



Guidance Notes on International Clearance – Exchange Student

for a player under the age of 18, moving to England for Studies/Education purposes
WITHOUT the parent(s) relocating

FIFA has provided clarification regarding individuals under the age of 18 (classed as a minor by FIFA) arriving into the UK as a student and wishing to register for a football club in England.

Each application for a Student must be submitted to FIFA for their approval before the player can register and play football in England. To help expedite a Student Application, beside each required point is an example of what is required:

1. **Proof of birth**
Require a copy of the player's birth certificate
2. **Proof of identity and nationality of player & parents**
Require copies of player and parent's passports
3. **Documentation of Exchange Programme**
Require a copy of official information about the programme provided by the organisers of the exchange programme
4. **Registration form for exchange programme**
Require a copy of the registration form for the relevant exchange programme - signed by the minor player and/or his parents
5. **Confirmation of players return**
Require a signed confirmation issued by organiser of the programme or his parents that the minor player will return to his home country upon completion of the programme
6. **Documentation of academic education**
Require confirmation signed by the academic institute in the player's host country detailing dates of envisaged duration of relevant studies and detailed timetable of player's classes
7. **Confirmation of player's participation from academic institute in home country**
Require confirmation of player's involvement in the programme issued signed by the academic institute in the player's home country
8. **Documentation of accommodation/care**
Require specific details concerning the supervision and accommodation of the player during the academic programme that includes the exact name and address of the player's host parents.
9. **Status of new club and duration of registration**
We will confirm this but could you please supply us with the start and end date of the envisaged registration of the player.
10. **Status of player with former club**
We will request this from the relevant National Associations
11. **Authorisation of host parents**
Require a declaration of consent issued by host parents giving their consent to the player's registration for the club of the host county's football association
12. **Parental Authorisation**
Require a declaration of consent issued by own parents giving their consent to the player's registration for the club of the host county's football association

On receipt of the required documents, the case will be submitted to FIFA, by The FA on the Club's behalf. When a decision has been confirmed, we will relate the information back to your Club.

Please note: These cases can become a lengthy process, especially when collating documents and waiting for FIFA to pass judgement on each case, so we therefore request all parties to provide as much evidence as they can in the first instance and to bear with us while dealing with a number of cases in the same situation.