

How to access the Safeguarding for Committee Members course

Please note: This online course can be accessed on any device; PC, Mac, laptop, tablet or smart phone. However, for the best learning experience we recommend using a PC, Mac or laptop and the <u>Google Chrome</u> internet browser.

Log in

Please find your **FAN** or **email address** and password. Please do not create a new FAN.

If you have forgotten your FAN please click below.

FORGOTTEN MY FAN

Accessing the course

Once you have your FAN and password follow these steps:

1. Click below to open the Learning Management System.

OPEN THE LMS PAGE

2. This should open a screen like this. Select 'BUY COURSE'.

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/		You will have 15 mi be available to be s			irm details an	d pay' to confirm	ı your details. I	f you fail to c	onfirm your d	letails in this tin	ne then your	seat in the selec	ted session w	vill	

3. When you have clicked on 'BUY COURSE' a screen like the below should open. Please note, you will not be charged for this course.

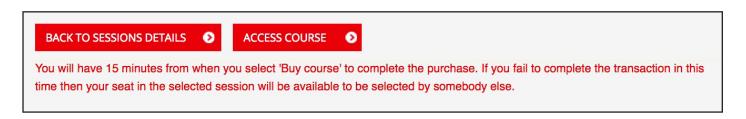
Enter your FAN and password. This screen may look slightly different on an iPad.

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Remember Me	Password Reset				
SIGN IN					
Don't have an account?					
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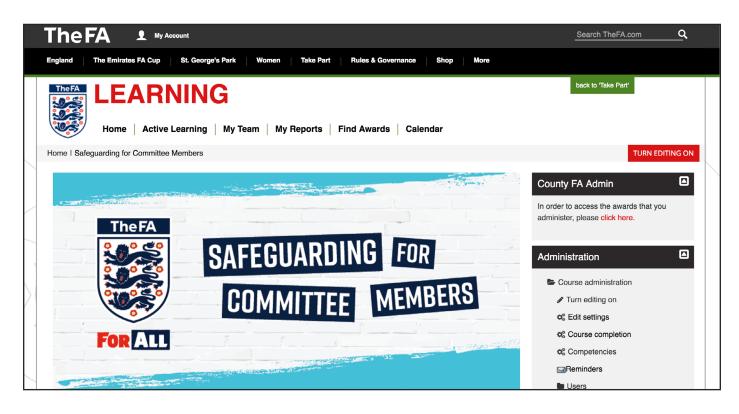
4. If you haven't previously provided enrolment information, you may see the screen below.

profile and update the	lease confirm or update your details below. If your email address has changed, please access your rofile and update there before proceeding with this purchase here are required fields in this form marked *.			
FAN	60747444			
Title*	Mr \$			
First name*	хххх			
Surname*	xxxx			
Gender*	Male 🗘			

Please populate all mandatory fields and select 'ACCESS COURSE'.



5. This will take you to the course screen. Scroll down and select 'Before You Start' to begin.



Difficulty logging in?

The most common issue is that a FAN or password has been entered incorrectly. Please check you have the correct FAN and password combination and try again.

If you have followed every step of the guidance and still cannot log in please email your query, contact number and a screen shot, where possible, of the issues you are experiencing to The FA Education team:

Education@TheFA.com

Revisiting the course?

If you have already enrolled on the course using the steps above, you can revisit the course by logging into the LMS and selecting the button below.

REVISIT THE COURSE HERE