**Managing Breaches of the Safeguarding Code of Conduct**

**Poor**

**Practice**

**Head of Safeguarding contacts individual concerned and requests a statement**

**Head of Safeguarding contacts other possible observers / witnesses for accounts**

**Head of Safeguarding and Head of Discipline determine sanction, if any, or actions to be taken by individual**

**Evidence and information recorded and stored appropriately. Incident logged on Poor Practice Spreadsheet**

**Please note that if a report involves a safeguarding allegation or a child protection concern, this will be dealt with in liaison with the Police, LADO’s, FA Case Management and the DSO’s to determine appropriate action.**

**Incident logged on Poor Practice Spreadsheet**

**Individual / club and league notified that the individual / club suspended until compliant**

**Safeguarding Support Officer emails the individual / club concerned with threat of santion**

**Non-Compliance**