



Role Profile

Job Title:	Youth Council Member		
Reports To:	Youth Council Leader NFA Head of Inclusion & Compliance	Jobs Reporting into the Job Holder:	
1. Job Purpose			
<ul style="list-style-type: none"> To ensure young people in Newcastle, North Tyneside and Northumberland are represented and considered within Northumberland FA and wider football community. To provide ideas and generate insight to help the Youth Council make decisions and provide potential solutions to: <ul style="list-style-type: none"> -help grow & retain Football Participation (participation refers to all involvement with football, playing; coaching; refereeing; and volunteering in any capacity). -help create and inspire Social Action within Youth Football e.g. awareness campaigns and/or fundraising -help increase inclusivity within football, in partnership with NFA Inclusion Advisory Group. To ensure the enjoyment and safety of all young people within football is the top priority. To contribute to teamwork and collaboration within the Youth Council. To work with and support all other Youth Council members. To work with Northumberland FA staff on projects and events. To support Northumberland FA achieve its vision to use the power of football to inspire, unite, and create opportunities for all. 			
2. Principal Accountabilities/Responsibilities			
<ul style="list-style-type: none"> Attend Youth Council meetings and workshops, utilising online tools as/if required e.g. Microsoft Teams. Use/collect local and national data and research to guide priorities of the Youth Council e.g. player surveys To work collaboratively with other Youth Council members to help generate ideas that lead to actions which support achieving the Youth Council's goals. To provide input for future Northumberland FA Youth Strategies. To represent Northumberland FA and the Northumberland FA Youth Council in line with the organisation's key behaviours. To treat all members of the Youth Council equally ensuring all feel included within the Youth Council, its activities and decisions. To act within Northumberland FA Youth Council Code of Conduct. 			

- To seek opportunities for professional and personal development.
- To effectively utilise the Youth Council’s budget to help achieve objectives.

3. Knowledge/Experience/Technical Skills

Essential:-

- Interest in supporting grassroots football.
- Able to work within a team.
- Able to listen to and support others.
- Commitment to equality.
- Commitment to safeguarding within football.
- Commitment to continued personal and professional development.
- Ability to work collaboratively and creatively.

Desirable:-

- A sport related academic qualification (or working towards or ambition to complete).
- FA Coaching or Referee Qualifications.
- Actively involved within local football (playing, coaching, refereeing, volunteering).
- Knowledge of local football leagues, competitions and activities.
- Knowledge of FA Programmes supporting participation across playing, coaching, and refereeing.
- Knowledge of FA Campaigns to support wellbeing and inclusivity within football.
- Experience of Fundraising and/or Charitable work.
- Experience of being involved in events.
- Experience contributing to group meetings.

b) Behaviours – as defined in County Football Association Competency Model

- Accountable
- Professional
- Teamwork
- Respectful

Further Information

a) Will the job-holder have direct access to young persons under the age of 18, within the context of the job or any subsequent related activities or responsibilities?
YES

Where the answer to the above question is **YES** the following wording will be included in any advertisement

“As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check to ensure their

suitability for the role. Any candidates invited to interview will be sent a CFA Personal Disclosure Form, Guidance Notes and Privacy Statement to return at their interview in a sealed envelope”

What you get

- NFA Youth Council kit
- Free access to NFA Coach the Coach events
- Personal & professional development opportunities e.g. applying for jobs in sport
- Experience assisting organisation and delivery of sport events e.g. Cup Finals
- Support from peers and professional staff across FA programmes, refereeing, coaching, safeguarding, marketing, inclusion
- The opportunity to make a positive impact on grassroots football

Completed by Name/Role	David Jones – Head of Participation
Signature	D.Jones
Date	6/10/2021

This job description is only a summary of the role as it currently exists and is not meant to be exhaustive. The responsibilities/accountabilities and skills/knowledge/experience/behaviours might differ from those outlined and other duties, as assigned, might be part of the job.