

**Independent Board Safeguarding Champion**

**Application Form**



Dear Applicant,

The Nottinghamshire FA is looking to appoint an Independent Member to join the main Board as the Board Safeguarding Champion.

The successful applicant will be an active Board member championing the safeguarding of children and young people in all County Football Association (CFA) activities.

The Board Champion will work closely with the Designated Safeguarding Officer and the Senior Safeguarding Lead to ensure that the CFA acts at all times in keeping with legislation, statutory guidance and The FA’s Safeguarding Operating Standard.

The Board Safeguarding Champion will attend Board meetings (approximately every 6-8 weeks) and will provide information on progress against key areas of work, including risks and challenges. A role profile is attached to this application form which provides further details of this role.

This role is a voluntary role, however travel and out of pocket expenses will be met by the CFA.

If you have experience of safeguarding or child protection and you feel that you can fulfil this role, please complete and return the application form by 5pm Friday 6th April 2018. Please also provide an up to date CV.

Details of where you should send your application to can be found on the application form.

We look forward to receiving your application.

Kind regards,

Mrs Elaine Oram   
Chief Executive

Nottinghamshire FA



**Board Safeguarding Champion**

**Role Profile**

# Role purpose

To ensure Nottinghamshire County Football Association Limited (CFA) achieves and retains The FA’s Safeguarding Operating Standard.

To ensure the Board acts accordance with legislation, statutory guidance and The FA’s Policy and Procedures and any associated guidance including the achievement and retention of the Safeguarding Operating Standard.

To be an active Board member championing the safeguarding of children and young people (under the age of 18) in all CFA activities.

To recognise and champion that all children and young people in football are entitled to the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity

# Key skills and experience Required (Essential)

* A child-centred belief system and behaviours
* Experience of demonstrable and effective governance
* Experience of safeguarding or child protection
* Knowledge and understanding of grassroots or other voluntary activity
* Awareness and understanding of The FA ‘Safeguarding Operating Standard’
* Ability to listen effectively
* Ability to ask probing questions
* Communication skills
* Presentation skills
* Experience of problem-solving
* Basic IT skills including Word and email

# Desirable

* Football club or officiating experience
* Experience of organisational assessments, audits or inspections
* Experience of being a member of committees or Boards

# Key responsibilities

* To ensure the CFA acts at all times in keeping with legislation, statutory guidance and The FA’s Safeguarding Operating Standard
* To ensure the CFA enables and provides relevant safeguarding training for the Board, staff, volunteers and committee and council members
* To ensure all staff profiles embed safeguarding in the role profile and functions
* To ensure the Board receives information on progress against key areas of work, including risks and challenges.
* To ensure all volunteers are aware of and comply with The FA’s Safeguarding Operating Standard
* To check and challenge to ensure that the interests of children and young people are paramount in all CFA activities
* To use the whistle-blowing policy if any concerns are not fully addressed by the CFA or the Board



Board Safeguarding Champion Application

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| --- | --- |
| Name |  |
| Address |  |
| Telephone | Home:- |
| Mobile:- |
| E-Mail | Home:- |
| Work:- |

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| **Please provide details of your safeguarding or child protection experience** |

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| **What attracted you to the role?** |

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| **Please provide any further information to support your application** |

**In addition please attach an up to date CV and return this along with your completed form to:**

Mrs Elaine Oram

Chief Executive

Nottinghamshire FA  
Unit 6b  
Chetwynd Business Park  
Chilwell  
Nottingham

NG6 9RZ

Or by email to: [elaine.oram@nottinghamshirefa.com](mailto:elaine.oram@nottinghamshirefa.com)

**All forms (application form and CV) must be returned by Friday 6th April 2018.**