



19 October 2023

Dear Members,

The Trustee meeting that took place on 12 October 2023 marked a significant step in the continued development of the governance of Northumberland FA, we were delighted to welcome several new Trustees to the organisation;

- Zoe Hingston
- Gemma Knight
- Sarah Medcalf
- Steven Shiel
- Claire Waldron

All five join me, Andrew Rose-Cook, Phil Cullerton, Lauri Chandler, and Steve Swinyard in overseeing the progression of the County FA during the next strategic cycle up to June 2028. It was further confirmed that Phil Cullerton had been appointed as Senior Independent Non-Executive Director and Vice-Chair – in doing so, Phil takes a key responsibility in support of the Board and Executive Workforce. Finally, Andrew Rose-Cook provided the Board with the opportunity to co-opt another new Trustee under the CFAs Articles of Association. The co-opted Trustee would have a remit of reviewing, and where necessary, helping to improve the service level the CFA provides to the grassroots game. The Board unanimously approved the appointment of Paul Lucherini to this role from December 2023.

The Board completed its annual commitment to the safeguarding of young people and adults at risk within the County FA boundaries, in line with Safeguarding 365 requirements. Furthermore, in reviewing the County FA Risk Register, the Board approved a reduction to the impact level of a major safeguarding incident within the CFA boundaries from 5 (Critical) to 4 (Major) this was contextualised by the consistency in case management the CFA could demonstrate, as confirmed by the NSPCC during the CFAs latest safeguarding audit.

Andrew Rose-Cook and Lauri Chandler presented an in-depth financial forecast of the sporting activity and associated overheads of the CFAs new HQ at St Peters. The forecast combined the current operation of Northumberland Football Association Limited and confirmed a surplus position would be achievable before considering any secondary spend or commercialisation of the new HQ. The Board requested that the timelines for the recruitment of the new Centre Manager to be brought forward to assist with the transition. Furthermore, the Board approved the procurement of a new customer management software that would service the new HQ from a customer journey perspective.

Steve

Steve Ord
Chair
Northumberland Football Association Limited