



# NOTTINGHAMSHIRE FA AFFILIATION 2023

## AFFILIATION REQUIREMENTS

*Depending on the type of teams that make up your club, your requirements will be slightly different. Details of what you require to affiliate for the 23/24 season can be found below, including what's new.*

### ALL CLUBS

**PUBLIC LIABILITY INSURANCE** – All clubs\* are required to have Public Liability Insurance covering the club for the upcoming year.

**CLUB GROUND** – It is a requirement for clubs to state their main home ground. You can do this ahead of affiliation opening in your 'My Club' tab. You can find guidance on how to complete this [here](#)

**KEY OFFICIALS** – Clubs are required to state their key officials. You can find guidance of how to add your key officials [here](#)

**SAFEGUARDING DECLARATION** – Every club will be required to accept a Safeguarding Declaration. Where clubs have teams that play across different levels of the game, multiple declarations will need to be accepted.

### CLUBS WITH ADULT TEAMS ONLY

**PERSONAL ACCIDENT INSURANCE** – All teams\* are required to have Personal Accident Insurance, including U5 and U6 teams.

**NEW - TEAM GROUND** – It is a requirement for teams to state their main home ground. You can do this ahead of affiliation opening in your 'My Club' tab. You can find guidance on how to complete this [here](#)

**NAMED MANAGER OR COACH** – Every team must have a minimum of one Manager or Coach. This can be completed ahead of affiliation opening in your 'Officials' tab. You can find guidance [here](#)

**NEW - WELFARE OFFICER** - Clubs with adult teams require a named 'Welfare Officer (Adult Teams)'. For the 2023/2024 season, no qualifications are required for this role.

### CLUBS WITH YOUTH TEAMS

**PERSONAL ACCIDENT INSURANCE** – All teams\* are required to have Personal Accident Insurance, including U5 and U6 teams.

**NEW - TEAM GROUND** – It is a requirement for teams to state their main home ground. You can do this ahead of affiliation opening in your 'My Club' tab. You can find guidance on how to complete this [here](#)

**NAMED MANAGER OR COACH** – Every youth team must name all managers and coaches assigned to each team. This can be completed ahead of affiliation opening in your 'Officials' tab.

**NEW** - All managers and coaches require an in-date, accepted DBS & to have completed the [Safeguarding Children Course](#). You can find guidance [here](#)

### CLUBS WITH ADULT DISABILITY TEAMS

**PERSONAL ACCIDENT INSURANCE** – All teams\* are required to have Personal Accident Insurance, including U5 and U6 teams.

**NEW - TEAM GROUND** – It is a requirement for teams to state their main home ground. You can do this ahead of affiliation opening in your 'My Club' tab. You can find guidance on how to complete this [here](#)

**NAMED MANAGER OR COACH** – Every youth team must have a minimum of one Manager or Coach. This can be completed ahead of affiliation opening in your 'Officials' tab. You can find guidance [here](#)

**NEW - WELFARE OFFICER** - Clubs with adult disability teams require a named 'Welfare Officer (Adult Disability Teams)'. The free [Safeguarding Adults Course](#) will be required for this role.

**\*EXEMPTIONS ON INSURANCE** – listed below are some exemptions from Insurance when clubs are processing their Affiliation.

- Pro Clubs are not required to upload Public Liability or Personal Accident Insurance, as these are validated by their Competitions
- Step 1-4 Teams are not required to upload Personal Accident Insurance, as these are validated by their Competitions.