

OPEN AGED FOOTBALL CLUBS SAFEGUARDING RESPONSIBILITIES



If an Royal Navy FA affiliated open age club has one or more U18 year old players in a team, managers, coaches, assistants and volunteers will now require an accepted DBS check with The FA.

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[The FA Disclosure and Barring Service Checks \(DBS- Checks\) - FAQs](#)



Individuals (managers/coaches, assistants/volunteers) who meet DBS eligibility can contact the Royal Navy FA for DBS check as it will allow clubs time to source their own Adult Safeguarding Lead (CWO Adult Clubs) who, once training is completed, can administer the DBS process at their Adult Open Aged Club

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Guidance to Commence an FA DBS Application](#)**



DBS checks for volunteers are applied for online at a cost of £10. If a club choose to utilise the Royal Navy FA guidance document for commencing their application, after online submission, they will be required to meet a County FA verifier for a face to face verification meeting prior to a payment of £10

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A club can support the volunteer by reimbursement of the £10 fee expenditure. Once the application is submitted online by an applicant using the Royal Navy FA Guidance document, a list of County FA verifiers will be emailed to the applicant. They can then choose a verifier make contact and arrange a meeting to complete the verification of their documents



Royal Navy FA affiliated open age clubs will also need to adopt The FA Safeguarding Children's Policy to assist clubs meet the requirement.

[Click To Download](#)

Adult Safeguarding Lead:

- **RN affiliated open age clubs, who register 18's to play, will need to identify/source a suitable Adult Safeguarding Lead.**



For those Open Aged Clubs who identify a suitable volunteer and wish to get them compliant for the role, they will need to complete training as follows:

- Have an accepted DBS
- Complete the online Safeguarding Children Workshop

[Click here for further information](#)

- Complete the online FA Welfare Officer Workshop

[Click here for further information](#)



Royal Navy FA affiliated Open Age Clubs, as part of the process to ensure their safeguarding responsibilities are met, are required to provide any U18 registered players with a copy of the document KNOW YOUR RIGHTS.

**[Click to Download
KNOW YOUR RIGHTS Document](#)**



Should Clubs require any guidance or support to become compliant, Please contact any of the below:

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Senior Safeguard Lead

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Football Development Manager

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Designated Safeguarding Officer

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