



ANNUAL GENERAL MEETING

MINUTES OF THE ANNUAL GENERAL MEETING OF THE ROYAL NAVY FOOTBALL ASSOCIATION HELD IN THE CONFERENCE ROOM HMS TEMERAIRE AND VIRTUALLY VIA ZOOM VIDEO CONFERENCING ON THURSDAY 27th JANUARY 2022, COMMENCING AT 4.15PM

CHAIR: CAPTAIN JOHN LAVERY MVO RN

Name	Representing
Captain John Lavery MVO	Trustee and appointed Chair
Lieutenant Commander Steve Vasey RN	Trustee
Mrs Elizabeth Smith	Trustee
Commander John Gordon RN	Executive Committee - Chair
Mr Steve Johnson	CEO/Company Secretary
Virtual Attendees	
Mr David McGarel	Trustee
Miss Heather O'Connell	Trustee
Mr Gavin Howe	Trustee
Captain Phil Milburn OBE RN	Executive Committee - Head of Business
Captain Tim Davey RN	Executive Committee - Head of Sponsorship
Lieutenant Commander Fraser Quirke	Executive Committee – Head Representative Football
CPO Craig Horsman	Northern Region – Regional CPO
Proxy Return	
CPO Eckersley	Western Region – Regional CPO
Minutes and Independent Scrutineer	
Mrs Hannah Okell	Honorary Trustee Secretariat

Apologies
Non-Received

Opening Remarks

The Chair welcomed everyone to the 2022 Annual General Meeting (AGM) of the Royal Navy Football Association (RNFA) and invited those attendees joining virtually to introduce themselves and provide a brief description of their position within the RNFA family. The chair then provided a summary of the previous year's activities, including how Covid had impacted the association on and off the pitch.

The Notice convening the meeting dated 12th January 2021 was taken as read. A register of attendees and those who had voted by proxy is set out above.

1. APPROVAL OF THE RESOLUTIONS AS OUTLINED IN THE AGM NOTICE DATED 12th JANUARY 2022

The company secretary informed the meeting that the following resolutions required a simple majority of those present for those eligible to vote or by Proxy.

1) Resolution 1: Approval of the minutes of the RNFA AGM 28th January 2021

The meeting considered and on a show of hands, **APPROVED** as a true record the minutes of the 28th January 2021 AGM, held virtually via zoom video conferencing.



2) Resolution 2: Trustee Retirement/Appointment

- The Chairman asked all those present to note the resignation of Luke Pierce, as a Trustee, and thanked him for his contribution during his 5 years of service.
- The Chairman asked all those present to consider the appointments of:
 - Miss Heather O'Connell
 - Mrs Elizabeth Smith
 - Mr Gavin Howe

as Trustees of the association. On a show of hands, the above were all **APPROVED** as Trustees.

3) Resolution 3: To approve the Trustees Report and financial accounts for the year ended 30th June 2021

Mrs Elizabeth Smith highlighted two incorrect entries within the financial report, relating to Other income & Football Development expenses on page 16 and 17 respectively. The Company secretary confirmed that these would be corrected and that they did not affect any final figures presented within the report.

The meeting considered and on a show of hands, **APPROVED** the annual Trustees report and financial accounts for the year ended 30th June 2021 subject to the corrections above being made.

PMN – Auditor confirmed and amended the incorrect entries and has signed the report as final.

4) Resolution 4: Appointment of Accountants

The meeting considered and on a show of hands, **APPROVED** that David Bailey, Chartered Accountants be re-appointed as the Independent examiners of the Charities financial accounts, until such time they resign from office or are removed by the members.

5) Resolution 5: Appointment of the Executive Committee

The meeting considered and on a show of hands, **APPROVED** the election of Executive Committee as set out at Annex A of this notice. **(Resolution 5)**

Date of next meeting (Jan 2023 - Date and Time to be confirmed)

2. CLOSE

The meeting closed at 4.30pm

Signed:

Name Captain John Lavery MVO RN

Date: 7 February 2022

Annexes:

A. Executive Committee 202



RESOLUTION 5: RNFA FOOTBALL ASSOCIATION EXECUTIVE COMMITTEE 2022

Name	Position	Date Started
Commander John Gordon RN	Chairman	2005
Mr Steve Johnson	CEO	2003
Lieutenant Commander Andrew Plenty RN	Vice Chairman	2019
Captain Phillip Milburn OBE RN	Head of Business & Strategy	2016
Captain Tim Davey RN	Head of Sponsorship	2015
Vacant	Head of Women's Football	2015
Lieutenant Commander Fraser Quirke RN	Head of Representative Football	2017
Lieutenant Phillip Eddie RN	Chairman of Referees	2018
Captain Wayne Grounsell RM	Head of Clubs and Competitions	2015
Ms Kim Stenning	Football Development Manager	2016
Miss Anne-Miller McCaffrey	Equality & Inclusion Officer	2020
Chief Petty Officer Gemma Stollery	Safeguarding Board Champion &PRO	2018
*Warrant Officer Paul Willetts RN	Development Teams	2017
*Mr Terry Gibson	Supporters Club	2004