



NORFOLK COUNTY FA YOUTH COUNCIL 22/23

**WORKING TOGETHER TO SUPPORT
#NORFOLKFOOTBALL**

The Norfolk FA Youth Council was formed in January 2017 and is now entering its 7th football season. The Youth Council has been involved with events such as Norfolk FA County Cup Finals, Volunteer Awards evenings, festivals of football and our own leadership events. The Council is all about giving young people a voice to impact the game in Norfolk; by providing a platform of opportunity.

The 2022-2023 Youth Council will provide an opportunity for its members to develop and exercise their leadership skills in new environments, whilst building on their legacy to inspire and invoke positive change within Norfolk Football.

KEY DATES

DEADLINE: Applications must be submitted by no later than **Friday 26th August 2022**.

If your application is shortlisted, you will receive an invitation to attend an online informal interview week commencing 5th September 2022. You will have an opportunity to highlight preferred days and times of the week for interview via the online application form.

Please be aware that there will be an induction evening for all successful candidates at The FDC in Bowthorpe on 14th September 2022, where attendance is mandatory.

Subject to the number of applicants interview dates may be changed, you will be informed if this is the case.

APPLY 

EQUALITY & DIVERSITY FORM 



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ESSENTIAL CRITERIA

- Aged between 16 - 24
- Actively involved in Norfolk Football
- Currently live in Norfolk
- Must be fully committed to using this experience to develop yourself and others
- Must have or commit to obtaining a Disclosure and Barring Service (DBS) check through The FA DBS process

KEY RESPONSIBILITIES

- Available to attend the 2022-23 induction training event on 14th September 2022
- Engaging on the Youth Council's networking platform (Microsoft Teams)
- Adhere to Norfolk FA Youth Council Terms of Reference and Code of Conduct
- Attend or support a minimum number of three Norfolk FA events
- Nominate and reward young people for the excellent work happening within Norfolk Football
- Completing assigned targets relating the ongoing projects
- Commit to attending Youth Council Meetings (6 across the season) - online & face to face



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YOUTH COUNCIL ROLES

Chairperson – responsible for organising and directing meetings of the Youth Council. They will support the other Youth Council members in achieving their own individual set targets which support the annual strategy.

Vice Chairperson – stands in for the Chairperson and helps with difficult decisions between meetings. Should liaise regularly with the Chairperson and ensure they know enough about current projects to be able to stand in at short notice.

Inclusion Lead – leads on the inclusion work of the Youth Council and supports the Football Development Team with inclusion based work during the season, specifically in relation to young people. Represents the Youth Council on the Norfolk FA Inclusion Strategy Advisory group.

Youth Council Member – contributes to the Youth Council's Operational Plan, completes assigned actions relating to ongoing projects, represents the views of young people in football, and supports the Inclusion Lead where necessary.



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NORFOLK FA DNA

Norfolk FA Youth Council members are expected to understand and work in accordance with the values and behaviours described below:

DNA

BEHAVIOURS

INCLUSIVE

'Having inclusion at the heart of the way that we work and operate'

- Openly collaborates with colleagues, individuals, and partners in the game
- Provides equal opportunity to people of different backgrounds, experience, and perspective

EMPATHETIC

'Demonstrating empathy with colleagues, individuals, and partners that we work with'

- Considers the impact that decisions and views may have on other people's feelings
- Demonstrates a caring and supportive approach to the thoughts and feelings of other staff members

INNOVATIVE

'Continuously looking at new ways and ideas to ensure Norfolk Football moves forward'

- Seeks out and embraces new ways of thinking and working
- Utilises the resources available to achieve the best possible outcome

PASSIONATE

'Demonstrating an enthusiasm and drive to serve Norfolk Football'

- Focused on seeing agreed goals through to completion, taking pride in their work
- Works relentlessly to overcome roadblocks or obstacles to achieve goals

TRANSPARENT

'Offering total visibility and demonstrating integrity within everything we do'

- Provides open communication internally and externally, where appropriate
- Demonstrates accountability for actions and behaviours





FURTHER INFORMATION

If you have any questions regarding this role or any of the information enclosed within this pack please email Anna.Larkins@NorfolkFA.com.

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APPLY 

EQUALITY & DIVERSITY FORM 

Norfolk County Football Association embraces the diversity of Norfolk Football and promotes equal opportunities for all. We welcome applications from all candidates regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex and religion or belief.

Norfolk County FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.



Norfolk County Football Association Ltd
Registered Office: Norfolk County FA, theFDC, Clover Hill Road, Norwich, NR5 9ED
Incorporation No: 3830562 England
To find out more about how we hold personal data, please read our Privacy Policy.



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