**Manchester FA**

**LEAGUE/COMPETITION FOOTBALL DEBT RECOVERY FORM (FDR)**

**Creditor Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  | | | | |
| Address: |  | | | Post code |  |
| Email Address: |  | | | | |
| League/Competition Name: |  | Role in Club: |  | | |
| Date of Complaint: |  | | | | |

I wish for the Manchester Football Association to consider the following debts and confirm if they qualify for the Football Debt Recovery, that the Manchester Football Association proceeds forthwith in accordance to FA Regulations.

* I confirm that the debts outstanding are a minimum of £50 except for Disciplinary Monies (cautions, dismissals etc.)
* I can confirm that the debtors were over the age of 18 years old at the time of the debt owing
* I can confirm that the League/Competition have made reason steps to recover the money from the debtors this includes approaching the debtors personally and also in writing – a copy of the written request should be attached.
* I can confirm that the debt arose within the last 112 days

**League fines do not fall within the scope of Football Debt Recovery where a Club remains in membership of the League to which they owe money, or disbands without having played a competitive fixture in that League in the season that any fine accrues.**

**Participant/ debtor details:**

|  |  |
| --- | --- |
| Full Name (required): |  |
| Last known Address including postcode (required): |  |
| Date of Birth (required): |  |
| Type of member:  *(Chairman, Treasurer or Secretary)* |  |

**Where a Club has left owing money and it is an open-age team please provide separately list of the entire last known registered members of the club. This must include the participant’s full name, address and date of birth. A template has been included at the end of this form if needed.**

**Debt Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Brief description of the debt owing (required) |  | | |
| A breakdown of the debts – evidence should also be included in this application to support each debt. |  | Debt | Amount £ |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| **Total amount paid by the creditor (required)**  *The total amount outstanding* | £ | | |
| Date when the payment was formally in writing requested by the creditor to the debtor (required)  *Evidence of this request must be attached to this application.* |  | Date | |
| 1. |  | |
| 2. |  | |
| 3. |  | |
| 4. |  | |
| 5. |  | |

**If the type of debt to be recovered is not disciplinary monies the minimum claim must be £50. In addition to this the creditor must also include an administration fee of £25. This figure is added to the total debt to be recovered but is not included as part of the £50 minimum. Your club will be invoiced for this fee at the time of submitting your application but only if Manchester FA accept that the debt recovery request is valid.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Players FULL name | Address | Date of Birth | Registration Date | Position in Club (inc committee) |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |
| 9. |  |  |  |  |  |
| 10. |  |  |  |  |  |
| 11. |  |  |  |  |  |
| 12. |  |  |  |  |  |
| 13. |  |  |  |  |  |
| 14. |  |  |  |  |  |
| 15. |  |  |  |  |  |
| 16. |  |  |  |  |  |
| 17. |  |  |  |  |  |
| 18. |  |  |  |  |  |
| 19. |  |  |  |  |  |
| 20. |  |  |  |  |  |
| 21. |  |  |  |  |  |
| 22. |  |  |  |  |  |
| 23. |  |  |  |  |  |
| 24. |  |  |  |  |  |
| 25. |  |  |  |  |  |
| 26. |  |  |  |  |  |