



NORTHAMPTON TOWN F.C.

# COMMUNITY

<b>Job Role:</b> Community Coach	<b>Salary:</b> £16,000 – £18,000	<b>Hours:</b> 35 hours per week
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## Job Purpose:

1. To deliver on Northampton Town FC Community Trusts schools, women and girls, health and disability programmes. This will include regular delivery of PE lessons, classroom support in literacy and numeracy, healthy lifestyles/PSHE sessions, girls football, disability football and extra-curricular activities in football and multi-skills.
2. To support with expanding the number of primary and secondary schools through high quality delivery and the development of positive relationships with schools.
3. Develop and provide progression routes into NTFC's Football Development Programmes

## MAIN TASKS:

- Upholding and delivering to the purpose and mission of NTFC Community Trust, particularly in relation to the delivery of the schools programme
- Delivering a structured and high quality weekly coaching and enrichment programme for all participants involved across the schools, health, disability and women and girls programmes.
- Create a learning environment that is inspiring, dynamic, challenging and educational
- Continuing to add to the production of our ongoing coaching resource bank and planning weekly session plans to a high standard in line with National Curriculum requirements.
- Developing the quality of NTFC's school coaching offer and extend the number of schools worked in across Northamptonshire.
- Maintaining administrative records for all sessions and supporting with the collection of participant case studies and data to be used in end of year school impact reports including uploading to VIEWS.
- Ensuring safety for all participants by undertaking health and safety checks before each activity and adopting the Trust's safeguarding procedures.
- Promoting participants into further NTFC Football Development Programmes.
- Completing all other tasks as requested by NTFC's Senior Management Team.



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## Person Specification Description

### MINIMUM QUALIFICATIONS

- FA Level 2 Coaching Football Award
- FA Youth Module 1 (or a willingness to achieve)
- Safeguarding certificate
- First Aid certificate
- Ability to demonstrate strong and effective Mathematics and English skills and report writing through academic achievement and/or practical tests is essential

### DESIRABLE QUALIFICATIONS

- Level 3 Certificate in Supporting PE and School Sport
- FA Youth module 2 and 3
- Level 1 or 2 sport / activity based qualifications

### MINIMUM ESSENTIAL REQUIREMENTS & EXPERIENCE

- A passion for working with children and young people
- Ability to work effectively within a team understanding roles and responsibilities within the settings
- Ability to build effective working relationships with young people, teachers, parents/carers and colleagues.
- To be a positive role model to participants promoting a positive ethos
- Ability to lead a structured coaching programme working with children of a range of abilities
- Knowledge of PE and the National Curriculum and experience of delivering PE lessons according to its guidelines
- At least one years' experience of working with children or young people aged 5 - 14yrs within a sports and or educational setting



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- Charismatic individual who brings life and energy to their delivery
- Knowledge of relevant policies/codes of practice and legislation in child welfare/protection.
- Customer Care - Listen and respond to customer need, seek out innovative ways of consulting service users and engaging partners.
- Valuing diversity - Listen, support and monitor the diverse contributions made to service development without prejudice. Challenge behaviours and processes which do not positively advance the diversity agenda whilst being prepared to accept feedback about own behaviour. Understand how Valuing Diversity can improve our ability to deliver better services and reduce disadvantage.
- Self-motivated and the ability to work on own initiative
- Excellent communication skills including written, telephone and interpersonal skills.
- Strong time management skills
- Attitude to always strive to overachieve and continuously develop the programme and organisation. Excellent attention to detail.
- Commitment to undergo regular CPD
- Competent with the use of IT and IT based systems.
- Competent level of English and Maths to support pupils within a primary school setting