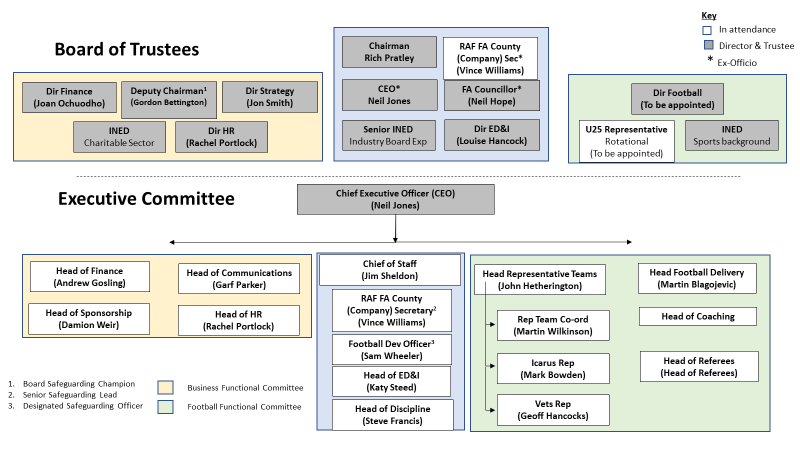
**Role Profile**

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| --- | --- | --- | --- | --- |
| Job title | RAF Football Association - Chief Executive Officer | | | |
| Reports to: | Chairman | Jobs Reporting into the Job Holder: | | All Members of RAF FA Executive Committee  (Organisational Chart Attached) |
| 1. **Job Purpose** | | | | |
| To deliver the RAF Football Association Strategy and Vision and meet the (FA endorsed) strategic objectives cited within the 2021-2024 Business Reset Strategy[[1]](#footnote-2). Key to which is the objective to, ‘Re-generate, evolve and expand participation at all levels, providing opportunities for all’. | | | | |
| 1. **Principal Accountabilities/Responsibilities** | | | | |
| Supported by all members of the Board and RAF FA Executive Committee, you have the following responsibilities: •   * Ensure the safe delivery of Stn, pan-service and regional tournaments from Grassroots football through to Senior Representative Level. * Delivery of suitably qualified officials, coaches and medical staff to support all levels of football. * Constant engagement with the RAF FA HQ Permanent Staff to maintain the appropriate blend within the Association between the HQ and the volunteer cadre. * Chair the RAF FA Executive Committee Board; commitment is 6-8 meetings per year. * Sit as a Trustee on the RAF FA Board of Trustees; commitment is 3-4 meetings per year. * Liaison with the RAF FA Inter-Stn League Chairmen. * Delivery of Elite Football within the RAF. * Operational Leadership and Guidance for the 5 x Representative Teams. * Liaison with the RAF FA Veterans Community. * Support the RAF FA Chairman in the delivery of football. * Provide guidance and oversight in support of the Chair, who acts as the Responsible Person for the RAF FA and owns the Association Safety Management Plan. * Sit on the RAF FA Board of Trustees as a nominated Trustee. * Lead the delivery of the RAF Cup and RAF FA Festival of Football. * Oversee programmes/projects to deliver the targets to retain and grow participation for male, women and BAME players across all football formats. * Contribute to raising the profile and the perception of the RAF FA in leading and developing grass roots football. * Identify, manage and develop relationships with key partners (including sponsors) to meet the objectives and targets of the RAF FA. * Undertake and support the compliance of Safeguarding 365. * Responsibility for safeguarding policy to protect vulnerable people engaged with the Association. * To support the England Football Accreditation Programme. * Support the delivery of the Association’s 3-year business strategy, annual operational plan and FA KPIs * Promote an inclusive working environment. | | | | |
| 1. **Knowledge/Experience/Technical Skills/Behaviours** | | | | |
| 1. *Knowledge/Experience/Technical Skills/Behaviours* | | | | |
| **Essential:** | | | **Desirable:** | |
| · Developing goal setting/strategic delivery plans  · Monitoring and evaluation  · Project management skills/experience  · Budget management skills/experience  · Managing Teams | | | · Knowledge of the structure and organisations within RAF FA  · Demonstration of equality in action  · Practical experience of Sports / Football Development  · Demonstrate a working understanding and application of inclusion, equality and anti - discrimination, safeguarding and best practice  · Ability to work with partner organisations to deliver Football Development objectives  · OF5/OF6 | |
| **b) Key skills – as defined in County Football Association Competency Model** | | | **Key Information** | |
| · Problem Solving  · Teamwork  · Communicating  · Delivery  · Customer Excellence  · Developing Self and Others  · Leadership | | | * Essential that the selected individual is currently serving and of sufficient experience to run and manage the largest Sports Association in the RAF: OF5 rank or above is recommended. * Time commitment demands weekly engagement, with higher periods of activity through the Feb-Apr timeframe. * Some form of indication of a time commitment, especially as we are looking likely to be looking internally at a serving officer | |
| **Further Information** | | | | |
| 1. Will the job-holder have direct access to young persons under the age of 18, within the context of the job or any subsequent related activities or responsibilities? **NO** | | | | |
| Completed by Name/Role Signature Date | | |  | |
| Signature | | |  | |
| Date | | |  | |

This job description is only a summary of the role as it currently exists and is not meant to be exhaustive. The responsibilities/accountabilities and skills/knowledge/experience/behaviours might differ from those outlined and other duties, as assigned, might be part of the job.

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1. <https://www.thefa.com/-/media/cfa/royalairforcefa/files/stratagies/raf---2021-24-business-reset-strategy_v7.ashx?la=en> [↑](#footnote-ref-2)