

Nottinghamshire FA  
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Be the leading organisation at the forefront of developing and governing football in Nottinghamshire.

This form is for new clubs. Please complete the form with as much detail as possible, \* is mandatory information required. Once complete please send to [affiliation@nottinghamshirefa.com](mailto:affiliation@nottinghamshirefa.com).

The Nottinghamshire FA aim to create the club and launch live on the Club Portal within 14 days of acknowledgment of the new club form being submitted.

Once the club has been created you will need to login to [clubs.thefa.com/](http://clubs.thefa.com/) using your password and email. If you don't know your password please use the password reset button. From here you can add the teams, other club members and adopt FA core documentation. Nottinghamshire FA staff will be in touch regarding new club support sessions which will offer you the opportunity to join online and have a guided tour of the FA systems.

#### **New Club WGS setup Information 2023/24 Affiliation**

<b>Club Name *</b>	
<b>Secretary*</b>	<i>Please Provide FAN</i>
<b>Chairperson*</b>	<i>Please Provide FAN</i>
<b>Treasurer*</b>	<i>Please Provide FAN</i>
<b>Welfare Officer (ALL CLUBS)*</b>	<i>Please Provide FAN</i>

#### **Mandatory Safeguarding Requirements:**

- **ALL** Committee members must complete the online safeguarding for committee members:  
<https://learn.Englandfootball.com/courses/safeguarding/safeguarding-for-committee-members>
- Youth Club Welfare Officers must complete the Safeguarding for Committee Members:  
<https://learn.Englandfootball.com/courses/safeguarding/safeguarding-for-committee-members>  
&  
Safeguarding Children Workshop:  
<https://learn.Englandfootball.com/courses/safeguarding/safeguarding-children-course>  
and have a valid DBS.
- Adult Club Welfare Officers only need an FA DBS.
- Team Managers need to complete a Safeguarding Children Workshop:  
<https://learn.Englandfootball.com/courses/safeguarding/safeguarding-children-course>  
and obtain an FA DBS.

