



Covid-19 Risk Assessment – The FDC

Introduction

These Risk Assessments have been drawn up in accordance with the *Management of Health and Safety at Work Regulations 1999* to identify the significant hazards presented during the Covid-19 outbreak and to describe how the risks will be controlled.

This document is an over-arching accompaniment to the activity specific risk assessments in place for usual working practices. It is based on guidance from the Government and Health & Safety Executive, with the main focus on maintaining social distancing.

The process of risk assessment is on-going, with dynamic assessments being conducted by competent staff. It is possible that the assessments in this document may be amended or augmented as new risks are identified or more refined control systems developed.

This risk assessment does not include measures for those who are 'vulnerable' or 'shielding'.

Risk Assessed by: Role:	Michelle Stewart Centre Manager	Date:	2 nd December 2020
For Distribution:	Appropriate arrangements are in place to communicate the risk assessment findings and to co-ordinate the safety arrangements of all those affected including directors, staff, volunteers and contractors.		

Hazards:	Potential exposure to Covid-19
Area:	Coming to and Leaving the centre
Persons at Risk:	Customers
Anyone feeling unwell or has a member of their household with Covid-19 symptoms should not come to the centre.	
Action Required:	
<ul style="list-style-type: none"> • Customers will be sent the centres Covid-19 protocols prior to arriving at the centre. • Customers will be asked to only bring essential items to the centre. • Customers will be asked to sanitise their hands upon arrival at the centre. • Face coverings must always be worn whilst inside the centre, this includes on arrival and whilst using the toilet facilities. • Customers will enter through the centres reception and exit through the side gates next to the main building and FOD changing rooms. • Adequate directional signage will be displayed inside the centre & around all the outside areas. • All bookings must be made and paid in advance (a secure payment link will be provided via email), no 'turn up & play' is permitted. • All visitors aged 16+ must check in upon arrival at the centre via the NHS Test and Trace app. These can be found in reception and around the pitches. For anyone that doesn't have the app a paper version is available at reception. 	
Further Action that may be required:	
<ul style="list-style-type: none"> • Test & trace is in place at the centre in case an attendee subsequently develops symptoms and tests positive for the Covid-19 virus. Any relevant recent attendance list will be made available to the NHS Test and Trace service. • Information provided will be retained for the required 21 days and then destroyed. 	

Hazards:	Potential exposure to Covid-19
Area:	Moving around Buildings & Sites
Persons at Risk:	Customers
Customers are encouraged to keep movement around the centre to a minimum.	
Action Required:	
Centre:	
<ul style="list-style-type: none"> • Customers will be asked to wear face coverings when coming through the centre, at reception and using the toilet & vending facilities. 	
Walkways:	
<ul style="list-style-type: none"> • Social distancing of 2m should be maintained when using the centres walkways. 	

Hazards:	Potential exposure to Covid-19
Area:	Pitches
Persons at Risk:	Customers
Existing Controls:	
<ul style="list-style-type: none"> All customers will be asked to follow the latest government and FA guidance on football activity. 	
Action Required:	
Pitches:	
<ul style="list-style-type: none"> Customers will be asked to not arrive more than 10 mins before their booking. Customers will be asked to not obstruct pitch gate ways or walkways. Sanitising equipment is in place for customers to sanitise the gateways before departing. 	
Goals:	
<ul style="list-style-type: none"> Customers should not move the goals. This is to minimise contact on centre equipment. Sanitising equipment is in place for customers to sanitise the goals before departing the pitches. 	
Spectators:	
<ul style="list-style-type: none"> Limit of one spectator per player. Spectators will be informed on arrival where they can observe from. Spectators must observe all Social Distancing Rules and must not congregate in groups of more than 6 people. 	

Hazards:	Potential exposure to Covid-19
Area:	Accidents & First-aid
Persons at Risk:	Customers & Staff
Action Required:	
First-aiders:	
<ul style="list-style-type: none"> Customers are responsible to administer any first aid to their team. All team First Aiders should have the appropriate PPE in their kit. First Aiders to sanitise hands, wear gloves and masks to talk to an injured player before treatment. 	
First-aid Equipment:	
<ul style="list-style-type: none"> Customers should use their own first aid equipment where possible. In emergencies First-aid boxes and defibrillator are available at reception. 	
Further Action Required:	
<ul style="list-style-type: none"> If first-aid equipment is used it must be discarded of appropriately and centre staff must make arrangements for it to be replenished. Centre first-aiders are not required to administer first-aid but can provide advice as long as the 2m social distancing can be maintained. 	

Hazards:	Potential exposure to Covid-19
Area:	Fire Evacuation
Persons at Risk:	Customers & Staff
Action Required:	
Evacuation Routes: <ul style="list-style-type: none"> • In the event of an emergency evacuation, normal evacuation routes should be used. • Evacuation routes will take precedence over any social distancing routes. • Anyone who requires assistance during an evacuation should move to an area which is not part of the evacuation. 	
Assembly Points: <ul style="list-style-type: none"> • Customers should remain 2m apart at the Fire Assembly Point. 	
Further Action Required:	
<ul style="list-style-type: none"> • Centre staff will remind customers of social distancing at the Fire Assembly Point. 	

Hazards:	Potential exposure to Covid-19
Area:	Cleaning all facilities
Persons at Risk:	Customers & Staff
Action Required:	
Cleaning: <ul style="list-style-type: none"> • Frequent cleaning of facilities and equipment will be carried out by centre staff. • High-touch items such as handles will be cleaned regularly and in between bookings. • Sanitising facilities are available at entrance's, vending area & In toilet facilities. • Sanitiser facilities will be checked and restocked regularly. 	
Specialist Cleaning: <ul style="list-style-type: none"> • A specialist deep clean will be carried out after a known or suspected Covid-19 infection. 	
Further Action Required:	
<ul style="list-style-type: none"> • All cleaning products are validated against enveloped viruses including SARS coronaviruses. 	

Hazards:	Potential exposure to Covid-19
Area:	Toilets & Changing rooms
Persons at Risk:	Customers & Staff
Action Required:	
<ul style="list-style-type: none"> • Face coverings must always be worn whilst using the toilet facilities. • Hand-sanitiser in place. • No hand dryers are in use. Paper towels only. • No Changing rooms facilities are available. • Toilets will be checked and cleaned regularly. • Social distancing measures are in place at hand basins & urinals. • A maximum of 2 people at a time in the male and female toilet areas. 	

Hazards:	Potential exposure to Covid-19
Area:	Handling stock & purchasing refreshments.
Persons at Risk:	Customers & Staff
Action Required:	
<ul style="list-style-type: none"> • Person- to -person contact will not be permitted. Items will be sold through vending machines only. • Staff handling stock items should wash / sanitise their hands before & after. • Customers will be advised to wash/sanitise hands after use. • Vending machines will be cleaned regularly. 	