



## **SHROPSHIRE FOOTBALL ASSOCIATION LIMITED**

**Company Number 03796679**

**Registered Office: The New Stadium, Oteley Road, Shrewsbury, SY2 6ST.**

# **Role Profile**

## **Independent Non-Executive Director**

Shropshire FA aims to make grassroots football more inclusive for all. To balance the diversity and skills of our Board we are looking for a forward-thinking individual who has knowledge and experience of diverse communities; a commitment to equality and diversity and to breaking down barriers to football participation. To support this aim, we encourage applications from under-represented groups including ethnic minorities, people with disabilities and women.

### **Role of a Director**

The Board of Directors direct the business affairs of the Association, determining the vision and strategy, the plans, policies and financial investment required to achieve the Association's aims.

Directors normally serve a term of 3 years, after which they are eligible for re-election, subject to certain age restrictions.

### **In order to perform the role, a director will need the following skills, knowledge and experience.**

- Decision making skills. The appropriate use of knowledge and experience to make informed decisions to the benefit of the organisation
- The ability to debate, discuss and challenge in a constructive manner
- Excellent interpersonal skills. The ability to form strong, productive relationships both internally and externally to the benefit of the Association
- An ability to understand basic financial accounts, management accounts and budgeting
- An interest and understanding of the FA National Game Strategy and how this affects the work of the County Football Associations
- A sound understanding of the volunteer/professional relationship and how this can best work to support the work of the Association
- A commitment to equality and diversity
- Have positive contacts within local community groups
- Experience of working with diverse groups and individuals who have different ethnicity and cultural backgrounds
- Knowledge, understanding and interest in grassroots football in Shropshire
- Access to, and ability to use, email and the internet

**The role of a director includes the following responsibilities:**

- To serve as a Director of the Company and to actively participate in its strategic management
- To execute the responsibilities of a Company Director in accordance with the Companies Act (2006) and other relevant legislation
- To safeguard the interests of the Membership and stakeholders of the Association
- To establish clear objectives to deliver the agreed strategy and business plan and regularly review performance against those objectives
- To ensure the effective implementation of Board decisions by the CEO and staff, holding the Chief Executive to account for the effective management and delivery of the Association's strategic aims and objectives
- To set challenging objectives for continuously improved performance
- To oversee the management of risk to the Association, including matters of Health and Safety
- To develop and maintain an effective corporate governance structure
- To monitor the financial affairs of the Association through reports provided by the Finance Director and to ensure the effective use of financial and other resources
- To contribute to constructive debate on all Board matters
- To promote equality of opportunity throughout the Association
- To represent the Association
- To fully participate in Board induction, training or development and performance monitoring
- To promote and oversee delivery of the Safeguarding Operating Standards
- To attend such courses which are necessary for the role of Director ensuring that you are up to date on legislation affecting your role.
- To perform other responsibilities as assigned by the Board

**Practical Considerations**

All Directors must attend essential training from time to time, such as Safeguarding Children, Adults at Risk and Equality and Inclusion, in order to meet Football Association requirements.

**Time Commitment**

Board meetings are held at the Headquarters of the Association. Meetings are held monthly. In addition, most Directors attend occasional Committee Meetings.