



# Royal Navy FA

HMS TEMERAIRE, Portsmouth, PO1 2HB

Charity Number: 1164897



## ANNUAL GENERAL MEETING

### MINUTES OF THE ANNUAL GENERAL MEETING OF THE ROYAL NAVY FOOTBALL ASSOCIATION

HELD ON FRIDAY 31<sup>st</sup> JANUARY 2020 IN THE MEETING ROOM NAVAL SERVICE ACCOMMODATION BLOCK

HMS TEMERAIRE, PORTSMOUTH, PO1 2HB COMMENCING AT 3.00PM

**CHAIRMAN: CAPTAIN JOHN LAVERY MVO RN**

#### **Name**

Captain John Lavery MVO  
Lieutenant Commander Steve Vasey RN  
Mr David McGarel  
Commander Steve Anderson OBE RN  
Lieutenant Commander Andrew Plenty  
Steve Johnson  
Miss Kim Stenning  
Sgt Pete Thame

#### **Representing**

Trustee and appointed Chair  
Trustee  
Trustee  
Chairman RNFA Executive Committee  
Executive Committee & Naval Air Command Rep  
CEO/Company Secretary  
Executive Committee - Football Development Manager  
RMFA Secretary – RM Rep

#### **Proxy Votes Received**

Captain Phil Milburn OBE RN	Executive Committee - Head of Business
Commander Tim Davey RN	Executive Committee - Head of Sponsorship
Commander John Gordon RN	Vice Chairman RNFA Executive Committee
Mr Terry Gibson	Executive Committee – Supporters Club
Lt Fraser Quirke	Executive Committee – Head Representative Football
Lt Phil Eddie	Executive Committee – Chairman of Referees
Warrant Officer Paul Willetts	Executive Committee - Head of Development Teams
WO Lee Derbyshire	Northern Region – Regional Warrant
WO Paul Todd	Western Region – Regional Warrant
WO Paul Nash	Eastern Region – Regional Warrant

#### **Minutes and Independent Scrutineer**

POPT Danny Kerr	RNFA Staff
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#### Opening Remarks

The Chairman welcomed everyone to the 2020 Annual General Meeting of the Royal Navy Football Association (RNFA) and thanked the association office staff for their work in preparation of documents for the meeting.

The Notice convening the meeting dated 10<sup>th</sup> January 2020 was taken as read. A register of attendees and those who had voted by proxy is set out above.

The CEO confirmed that a quorum was present (Including Proxy Returns) and informed all present that all voting would be taken on a show of hands unless a poll was validly demanded.



## 1. APPROVAL OF THE RESOLUTIONS AS OUTLINED IN THE AGM NOTICE DATED 10<sup>th</sup> JANUARY 2020

The company secretary informed the meeting that the following resolutions required a simple majority of those present and eligible to vote or by Proxy.

### 1) **Resolution 1: Approval of the minutes of the RNFA AGM 26<sup>th</sup> October 2018**

The meeting considered and on a show of hands, **APPROVED** as a true record the minutes of the 26<sup>th</sup> October 2018 Annual General Meeting, held in the meeting room, Naval Service Accommodation Block, HMS TEMERIARE, PO1 2HB.

### 2) **Resolution 2: Trustee Retirement/Appointment**

- The Chairman asked all those present to note the resignation of Vice Admiral Peter Wilkinson CB, CVO RN as a Trustee, and thanked him for his contribution and guidance during his 4 years of service.
- During the past year the elected trustees appointed David McGarel as a Trustee of the Royal Navy Football Association. The constitution requires that any trustee appointed in this way must stand down at the next AGM, but they are also immediately eligible for reappointment.

The meeting considered and on a show of hands, **APPROVED** Mr David McGarel as a Trustee of the association.

- Trustee, Lt Cdr Steve Vasey, retires by rotation and has indicated a wish to serve a further third term.

The meeting considered and on a show of hands, **APPROVED** the re-appointment of Lt Cdr Steve Vasey as a Trustee of the association

### 3) **Resolution 3: To approve the Trustees Report and financial accounts for the year ended 30<sup>th</sup> June 2019**

The meeting considered and on a show of hands, **APPROVED** the annual Trustees report and financial accounts for the year ended 30<sup>th</sup> June 2019

### 4) **Resolution 4: Appointment of Accountants**

The meeting considered and on a show of hands, **APPROVED** that David Bailey, Chartered Accountants be re-appointed as the Independent examiners of the Charities financial accounts, until such time they resign from office or are removed by the members.

### 5) **Resolution 5: Vice Admiral Sir Clive Johnstone KBE, CB RN – Honorary Life Vice President**

The meeting considered and on a show of hands, **APPROVED** the proposal of the Executive Committee to invite Vice Admiral Sir Clive Johnstone KBE, CB RN to become an Honorary Life Vice President, for his services to the Association.



**6) Resolution 6: Appointment of the Executive Committee**

The meeting considered and on a show of hands, **APPROVED** the election of Executive Committee as set out at Annex A of this notice. **(Resolution 6)**

Date of next meeting (Jan 2021- Date and Time to be confirmed)

**2. CLOSE**

The meeting closed at 3.15pm

**Signed:**

**Name Captain John Lavery MVO RN**

**Date: 28<sup>th</sup> January 2021**

**Annexes:**

A. Executive Committee 2019/2020



**Annex A to  
AGM/20200203  
Dated 3 Feb 2020**

Name	Position	Date Started
Commander Steve Anderson OBE RN	Chairman	2016
Mr Steve Johnson	CEO	2003
Commander John Gordon	Vice Chairman	2005
Lieutenant Fraser Quirke RN	Head of Representative Football	2017
Commander Tim Davey RN	Head of Sponsorship	2015
Captain Phillip Milburn OBE RN	Head of Business	2016
Commander Millie Ingham RN	Head of Women's Football	2015

**RESOLUTION 6: RNFA FOOTBALL ASSOCIATION EXECUTIVE COMMITTEE 2019/20**



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Lieutenant Phillip Eddie RN	Chairman of Referees	2018
Captain Wayne Grounsell RM	Head of Clubs and Competitions	2015
Ms Kim Stenning	Football Development Manager	2016
*Warrant Officer Paul Willetts RN	Development Teams	2017
Chief Petty Officer Gemma Stollery	PRO	2018
*Mr Terry Gibson	Supporters Club	2004
*Lieutenant Commander Andrew Plenty	Ex Officio	2019