**Application Form - Suicide Prevention Grassroots Community Funding**

APPLICATION FOR GRANTS TO VOLUNTARY ORGANISATIONS AND COMMUNITY GROUPS

Please complete ALL sections of the form so that we can process your application promptly and avoid delays. Please refer to the guidelines before applying. If you have any difficulties or questions please contact Katie Bannister on -

suicide\_prevention\_grassroots\_community\_funding@middlesbrough.gov.uk

**THE APPLICANT**

Name of organisation

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|  |

Address

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| --- |
|  |

Name of Contact Person

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Position/Job title

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Daytime Telephone Number

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Email Address

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**DETAILS OF YOUR ORGANISATION**

What were you set up to do and what activities do you do to achieve this?

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When was the group established?

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What type of group or organisation are you?

 Voluntary organisation/community group with consultation

 Registered Charity

 Company Limited by Guarantee

 Community Interest Company (CIC)

 Charitable Incorporated Organisation

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 Other

Charity Reference Number Company Reference Number CIC reference Number

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**ABOUT THE PROJECT**

**Project Title**: Give your project a short title so it can be easily identified

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## Which of the ‘5 ways to wellbeing’ does your project aim to support with: Please tick as many as appropriate

## Connect – supporting people to connect with the people around them.

## Be active – supporting people to increase their physical activity that they enjoy – this doesn’t have to be the gym!

## Keep learning – encouraging people to learn a new skill to boost their self-confidence.

## Give to others- giving those in the community the time and space to volunteer their time or services to support the community.

## Be mindful- encouraging people to be more aware of the present moment.

## Other – please explain below how this supports emotional wellbeing

**Project Summary**: Please describe your project and how it fulfils your above selection(s) 500 words max

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**How many people will benefit from this project/activity?**

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**What is the target age range of the people engaging with for this project/activity? And how do you plan to engage with the group?**

**Which specific groups will you be targeting?** (Select any that are appropriate)

* Veterans
* BME
* LGBT
* Unemployed
* Ex-offenders
* Refugees or Asylum Seekers
* Those with long-term health conditions
* Those who are vulnerable or isolated
* Other (please specify)

**Which Local Authority will the project take place? (Tick all that are appropriate)** maximum 5k per local authority

* Hartlepool
* Middlesbrough
* Redcar and Cleveland
* Stockton-on-Tees

**Where will the project take place:** i.e. specific streets, estate, ward or the whole borough?

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**Why do you think your project is needed?** Please provide some evidence of how people need your project. The larger the grant the more evidence will be required.

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**Does your group have any experience of running similar projects?**

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**Are in you in receipt of or are you applying for any funding from other sources? Please state.**

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**Which other organisations do you plan to work with while delivering this project?**

**How will your learning be taken forward following this project?**

**How will you ensure the sustainability of this project?**

**ABOUT YOUR BUDGET**

Amount of grant requested £

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What is the total cost of your project/activity?

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If this is more than the grant requested have you secured the rest of the funding?

 YES NO

**Breakdown of expenditure**

What is your anticipated expenditure? E.g. equipment, room hire administration costs etc.

Do not include salary costs within this section.

Item/Service Amount £

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What is the start date for the project and when will it be completed?

From: To:

**Please note that all projects must be completed by February 2020**

Is there anything else you would like to tell us about your project/group that you feel would be helpful in considering your application?

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(Please tick as applicable, if you are made a conditional offer we may ask for sight of those marked with an asterisk)

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| --- | --- | --- |
|  |  | Date last reviewed |
|  | Constitution or other governing document i.e. Memorandum and articles of association \* |  |
|  | Equality and Diversity Policy |  |
|  | Child protection policy/safeguarding policy \* (If project involves children)  |  |
|  | Vulnerable adult’s policy \* (If project involves vulnerable adults)  |  |
|  | Volunteer Policy |  |
|  | Health and safety policy |  |
|  | Risk assessment  |  |
|  | Insurance documents related to public and employer liability, as applicable |  |
|  | Accounts for the last financial year or bank statement for the previous 3 months  |  |
|  | General Data Protection Regulation (GDPR) Policy  |  |

Have you applied for a grant from any of the Tees Local Authority Councils (Hartlepool/Middlesbrough/Redcar & Cleveland or Stockton-on-Tees) in the last 3 years?

 Yes No

If yes, please give details i.e. year, amount, funding name, which council

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**Accounts and bank statements or other financial checks are completed in all cases to reduce risk.**

**This project needs to be approved through your own organisations governance procedure.**

**DECLARATION**

I confirm that the statements supporting this application are correct

Signed Position

Dated

**Thank you for your application. An email verifying your submission will be sent once received.**