



NORTHAMPTON TOWN F.C.

**COMMUNITY** 

<b>Job Role:</b> Education & Sport Mentor	<b>Salary:</b> £16,000 – £18,000	<b>Hours:</b> 35 hours per week
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**Job Purpose:**

To inspire, engage and support young people across the Northampton Town FC Community Trusts schools, sports participation, health and disability programmes through the delivery of a range of activities. These include PE lessons, classroom support in literacy and numeracy, healthy lifestyles/PSHE sessions, girls football, disability football and extra-curricular activities in football and multi-skills.

**MAIN TASKS:**

- Upholding and delivering to the purpose, values and mission of NTFC Community Trust, particularly in relation to the delivery of the schools programme
- Delivering a structured and high quality weekly coaching and enrichment programme for all participants involved across the schools, inclusion and health programmes.
- Delivering activities as part of the Premier League Primary Stars Programme that support children to improve their confidence and skills in a classroom based environment
- Create a learning environment that is inspiring, dynamic, challenging and educational
- Continuing to add to the production of our ongoing coaching resource bank and planning weekly session plans to a high standard in line with National Curriculum requirements.
- Delivering one to one, small group and targeted sessions to support pupils learning
- Maintaining administrative records for all sessions and supporting with the collection of participant case studies and data to be used in end of year school impact reports including uploading to VIEWS.
- Ensuring safety for all participants by undertaking health and safety checks before each activity and adopting the Trust's safeguarding procedures.
- Promoting participants into further NTFC Football Development Programmes.
- To support with expanding the number of primary and secondary schools through high quality delivery and the development of positive relationships with schools.
- Completing all other tasks as requested by NTFC's Senior Management Team.



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### Person Specification Description

Qualifications	Essential	Desirable
NGB Level 1 qualification or above	✓	
Basic First Aid	✓	
Safeguarding qualification (Level 1 or above)	✓	
Level 3 Certificate in Supporting PE and School Sport		✓
Full driving license and the use of a vehicle	✓	
GCSE English and Maths at Grade C or above	✓	
Knowledge and Experience	Essential	Desirable
A passion for working with children and young people	✓	
At least one years' experience of working with children or young people aged 5 - 16yrs within a sport and or educational setting	✓	
Knowledge of PE and the National Curriculum and experience of delivering PE lessons according to its guidelines	✓	
A clear understanding and knowledge of safeguarding and child protection	✓	
Competent with the use of IT and IT based systems.	✓	
Experience working or delivering activities within a classroom setting		✓
Have experience working with young people with challenging behaviour		✓
Experience of encouraging, motivating and enthusing young people to participate in activity	✓	
Equality and Diversity	Essential	Desirable
Ability to work in a non-discriminatory and inclusive manner in accordance with the Northampton Town FC Community Trust equality and diversity policy	✓	
Challenge behaviours and processes which do not positively advance the diversity agenda whilst being prepared to accept feedback about own behaviour.	✓	
Understand how valuing diversity can improve our ability to deliver better services and reduce disadvantage.	✓	
Skills and Competencies	Essential	Desirable



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Charismatic individual who brings life and energy to their delivery	✓	
Strong team and work ethic – working collaboratively with others and ensures maximum participation within teams and across the charity as well as key partners to support and drive achievement of the Community Trust	✓	
Demonstrates a passion to deliver a quality service to internal and external customers that benefits both the customer and the Community Trust.	✓	
Ability to build effective working relationships and strong rapports with young people, teachers, parents/carers and colleagues.	✓	
Consistently completes work to high standards, identifies ways to improve efficiency and effectiveness whilst continually looking for ways to improve the performance of self/team/Community Trust	✓	
Excellent time management skills	✓	
Persuasively communicates with others in an open, clear, concise and purposeful way to build effective relationships and gain support and 'buy in' for ideas	✓	
Competent with the use of IT and IT based systems.	✓	
Seeks out opportunities to develop and improve self and others for the benefit of the Community Trust	✓	
To be a positive role model to participants promoting a positive ethos	✓	
Ability to lead a structured coaching programme working with children of a range of abilities	✓	
Self-motivated and the ability to work on own initiative	✓	