

MANCHESTER COUNTY FOOTBALL ASSOCIATION

(COMPANIES HOUSE REFERENCE 3937501)



AGENDA FOR THE
23rd ANNUAL GENERAL MEETING
30 OCTOBER 2023
6 PM

TO BE HELD ONLINE VIA MICROSOFT TEAMS or BY PROXY VOTING

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AGENDA FOR THE ANNUAL GENERAL MEETING – MONDAY 30TH OCTOBER 2023

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	A) 24 TH ANNUAL GENERAL MEETING - MONDAY 28 TH OCTOBER 2024	

SCHEDULE OF DOCUMENTS INCLUDED OR TO BE PRESENTED AT THE GENERAL MEETING

Section 1.	Members entitled to attend and vote
Section 2.	Minutes of the 22nd AGM held on 28 th November 2022 (Agenda Item 2)
Section 3.	List of the nominated Executive Club Representatives (Agenda Item 3)
Section 4.	APPENDIX A - Audited Financial Statements for the Year Ended 30 th June 2023 (Agenda Item 4)
Section 5.	APPENDIX B – Proposed Amendments to the Articles of Association. (Agenda Item 5)
Section 6.	Proposed appointment of Chartered Accountants and Statutory Auditors (Agenda Item 6)
Section 7.	Business Report Presentation for Season 2022/23. (Agenda Item 7)

SECTION 1 – Members entitled to attend and vote -

Manchester FA England Football Accredited 3 Star & 2 Star Clubs			
1	AFC Manchester	37	Manchester City Girls
2	AFC Stanley Juniors	38	Manchester Corinthians
3	AFC Urmston Meadows	39	Manchester Maccabi
4	Ashton Pumas	40	Manchester United Ability Counts
5	Barr Hill	41	Manchester United Girls Academy
6	Beechfield United	42	Medlock Rangers Juniors
7	Better Things Football	43	Middleton Lads & Girls
8	Bolton Wanderers Disability	44	Milnrow Juniors
9	Boothstown	45	Monton Sports JFC
10	Brendon Bees	46	Moorside Rangers
11	Cadishead Sports Junior	47	Moss Lane Rovers JFC
12	Chadderton Park Sports Club	48	Mossley Juniors
13	Cheadle Town Stingers	49	Moston Juniors
14	Cheetham Hill Juniors FC	50	North Walkden
15	CP United FC	51	Northside
16	Crompton FC	52	Oldham Ability Counts
17	Curzon Ashton FC	53	Oldham Athletic Girls and Women
18	De La Salle	54	Oldham Community FC
19	Deans Youth and Ladies	55	Parkwyddn Juniors
20	Denton Youth	56	Reddish North End
21	Droylsden Sports Centre	57	Reddish Villa Juniors
22	Elite FC	58	Reddish Vulcan Juniors
23	Failsworth Dynamos	59	Saddleworth 3D's FC
24	Failsworth Villa FC	60	Sale West Girls
25	FC Bluestar	61	Salford United Juniors
26	FC Bridgewater of Worsley	62	SFA FC
27	Fletcher Moss Rangers	63	Shawside Juniors FC
28	Flixton Juniors	64	South Manchester Sports Club
29	Haughton Green Juniors	65	St Johns (Chorlton)
30	Heyside	66	Stockport Vikings Football Club
31	Hollingworth Juniors	67	Stretford Victoria
32	Hough End Griffins	68	Swinton FC
33	Irlam Vale	69	Tiki Taka
34	Jogabola Futsal	70	West End AFC
35	Kingsway Athletic	71	Winton Wanderers
36	Longford Park Juniors	72	Wythenshawe Celtic

Manchester FA Executive Members			
73	Bolton Wanderers FC	78	Oldham Athletic FC
74	Manchester City FC	79	Rochdale AFC
75	Manchester City Women's FC	80	Salford City FC
76	Manchester United FC	81	Stockport County FC
77	Manchester United Women's FC		

Manchester FA Senior Member Clubs			
82	Abbey Hey FC	89	FC United of Manchester
83	Ashton United FC	90	Irlam FC
84	Avro	91	Maine Road
85	Bury FC	92	Manchester Futsal Club
86	Chadderton FC	93	Mossley AFC
87	Curzon Ashton FC	94	Trafford FC
88	Droylsden FC	95	Wythenshawe Town

Manchester FA Full Members Accruing Voting Rights Prior to 2022			
96	AFC Oldham 2005	99	Hollinwood
97	East Manchester	100	Old Stretfordians
98	Heywood St James	101	Salford Lads & Girls Club

Manchester FA Member Leagues / Competitions	
102	Cheshire & Manchester Sunday Football League
103	East Manchester Junior Football League
104	Eccles Sunday League
105	Greater Manchester County Schools Football Association (GMCSFA)
106	Greater Manchester Women's Football League
107	Inspired Tameside Futsal League
108	Lancashire & Cheshire Amateur Football League
109	Manchester Accountants League
110	Manchester Amateur Sunday Football League
111	Manchester Grassroots Football League
112	Manchester Jewish Soccer League
113	Manchester Respect Junior Football League
114	Manchester Saturday Morning Football League
115	Manchester Veterans League
116	Manchester Women's Flexi League
117	Manchester Youth Super League
118	North Manchester Girls League
119	Nort West Powerchair Football League
120	Hyde, Oldham & District Sunday Football League
121	Salford & Districts Football League
122	South Manchester & Cheshire Christian League
123	South Manchester Girls Football League
124	TCAS League
125	Tameside Football League
126	The Manchester Football League

SECTION 2 / ITEM 2 – Minutes of the 22nd AGM held on 28th November 2022.

DRAFT - MANCHESTER COUNTY FA MINUTES OF THE 22nd ANNUAL GENERAL MEETING HELD ONLINE VIA MICROSOFT TEAMS ON MONMDAY 28th NOVEMBER 2022 AT 6PM

THOSE PRESENT: See Table below

In attendance: **C Bridgford CEO/Company Secretary - minute-taker

J McLellan-Grant – Chair of Board / Director

**L Meehan – Financial Controller, R Birchall – Chief Operating Officer, P Roots – Football Services Manager, **S Lomax – Beaver Struthers Accountants and Auditors

	Present	Apologies (Appointed Proxy)	Absent
LIFE MEMBERS	Anthony Blair Total = 1	D Brundrit, A Grafton Total = 2	J Green, S Gordon, R Vaughan Total = 3
EXECUTIVE/OUR GAME MEMBERS	C Bridgford (CEO)**, L Meehan (Financial Controller) R Birchall (COO)** P Roots (FSM)** S Lomax (Beaver Struthers) J McLellan-Grant (Chair) P Rose (RSG), K Marsden (LWG), R Goodwin-Davey (CWG) Total = 5	Anika Leslie Walker (IAB), Total = 1	P Graham (RDT), H Grimes (W&G) Total = 2
FULL MEMBER LEAGUES	Greater Manchester Ability Counts League, The Manchester League, Manchester Amateur Sunday League, Manchester Jewish Soccer League, Manchester Saturday Morning Football League, Manchester Youth & Mini-Soccer League, North Manchester Girls League, South Manchester Girls Football League, Tameside Football League Total = 9	East Manchester JFL, Eccles Sunday League, Manchester Youth Super League, Hyde & Oldham District League, Salford & Districts Football League, South Manchester & Cheshire Christian League, Total = 6	Cheshire & Manchester SFL, Boys & Girls Clubs GM, Greater Manchester Schools FA, Greater Manchester Women's Football League, Lancashire & Cheshire AFL, Manchester Accountants League, Manchester Grassroots Football League, Manchester Respect Junior Football League, Manchester Veterans League, Northwest Powerchair League Total = 10
FULL MEMBER CLUBS	Abbey Hey FC, AFC Urmston Meadows, Chadderton FC, Chadderton Park Juniors, De La Salle FC, FC United of Manchester, Flixton Juniors, Hough End Griffins, Irlam Vale, Manchester United, Manchester Maccabi, Reddish Vulcans JFC, Saddleworth 3D's, Trafford FC, West End Boys Club Total = 15	AFC Stanley Juniors, Ashton United FC, AVRO FC, Barr Hill, Beechfield United, Bolton Wanderers FC, Bury AFC, Curzon Ashton FC, Droylsden Youth Centre, Failsworth Dynamos, Fletcher Moss Rangers, Heywood St James,, Hollinwood C.C, Irlam, Maine Road, Manchester City FC, Manchester Futsal Club, Medlock Rangers, Moorside Rangers, Old Stretfordians, Reddish North End FC, Salford City FC, Salford Lads Club, Stockport Vikings, Swinton FC, Wythenshawe Town FC. Total = 26	AFC Oldham 2005, Boothstown JFC, Brendon Bees, Cadishead Sports, CP United FC, Deans Youth and Ladies, Denton Youth, Didsbury Juniors, Droylsden FC, East Manchester, Heyside FC, Hollingworth Juniors and Old Boys, Manchester City Women, Manchester United Women, Mossley AFC, Moston Juniors, Oldham Athletic, Rochdale FC, Stretford Victoria. Total = 19

* Denotes Our Game in Manchester Member also representing a Club or League and only eligible to count as one vote.

** Denotes MFA staff or Partners not eligible to vote.

	Number in Attendance	Number of Proxy's	Total Number of Members	Number Absent	% of Members Voting
Life Members	1	2	6	3	50%
Our Game Members	5	1	8	2	75%
Full Member Leagues	9	6	25	10	60%
Full Member Clubs	15	26	60	19	68%
Total	30	35	99	34	65.65%

Voting Strength

30 in attendance and voting

35 Proxy Votes (18 of which are with the Chair to cast)

Voting Strength = 65 of 99, therefore 65.65%

1. NOTICE TO CONVENE THE MEETING

The Chair of the Board of Directors, John McLellan-Grant welcomed all to the Annual General Meeting. The Chair noted members of the football family that had in this season passed away. He referenced their commitment and dedication to the Grassroots Game and asked that this be recognised with a minute silence whilst our thoughts and prayers be with those that the football family fondly remembers.

The Chair then handed over to the CEO who read out the notice to convene the meeting. The CEO advised of the voting strength of the meeting both in attendance (30) and by proxy (35). Voting strength was 65.65%.

2. APPROVAL OF THE MINUTES OF 21ST AGM HELD ON 18TH NOVEMBER 2021 – Item 2.1 Proxy Form

Members had in advance of the 22nd AGM received the minutes of the General Meeting in November 2021.

The minutes were proposed by Ged Redman (West End Boy's and Girls) and seconded by Graeme McGilliard (Hough End Griffins) that the minutes of the 21st Annual General Meeting held on 28th October 2021 be accepted as a true and correct record. This was approved and agreed by voting as follows:

- In Favour in Attendance 30,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 35,
- Against by Proxy 0,
- Withheld by Proxy 0

65 in favour, motion carried/approved unanimously.

3. NOTIFICATION OF NOMINATED EXECUTIVE CLUB REPRESENTATIVES

The CEO asked members to note the following nominated representatives of Executive Clubs:

- Bolton Wanderers FC – Richard Cooper
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Polly Bancroft
- Oldham Athletic FC – Darren Royle
- Rochdale AFC – George Delves
- Salford City – Andrew Giblin
- Stockport County FC – Alex Cowdy

4. AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2022 – Item 2.2 on Proxy Form

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements were accompanied with the Annual General Meeting Pack as **Appendix A**.

Members had in advance of the General Meeting received the Financial Statements for the year ending 30th June 2022.

The CEO noted that Suzanne Lomax (Beever Struthers) was in attendance to take any questions from the Members on the provisions. Suzanne gave the members an overview that the Board of Directors have been able to provide all the reassurances to Beever Struthers of the ability to manage future risks and importantly the commitment statement ensuring the organisation can and will manage a 'Going Concern' Post Covid.

There were no questions from those in attendance and the accounts were approved as follows:

The approval of the accounts was proposed by Anthony Blair (Life Member) and seconded by Kerry Appleyard (South Manchester Girls League). The members approved the accounts and voted in favour as follows:

- In Favour in Attendance 30,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 35,
- Against by Proxy 0,
- withheld by Proxy 0

65 in favour; motion carried/approved unanimously.

5. APPOINTMENT OF ACCOUNTANTS AND STATUTORY AUDITORS – Item 2.3 on Proxy Form

The Directors of the Association propose the appointment of Beever Struthers Chartered Accountants and Statutory Auditors of The Beehive, Lions Drive, Shadsworth Business Park, Blackburn, BB1 2QS. The appointment of the Accountants and Auditors was proposed by Graham Foxall (Trafford FC) and seconded by Kerry Appleyard (SMGFL). The members approved the proposal and voted in favour as follows:

- In Favour in Attendance 30,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 35,
- Against by Proxy 0,
- withheld by Proxy 0

68 in favour; motion carried/approved unanimously.

6. BUSINESS REPORT PRESENTATION FOR SEASON 2021/22 SEASON

The CEO gave a presentation to the members reflecting the 2021/2022 season and the challenges both nationally and locally here in Greater Manchester.

The presentation included an executive overview of changes at Manchester FA with team members, Andy Baker, Olivia Laiker, Tom Elliot, Chris Berrevoets, Sarah Cummings and Alex West all moving on since the summer. The CEO referenced and paid recognition to the service of all the officers listed above, specifically noting the significant contributions and support that they have provided our members and volunteers of our Clubs and Leagues.

The CEO also referenced three Board members who had left their roles as Directors, Chris Brindley and Anthony Lawler had completed 10 years services, 9 years of their maximum term limit and a further year extension in the year following Covid. Dr Robina Shah has also elected at the end of season to stand down from her role as a Director and Chair of the Inclusion Advisory Board following six influential years in her role. The thanks and appreciation was referenced for the invaluable service and contributions from Chris, Anthony and Robina.

Incoming Board Members Dan Jones (Finance & Risk) Chris Armstrong (Health and Wellbeing) and Anika Leslie Walker.

The CEO gave an overview of Manchester FA's achievements in meeting the key aims and aspirations noted in the 2021-2024 Business Plan.

- Safeguarding
- Recalibration of Football, Customer Service and a Hybrid Working of a County FA
- Innovation and Inclusivity
- Mental Health and Physical Wellbeing

The six key National Game KPI's were noted together with a key highlight of the season:

- Male Participation
- Female Participation
- Disability Participation
- Workforce / Coaches
- Workforce / Referees
- Quality Pitches

The CEO finished with a Summary of the Season and specific reference to a very positive year delivering the Women's Euro's and developing a Legacy plan to support, inspire and grown the Women and Girls Game.

The CEO thanked and praised grassroots for all their wonderful work throughout the season. Those is attendance reciprocated the thanks and asked Colin as CEO to thank his team for the support they have given and continue to give grassroots football across Greater Manchester.

9. DATE OF THE NEXT ANNUAL GENERAL MEETING

The Chair advised that the proposed next General Meeting of the Members is proposed to take place on 28th October 2022, subject to the Board of Directors approval. There being no further business the Chair thanked everyone for attending and declared the meeting closed at 7.10pm

SECTION 3 / ITEM 3 – Nominated Executive Club Representatives for Season 2023/24.

The following are entitled as Executive Club Members to nominate a representative to Manchester County Football Association:

- Bolton Wanderers FC – Richard Cooper
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Polly Bancroft
- Oldham Athletic FC – Darren Royle
- Rochdale AFC – George Delves
- Salford City – Andrew Giblin
- Stockport County FC – Alex Cowdy

Nominations or variation will be confirmed verbally at the Annual General Meeting.

SECTION 4 / ITEM 4 – Audited Financial Statement for the Year Ended 30th June 2023 (Appendix A)

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements are accompanied with the Annual General Meeting Pack as **Appendix A**.

SECTION 5 / ITEM 5 – Proposed Amendments to the Articles of Association (Appendix B)

The Directors have approved proposed changes to Manchester FA's Articles of Association. The changes are required in order for Manchester FA to submit to The FA for Manchester FA to become an approved County FA under the mandatory Code of Governance.

SECTION 6 / ITEM 6 - Appointment of Chartered Accountants and Statutory Auditors

The Directors of the Association propose the appointment of the Chartered Accountants and Statutory Auditors be deferred to a future date in the Season following a review and full tender process of which Beever Struthers Chartered Accountants and Statutory Auditors will be entitled to make application.

SECTION 7 / ITEM 7 – Business Report Presentation for season 2022/23

The CEO will present a 15-minute presentation to the members on the events of 2022/23 and then take any questions. The CEO will overview the performance during 22/23 season and the objectives referenced to in our Business Plan to 2021 – 2024. The document is publicly available and can be downloaded via the following link:

<https://www.thefa.com/-/media/cfa/manchesterfa/files/news/manchester-fa-business-strategy-2021-24.ashx>

There will also be an update on the changes to the Manchester FA Team during season 2022/23.



END OF ANNUAL GENERAL MEETING PAPERS