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| **Role Specification:** INCLUSION ADVISORY BOARD MEMBER | **Z:\Logos\NRCFA Welcomes.jpgThe Group will report to:**  North Riding FA Board of Directors |

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| **Job Purpose:**  To be part of an Inclusion Advisory Board whose role is to:   * Advance equality of opportunity for all groups, as well as having a focus on the protected characteristics * Support the County FA in its Operational Planning * Foster good relationships with the local community so that football can be used as a vehicle to create positive sporting opportunities and increase participation for all * Eliminate unlawful discrimination, bullying, harassment and victimisation, and any form of abuse directed at specific groups |

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| **Key Skills And Experience Required: Essential**   * To have knowledge of the key legislation aspects of inclusion and diversity and to be able to promote inclusion and diversity as part of the group * To be able to identify key issues and trends that may help to promote the game through inclusion and diversity interventions * Experience of working with diverse groups and individuals who have different ethnicity and cultural backgrounds * To be able to identify key equality issues and to support the identification and delivery of solutions * To be able to successfully network with key staff and contacts within the County FA and the area in which the County FA operates * To be a positive team player within a group that will provide direction to Members, Directors and staff of the County FA | **Key Skills And Experience Required: Desirable**   * Possess a good understanding of grassroots football * Consumer-facing on the basis that everyone is a customer and therefore a consumer * To be able to undertake and utilise relevant research and analyse data, as required, to assist in making informed decisions * A degree of experience of the sports/football industry * Knowledge of how to utilise and use appropriate and relevant social media * Basic and relevant presentation skills (if required) |

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| **Person Specification: Essential**   * Ability to communicate effectively and confidently, both in written form and verbally * Positive attitude towards the requirements of the role * Capacity to handle confidential information sensitively * Ability to work as part of a team group * Ability to work in a professional manner as a representative of the County FA * Ability to meet and work outside of normal working hours if required | **Person Specification: Desirable**   * To have existing positive contacts within the sports/football industry and the wider community * To have a positive nature * To have existing contacts within the local business community * To have existing contacts within local community groups * To have a knowledge of existing equality groups in the local area and who to contact |