## Disability Football Development Officer – Role Profile

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| **Job title:** | **County FA Football Development Officer (Disability)** |
| **Reports to:** | **Head of Football Development** | **Jobs reporting into the job holder:** |  |

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| **1. Job purpose** |
| * Unite the game through the strategic coordination of all disability football provision across Northamptonshire.
* To influence and support the growth and retention of disability football in accordance with the Northamptonshire business plan, ensuring all targets are met.
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| **2. Principal accountabilities/responsibilities** |
| * Work strategically to align current and future disability football provision, ensuring an integrated approach across the County FA, local Premier League and English Football League Trust Club networks, alongside key partners from across the disability, health, education and community & voluntary sectors
* Achievement of the disability player numbers as laid out in the CFA strategy and operational plans
* Retain and grow the number of affiliated disability football teams with a particular emphasis on the growth of youth and female teams within Charter Standard Club structures
* Strategically coordinate the delivery of a network of registered disability recreational football centres for male and females across all age groups
* Embed research, insight and effective measurement into planning, decision making and delivery across disability football to ensure accurate data collection across programmes that address the priority areas for disability football and meet the needs of disabled people
* Develop and support leagues and clubs that are safe and inclusive of disabled participants through delivery of a programme of services ensuring modern, fit for purpose league and club structures are in place
* Deliver a comprehensive workforce plan that supports disability football across coaches, referees, volunteers and young leaders and is inclusive of disabled people
* Lead and deliver against the disability talent development programme within the County
* Raise the profile of good news stories and the range of disability football opportunities across the pathway
* Ensure compliance with CFAs health and safety policies
* Ensure that the CFA effectively implement and maintain the FA’s Minimum Operating Standards for Safeguarding within Football.
* An understanding and awareness of generic Equality law and of good practice within sports Equality
* Executes additional tasks as required in order to meet CFA’s changing priorities.
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| **3. Knowledge/experience/technical skills/behaviours** |
| **Essential*** Knowledge and understanding of disability sport structures and development pathways at local, regional and national level
* Knowledge and understanding of football/disability football structures and development pathways at local, regional and national level
* Knowledge of The FA’s National Game Strategy
* Commitment to sports equality and knowledge of the barriers facing underrepresented groups, particularly those with a disability.
* Demonstrates a working understanding of inclusion, equality and anti-discrimination, safeguarding and best practice
* Knowledge of relevant funding agencies
* Minimum 2 years practical experience of Sports/Football Development
* Interest and passion for disability football
* Ability to work strategically with partner organisations across different sectors to plan and deliver football programmes
* Project management skills and experience – to plan, set and achieve objectives within strict deadlines
* Report writing
* Excellent IT skills
* Excellent communication skills using traditional, modern and emerging media
* Experience of monitoring and evaluation of programmes
* Driving licence
 | **Desirable*** Educated to degree level
* Sports development/other relevant qualification
* Knowledge of the service providers that support people with a disability both Nationally and within the County FA locality
* An understanding of the challenges associated with running disability football clubs and leagues
* Budget/resource management
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| **4. Behaviours – as defined in County Football Association Competency Model** |
| * **P**rogressive;
* **R**espectful;
* **I**nclusive;
* **D**etermined;
* **E**xcellent.
 | * **T**eamwork;
* **I**nspiration;
* **I**ntegrity;
* **R**eliability;
* **E**mpathy.
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| **Further Information** As this role involves regulated activity with children or young people under the age of 18, within the context of the job or any subsequently related activities or responsibilities, the post holder will undergo a thorough screening process, which will include a Criminal Records Check to ensure suitability for the role. |

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| **Completed by Name/role:** |  |
| **Signature:** |  |
| **Date:** |  |

This job description is only a summary of the role as it currently exists and is not meant to be exhaustive.

The responsibilities/accountabilities and skills/knowledge/experience/behaviours might differ from those outlined and other duties, as assigned, might be part of the job.