growth, quality and enjoyment of football throughout the county.

Our aim is to increase participation and ensure that everyone can take part in the game, regardless of ability, gender, age, sexual orientation or ethnic background.

We work closely with the football community across Somerset to provide guidance, information, opportunities and support, while encouraging participation in FA-led initiatives.

As part of our commitment to The FA's Code of Governance, we adopted new Articles of Association in 2022 and reformed our Board. We currently have a number of casual vacancies and welcome applications from people across all areas of the football community in Somerset.

To find out more about Somerset FA, please visit our website:
[Somerset FA – About Us.](#)





COUNTY OF SOMERSET

Nestled in the heart of South West England, the beautiful county of Somerset is bordered by Devon, Dorset, Wiltshire, and Gloucestershire. Somerset is celebrated for its stunning countryside, rolling hills, historic towns, and iconic landmarks such as Glastonbury Tor and Cheddar Gorge. The area is comprised of - North Somerset and BANES unitary authorities, as well as Somerset Council.

It's also famously home to the world-renowned Glastonbury Festival and traditional West Country cider, attracting visitors from far and wide. From a sporting perspective, Somerset County Cricket Club enjoys a proud heritage, and football fans support clubs such as Yeovil Town and Bath City. With a population of just over 965,000, Somerset maintains a largely rural character and a lower population density than many other counties in England.



25,000

Enterprises



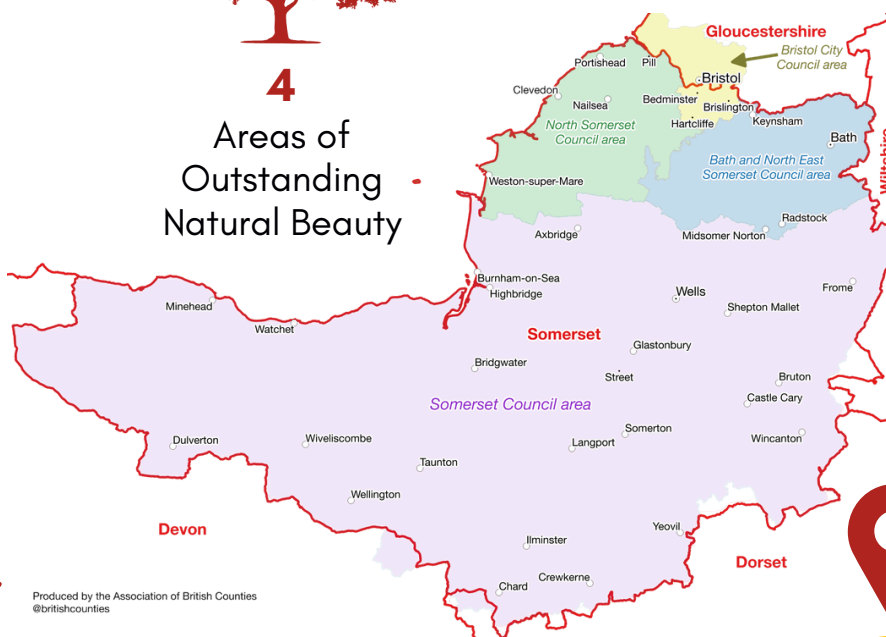
4

Areas of
Outstanding
Natural Beauty



2

Cities



1,610

Sq Miles



3

Universities



3

Local
Authorities

Produced by the Association of British Counties
@britishcounties

OUR MISSION, VISION AND VALUES



Our Mission

- To provide opportunities for everyone to fall in love with the game
- Equality For All
- Strive for Achievement

Somerset FA are the governing body for football in the county of Somerset; our mission is to grow and develop participation across all areas of the game in line with our vision. The Somerset FA Board are volunteers who help set the Association's direction and work with full time staff members to achieve our goals.

Our Vision

"Football for everyone; everyone for football".

Our Values

CREATIVE New tactics to support and safeguard all in grassroots football

INCLUSIVE Opportunities for everyone, uniting the football family

DEDICATED Delivering the best footballing experience for team Somerset



SOMERSET FOOTBALLING COMMUNITY



Somerset FA proudly supports a thriving football community made up of passionate players, clubs, teams, volunteers, coaches, referees, officials and supporters. Together, we are building a stronger, more inclusive game for everyone across the county.

We work hand-in-hand with local communities to create safe, positive environments where people of all ages, abilities and backgrounds can enjoy the beautiful game. From youth and grassroots football to women's and girls' football, disability football, adult football and walking football, we are committed to ensuring there is a place for everyone.

Our football community is powered by thousands of people who give their time, energy and passion to the game. Volunteers keep clubs running, coaches support player development, and referees and match officials ensure games can take place fairly and safely.

We are committed to supporting people at every stage of their football journey. Whether it's helping a child take their first kick, supporting a volunteer coach, developing referees, strengthening clubs or delivering safeguarding and training opportunities, we work to develop every aspect of the game in Somerset.

At the heart of everything we do is a belief that football should be accessible, welcoming and enjoyable for all. By working with clubs, leagues, schools, partners and volunteers, we can continue to grow the game, create positive experiences and keep football at the heart of communities across Somerset.



38,587

Players



450

Clubs



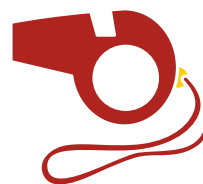
2,554

Teams



3,500

Coaches &
Volunteers



691

Match
Officials



795

Pitches
710 Grass Pitches
85 Artificial Pitches

ABOUT THE ROLE



Are you passionate about football and ready to make a difference? Somerset FA is on the hunt for a Non-Executive Directors responsible for Legal matters, to join our board, helping drive forward the National Game Strategy and ensuring football in Somerset is accessible, inclusive, and fun for everyone.

Non-Executive Director - to help develop the county association business.

This is an exciting time to get involved in football as we work closely with The FA to deliver lasting impact at the grassroots level.

As a Non-Executive Director, you will:

- Help shape the vision, strategy, and future of football in Somerset.
- Contribute to key decisions on policies, plans, and financial investments.
- Ensure the game thrives in a way that is inclusive, diverse, and accessible to all.

At Somerset FA, we believe in Football for All, and we're proud to be an equal opportunities organisation. We actively encourage applications from under-represented demographics and those who share our vision of a game free from discrimination.

Ready to play your part in shaping the future of the beautiful game? Apply today and join a team that's committed to making football in Somerset the best it can be!





Role Title - Non Executive Director

Reports To - Chair of the Board of Directors

Collectively, the Board of Directors of Somerset FA is required to direct the business affairs of the Association and to determine the vision and strategy, plans, policies and financial investment required to achieve the Association's aims. As such, individually and collectively, the Directors are accountable to the Membership.

To support Somerset FA senior leadership in embedding culture, diversity and inclusion throughout the organisation.

To be an active board member, providing strategic oversight and to constructively challenge and review the Somerset FA strategic plan.

Location - Somerset FA HQ, Charles Lewin house, Glastonbury and working from home. there will be a need to visit other locations from time to time.

Estimated time commitment - The post requires a commitment to attend circa 12 Board meetings a year. Meetings are normally held on the fourth Wednesday or Thursday of the month from 17.00 at the County HQ and normally last in the region of around 2 hours. There may be other meetings arranged as necessary from time to time.

Remuneration or expenses - This is a voluntary role.

Relevant expenses will be paid in line with the current Somerset FA Expense Policy. Travel and accommodation expenses to FA events where The FA has agreed to reimburse the Association will be paid in line with the current County FA Expense Policy issued by The FA.

ALL DIRECTOR RESPONSIBILITIES



- Serve as a Director of Somerset FA and to actively participate in its strategic management.
- Execute the responsibilities of a Company Director in accordance with the Companies Act (2006) and other relevant legislation.
- Safeguard the interests of the Membership and stakeholders of the Association.
- Establish clear objectives to deliver the agreed strategy and business plan and regularly review performance against those objectives.
- Ensure the effective implementation of Board decisions by the CEO and staff, holding the CEO to account for the effective management and delivery of the Association's strategic aims and objectives.
- Oversee the management of risk to the Association, including matters of Health and Safety.
- Develop and maintain an effective corporate governance structure.
- Monitor the financial affairs of the Association through reports provided by the Finance Director and to ensure the effective use of financial and other resources.
- Contribute to constructive debate on all Board matters.
- Promote equality of opportunity throughout the Association.
- Fully participate in Board induction, training or development and performance monitoring.
- Perform other responsibilities as assigned by the Board.

PERSON SPECIFICATION

EXPERIENCE, KNOWLEDGE & SKILLS



EXPERIENCE

Essential

Experience of Board or Senior Management position, or a role where strategic level decisions are made.

Desirable

Board level experience.

SKILLS

Essential

Strategic leadership and management skills. The ability to develop and monitor organisational strategy.

Desirable

An ability to understand financial accounts, management accounts and budgeting.

Decision-making skills. The appropriate use of knowledge and experience to make informed decisions to the benefit of the organisation.

The ability to debate, discuss and challenge in a constructive manner.

Excellent interpersonal skills. The ability to form strong, productive relationships both internally and externally to the benefit of the association.

Access to and ability to use, email and the internet.



PERSON SPECIFICATION EXPERIENCE, KNOWLEDGE & SKILLS



KNOWLEDGE

Essential

An understanding of how a business, especially a SME is run

Desirable

Knowledge & understanding of not-for-profit organisations.

Knowledge of current safeguarding practice.

Enhanced DBS Check required?

No

Check required on Companies House disqualified directors' register?

Yes

Clean, full driving licence?

Yes

VALUES & BEHAVIOURS

Problem solving

Teamwork

Communicating

Delivery

Customer excellence

Developing self and others

Leadership



HOW TO APPLY



Please send a CV and a short cover letter (max 1 page) addressed to the Board Chair, telling us which of the two roles you're applying for, why it appeals to you and what you will bring to the Board.

All applications should be sent to: phil.chaplin@somersetfa.com

Closing date: Friday 13th November 2026

Interviews date: TBC

If you would like to discuss this role in more detail, or have any questions, please email Jon Pike, Somerset FA CEO - jonathan.pike@somersetfa.com





www.somersetFA.com

