



Oxfordshire FA

Director Application Pack

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1. The Role

The role of this director is to promote Respect and improve the football behaviour culture across the game and to try to educate all participants to play within the laws of the game and respect other participants, both on the pitch and on the touch lines.

These are new and challenging times for Oxfordshire FA as we support the return of grassroots football following the COVID-19 pandemic and delivery of the new FA Grassroots Football Strategy 2021-24. This is a volunteer role in which you will be expected to attend monthly Board meetings. You will collaborate with Board Directors and other stakeholders in the strategic development of the organisation.

What can we offer?:

- An exciting opportunity to be part of a forward- thinking progressing business
- To work with key stakeholders within grassroots and the professional game
- Access and commitment to personal development and training opportunities

2. About Oxfordshire FA

Oxfordshire FA was founded over 100 years ago and became a limited company in 1999. We are the local governing body for football and are responsible for the governance and development of football across Oxfordshire working in the Local Authority areas of Cherwell, West Oxfordshire, South Oxfordshire, and City of Oxford. The vision of Oxfordshire FA is to make football a game for everyone.

3. Volunteering as the Director

The Board currently consists of eight Directors who are appointed following an open recruitment process, except for the company Chief Executive who sits in an Ex-Officio capacity.

Board Meetings are usually held at the County FA Headquarters in Witney and generally take place monthly throughout the year. Currently the meetings are held late afternoon online

For more information on our Board and staff members please visit www.OxfordshireFA.com

Principal Accountabilities/Responsibilities

- Insight into offences, role of participant and demographics of those involved to report to the Board and use the information to formulate messaging across the local game
- Promotion of Respect at games around the County.
- Organise and support a Respect weekend annually
- Oversee the education of coaches to show respect to match officials and become positive role models
- Engage with young people to understand their experience and demonstrate that positive behaviour should ensure their future games remain enjoyable
- Partner with local leagues to promote positive behaviour
- Help with the recruitment, training, and development of referees to achieve maximum coverage at games

ESSENTIALS

- An understanding of grassroots football discipline
- Knowledge of The FA Respect programme
- Knowledge and understanding of grassroots or other voluntary activity.
- Ability to listen effectively.
- Ability to ask probing questions.
- Proven influencing skills.
- Presentation skills.
- Experience of problem-solving.
- IT skills, including use and understanding of all forms of social media

DESIRABLES

- Football club or officiating experience.
- Experience of organisational assessments, audits, or inspections.
- Experience of being a member of committees or Boards.
- Awareness and understanding of The FA's Safeguarding Policy and Procedures and The FA's Safeguarding 365 Standard for County FAs.

The job holder will be expected to understand and work in accordance with the values and behaviours described below.

| Oxfordshire FA values | Behaviours |
|------------------------------|---------------------------------------|
| INCLUSIVE | • we welcome everyone |
| EMPATHETIC | • we listen and understand |
| SUPPORTIVE | • we help where we can |
| ACCESSIBLE | • we are easily contactable |
| INTEGRITY | • we act in the best interests of all |

5. How to apply

- Please complete the online Application Form (link at bottom of document) no later than 4pm on Friday 17 December 2021.
- We would be grateful if candidates could also complete and return the Equality and Diversity Monitoring Form (link at bottom of document). It is not compulsory to provide these details.

6. Selection Process

- Shortlisted applicants will be contacted no later than Friday 7 January 2022.

Director for Respect and discipline Application Form

<https://app.smartsheet.com/b/form/418b299454354a1d8ea41c5af2f2a9a3>

Equality Form

<https://app.smartsheet.com/sheets/qCJpmpRghFwC6P23vf6X9xqv6h7HXC87fhch85Q1?view=grid>