

Royal Air Force Football Association

Football Development Manager

Job Type: Full Time

The Royal Air Force Football Association (RAF FA) is seeking to recruit a Football Development Manager to promote and develop grassroots football across the entire Royal Air Force.

The position reports directly to the RAF FA Chief of Staff and is appointed by the RAF FA Board of Directors.

The primary outputs for the Football Development Manager are:

- To deliver and support programmes to retain, and grow, male and female football participation levels across the RAF.
- To grow and develop our core volunteer workforce of qualified coaches, medical staff and referees through a comprehensive development and education programme.
- To promote and where required organise compliant training courses and CPD events, for our volunteer workforce, in accordance with England Football Learning.
- To support the Head of Football Delivery by organising a series of annual football tournaments designed to maximize participation in the game.
- To develop closer ties with significant County FAs in order to maximize our ability to deliver football in the community.
- To support Units and Leagues across the Royal Air Force in the successful application for, and retention of, England Football Accredited status.
- To act as the Designated Safeguarding Officer for the RAF FA, managing our Safeguarding365 requirements and partnering with The FA and statutory agencies as required.
- To act as an advisor to the Board of Trustees on all football development issues in line with our published strategies.
- To act as the Line Manager for the Football Development Assistant.
- To work alongside the RAF FA County Secretary in delivering a Headquarters function that meets the aims of the Board of Trustees and complies with the requirements and policies of The FA and the RAF Sports Federation.

To apply you will ideally need to have experience in sports development, and an understanding of the FA's National Game Strategy. You need to be passionate about and committed to the development of football at all levels. You must be able to work under pressure, handle multiple priorities and meet deadlines. Candidates must be able to demonstrate both team working and the ability to work unsupervised.

Candidates should also have excellent interpersonal / communication / presentation skills.

You need also to have a current driving licence and you must be flexible in your approach and be able to work evenings and weekends as required.

The RAF FA is committed to equality of opportunity and welcome applications from all sections of the community. Please note the successful candidate will be required to complete an enhanced FA Disclosure and Barring System (DBS) check. Furthermore, as the main RAF FA HQ is situated on RAF Brize Norton and the successful applicant must hold or be capable of holding a Standard Security Clearance.

The starting salary ranges from £31, 500 - £33, 500 (RAFFA policy is to recruit at the bottom of scale) and the package also includes a workplace pension scheme, contribution to Private Healthcare and the opportunity for an annual performance related bonus.

Applications are welcomed forthwith and by the closing date of Tuesday 12th September 2023. Interviews will be conducted at a mutually agreed date in late September 2023.

For further information on the role you are welcome to contact the RAF FA HQ on 0300 169 4852. Applications, in the form of a CV and covering letter should be sent by email to info@royalairforcefa.com or posted to, RAF FA HQ, For attention Secretary, Bldg 0009, Royal Air Force Brize Norton, Carterton, Oxon OX18 3LX.