

MANCHESTER COUNTY FOOTBALL ASSOCIATION

(COMPANIES HOUSE REFERENCE 3937501)



AGENDA FOR THE
22nd ANNUAL GENERAL MEETING
28 NOVEMBER 2022

6 PM

TO BE HELD ONLINE VIA MICROSOFT TEAMS or BY PROXY VOTING

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AGENDA FOR THE ANNUAL GENERAL MEETING – THURSDAY 28TH NOVEMBER 2022

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	A) 23 RD ANNUAL GENERAL MEETING - THURSDAY 26 TH OCTOBER 2023	

SCHEDULE OF DOCUMENTS INCLUDED OR TO BE PRESENTED AT THE GENERAL MEETING

Section 1.	Members entitled to attend and vote
Section 2.	Minutes of the 21st AGM held on 18 th November 2021 (Agenda Item 2)
Section 3.	List of the nominated Executive Club Representatives (Agenda Item 3)
Section 4.	APPENDIX A - Audited Financial Statements for the Year Ended 30 th June 2022 (Agenda Item 4)
Section 5.	Proposed appointment of Chartered Accountants and Statutory Auditors (Agenda Item 5)
Section 6.	Business Report Presentation for Season 2021/22.

SECTION 1 – Member Clubs / Leagues entitled to attend and vote

The following members are entitled to send an official to the meeting OR provide vote by Proxy:

Executive, Senior and Full Member Clubs			
1	Bolton Wanderers FC	31	Hollinwood F.C.
2	Manchester City FC	32	Hough End Griffins Juniors
3	Manchester City Women's FC	33	Irlam Vale
4	Manchester United FC	34	Manchester Maccabi
5	Manchester United Women's FC	35	Medlock Rangers Juniors
6	Oldham Athletic FC	36	Moorside Rangers
7	Rochdale FC	37	Moston Juniors
8	Salford City FC	38	Old Stretfordians
9	AFC Oldham 2005	39	Reddish North End
10	AFC Stanley Juniors	40	Reddish Vulcans Junior
11	AFC Urmston Meadowside	41	Saddleworth 3Ds FC
12	Barrhill	42	Salford Lads Club
13	Beechfield United	43	Stockport Vikings Juniors
14	Boothstown	44	Stretford Victoria
15	Brendon Bees Junior	45	Swinton
16	Cadishead Sports Junior	46	West End AFC
17	Chadderton Park Sports Club	47	Abbey Hey FC
18	CP United FC	48	Ashton United FC
19	De La Salle	49	Avro
20	Deans Youth & Ladies	50	Bury AFC
21	Denton Youth	51	Chadderton
22	Didsbury Juniors	52	Curzon Ashton FC
23	Droylsden Youth Centre	53	FC United of Manchester
24	East Manchester	54	Irlam FC
25	Failsworth Dynamos	55	Maine Road
26	Fletcher Moss Rangers	56	Manchester Futsal Club
27	Flixton Juniors	57	Mossley AFC
28	Heyside	58	Trafford FC
29	Heywood St James	59	Wythenshawe Town
30	Hollingworth Jnrs and Old Boys		

Member Leagues	
60	Cheshire & Manchester Sunday Football League
61	East Manchester Junior Football League
62	Eccles Sunday League
63	Boys & Girls Clubs of Greater Manchester
64	GM County Schools FA (GMCSFA)
65	Gtr Manchester Ability Counts Football League
66	Greater Manchester Women's Football League
67	Lancashire & Cheshire Amateur Football League
68	Manchester Accountants League
69	Manchester Amateur Sunday Football League
70	Manchester Grassroots Football League
71	Manchester Jewish Soccer League
72	Manchester Respect Junior Football League
73	Manchester Saturday Morning Football League
74	Manchester Veterans League
75	Manchester Youth & Mini Soccer League
76	Manchester Youth Super League
77	North Manchester Girls League
78	North West Powerchair Football League
79	Hyde, Oldham & District Sunday Football League
80	Salford District & Junior Football League
81	South Manchester Girls Football League
82	Tameside Football League
83	The Manchester Football League

SECTION 2 / ITEM 2 – Minutes of the 21st AGM held on 18th November 2021.

DRAFT - MANCHESTER COUNTY FA MINUTES OF THE 21st ANNUAL GENERAL MEETING HELD ONLINE VIA MICROSOFT TEAMS ON THURSDAY 18th NOVEMBER 2021 AT 7pm

THOSE PRESENT: See Table below

In attendance: **C Bridgford CEO/Company Secretary - minute-taker

J McLellan-Grant – Chair of Board / Director

**L Meehan – Financial Controller, A Baker – Football Development Manager, P Roots – Football Services Manager, **S Lomax – Beaver Struthers Accountants and Auditors

	Present	Apologies (Appointed Proxy)	Absent
LIFE MEMBERS	Total = 0	D Brundrit, A Blair, Total = 2	A Grafton, J Green, S Gordon, R Vaughan Total = 4
EXECUTIVE/OUR GAME MEMBERS	C Bridgford (CEO)***, P Rose, K Marsden, J McLellan-Grant, R Shah, S Howarth Total = 5	R Goodwin-Davey, P Graham, H Grimes Total = 3	Total = 0
FULL MEMBER LEAGUES	Greater Manchester Ability Counts League, Greater Manchester Women's Football League, Lancashire & Cheshire AFL, The Manchester League, Manchester Amateur Sunday League, Manchester Jewish Soccer League, Manchester Saturday Morning Football League, Manchester Youth & Mini-Soccer League, Manchester Youth Super League, North West Powerchair League, South Manchester Girls Football League. Total = 11	East Manchester JFL, Eccles Sunday, North Manchester Girls League, Hyde & Oldham District League, Salford & District Junior Football League, South Manchester & Cheshire Christian League, Tameside Football League. Total = 7	Cheshire & Manchester SFL, Boys & Girls Clubs GM, Greater Manchester Schools FA, Manchester Accountants League, Manchester Grassroots Football League, Manchester Respect Junior Football League, Manchester Veterans League Total = 7
FULL MEMBER CLUBS	Abbey Hey FC, Ashton United FC, Bury AFC, Cadishead Sports Juniors, De La Salle FC, FC United of Manchester, Fletcher Moss Rangers, Flixton Juniors, Manchester United, Manchester Maccabi, Moorside Rangers FC, Mossley AFC, West End Boys Club Total = 13	AVRO FC, Barr Hill, Beechfield United, Bolton Wanderers FC, Chadderton, Didsbury Juniors, Droylsden Youth Centre, Failsworth Dynamos, Heyside FC, Hollingworth Juniors and Old Boys, Hollinwood C.C, Irlam, Irlam Vale, Maine Road, Manchester City FC, Manchester Futsal Club, Moston Juniors, Old Stretfordians, Reddish North End FC, Reddish Vulcans JFC, Saddleworth 3D's FC, Salford City FC, Salford Lads Club, Stockport Vikings, Swinton FC, Trafford FC, Wythenshawe Town FC. Total = 27	AFC Oldham 2005, AFC Stanley Juniors, AFC Urmston Meadows, Boothstown JFC, Brendon Bees, Chadderton Park Juniors, CP United FC, Curzon Ashton FC, Deans Youth and Ladies, Denton Youth, Droylsden FC, East Manchester, Heywood St James, Hough End Griffins, Manchester City Women, Manchester United Women, Medlock Rangers, Oldham Athletic, Rochdale FC, Stretford Victoria. Total = 20

* Denotes Our Game in Manchester Member also representing a Club or League and only eligible to count as one vote.

** Denotes MFA staff or Partners not eligible to vote.

	Number in Attendance	Number of Proxy's	Total Number of Members	Number Absent	% of Members Voting
Life Members	0	2	6	4	33%
Our Game Members	5	3	8	0	100%
Full Member Leagues	11	7	25	7	72%
Full Member Clubs	13	27	60	20	67%
Total	29	39	99	31	68.69%

Voting Strength

29 in attendance and voting

39 Proxy Votes (18 of which are with the Chair to cast)

Voting Strength = 68 of 99, therefore 68.69%

1. NOTICE TO CONVENE THE MEETING

The Chair of the Board of Directors, John McLellan-Grant welcomed all to the Annual General Meeting. The Chair recorded the recognition of all those connected with Grassroots football across Greater Manchester who have been key to the success of the restart of football 'Post Covid'. The Chair noted members of the football family that had in this season passed away in particular the passing of Manchester FA Life Member Derek Willis. He referenced their commitment and dedication to the Grassroots Game and asked that this be recognised with a minute silence whilst our thoughts and prayers be with those that football fondly remembers.

The Chair then handed over to the CEO who read out the notice to convene the meeting. The CEO advised of the voting strength of the meeting both in attendance (29) and by proxy (39). Voting strength was 68.69%.

2. APPROVAL OF THE MINUTES OF 20TH AGM HELD ON 29TH OCTOBER 2020 – Item 2.1 Proxy Form

Members had in advance of the 20th AGM received the minutes of the General Meeting in October 2020.

The minutes were proposed by Paul Rose (OGIM member) and seconded by Ian Coyle (Bury AFC) that the minutes of the 20th Annual General Meeting held on 29th October 2020 be accepted as a true and correct record. This was approved and agreed by voting as follows:

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 39,
- Against by Proxy 0,
- Withheld by Proxy 0

68 in favour, motion carried/approved

3. NOTIFICATION OF NOMINATED EXECUTIVE CLUB REPRESENTATIVES

The CEO asked members to note the following nominated representatives of Executive Clubs:

- Bolton Wanderers FC – Simon Marland
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Steve Deaville
- Oldham Athletic FC – To be confirmed at a later date
- Rochdale AFC – To be confirmed at a later date
- Salford City – Andrew Giblin

4. PROPOSED AMENDMENT TO ARTICLES OF ASSOCIATION – Item 2.2 on Proxy Form

The Directors of the Association proposed the following amendment to the Articles of Association to be put before the General Meeting.

Proposed amendments to Article 8 –

- Black Text – No Changes in wording
- Green Text – Proposed New additional Text
- Red Text – Proposed to be deleted

The Board of Directors shall approve an open, transparent and formal procedure to recruit and appoint the FA Representative for Manchester County FA. Completed applications ~~to be the FA Representative for Manchester County FA~~ must be submitted in writing to Manchester County FA by such time as the Directors shall prescribe. Potential candidates must conform to any prescribed Football Association eligibility criteria. Eligible candidates who have completed the application process will be considered for **appointment** ~~election~~ by the Nominations and Remuneration Sub Committee and a proposal made to the Board of Directors for approval. Once appointed the FA Representative shall serve **in accordance with the FA Council's term limits and terms of office.** ~~to the end of the NGS that is in place when they are appointed.~~ Should the FA Representative resign or cease to be eligible for the role before the end of their **FA** term of office, **Manchester County FA MCFA** will invite applications from those who meet

the FA's criteria. **The Board of Directors at all times reserve the right to review and if required recruit a new appointment to such role.**

Rationale for the proposed change: The FA's changes to FA Representatives Terms on FA Council now include Term Limits (3 x 3 years, maximum of 9 years). The Board of Directors at Manchester FA also would like the ability to review and if required recruit a new appointment at any time during those term limits.

This amendment to the Articles of Association was proposed by Mike Melvin, Manchester Youth Super League and seconded by Ged Redman of West End AFC for approval of the members.

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 37,
- Against by Proxy 1,
- withheld by Proxy 0,
- Void Vote 1,

66 in favour; motion carried/approved

5. AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2020 – Item 2.3 on Proxy Form

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements were accompanied with the Annual General Meeting Pack as **Appendix A**.

Members had in advance of the General Meeting received the Financial Statements for the year ending 30th June 2021.

The CEO noted that Suzanne Lomax (Beever Struthers) was in attendance to take any questions from the Members on the provisions. Suzanne gave the members an overview that the Board of Directors have been able to provide all the reassurances to Beever Struthers of the ability to manage future risks and importantly the commitment statement ensuring the organisation can and will manage a 'Going Concern' Post Covid.

There were no questions in from those in attendance and the accounts were approved as follows:

The approval of the accounts was proposed by Dave Horrocks (Fletcher Moss) and seconded by Kirsty Dixon (Manchester Maccabi). The members approved the accounts and voted in favour as follows:

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 39,
- Against by Proxy 0,
- withheld by Proxy 0

68 in favour; motion carried/approved

6. APPOINTMENT OF ACCOUNTANTS AND STATUTORY AUDITORS – Item 2.4 on Proxy Form

The Directors of the Association propose the appointment of **Beever Struthers Chartered Accountants and Statutory Auditors** of St Georges House, 215-219 Chester Road, Manchester, M15 4JE.

The appointment of the Accountants and Auditors was proposed by Simon Franks (Greater Manchester Women's Football League) and seconded by Mike Melvin (Manchester Youth Super League). The members approved the proposal and voted in favour as follows:

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 39,
- Against by Proxy 0,
- withheld by Proxy 0

68 in favour; motion carried/approved

7. APPOINTMENT OF EXECUTIVE DIRECTORS – Item 2.5 and 2.6 on Proxy Form

The Members were asked to consider the appointment of the Board's Nominations of the re-appointment of John McLellan-Grant and Elliot Ward for a further 3-year term.

The appointment of John McLellan-Grant was proposed by Mike Melvin (Manchester Youth Super League) and seconded by Ged Redman (West End AFC). The members approved the proposal and voted in favour as follows:

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 39,
- Against by Proxy 0,
- withheld by Proxy 0

68 in favour; motion carried/approved

The appointment of Elliot Ward was proposed by Ian Coyle (Bury AFC) and seconded by Kirsty Dickson (Manchester Maccabi FC). The members approved the proposal and voted in favour as follows:

- In Favour in Attendance 29,
- Against in Attendance 0,
- Withheld in Attendance 0
- In Favour by Proxy 38,
- Against by Proxy 1,
- withheld by Proxy 0

67 in favour; motion carried/approved

8. BUSINESS REPORT PRESENTATION FOR SEASON 2020/21 SEASON

The CEO gave a presentation to the members reflecting the 2020/2021 season and the challenges both nationally and locally here in Greater Manchester as we transition out of the Covid Pandemic.

The presentation included an executive overview of The Manchester FA Team, KPI Performance, The Aims of the new Business Plan 2021 to 2024, Finance, Safeguarding, Equality and Diversity, The HeartSafe Clubs project and Defib scheme. Also referenced were the Grassroots Awards Winners for 2021.

Clubs in attendance asked for more information on the support around Defibs in clubs and leagues.

Those in attendance reciprocated the thanks and asked Colin as CEO to thank his team for the support they have given and continue to give grassroots football across Greater Manchester.

9. DATE OF THE NEXT ANNUAL GENERAL MEETING

The Chair advised that the proposed next General Meeting of the Members will take place on 27th October 2022, subject to the Board of Directors approval:

**ANNUAL GENERAL MEETING (AGM)
THURSDAY 27TH OCTOBER 2022**

There being no further business the Chair thanked everyone for their attendance and declared the meeting closed at 8pm

SECTION 3 / ITEM 3 – Nominated Executive Club Representatives for Season 2022/23.

The following are entitled as Executive Club Members to nominate a representative to Manchester County Football Association:

- Bolton Wanderers FC – Richard Cooper
- Manchester City FC – Andrew Hardman
- Manchester City Women FC – Gavin Makel
- Manchester United FC – Rebecca Britain
- Manchester United Women FC – Polly Bancroft
- Oldham Athletic FC – Darren Royle
- Rochdale AFC – George Delves
- Salford City – Andrew Giblin
- Stockport County FC – Alex Cowdy

Nominations or variation will be confirmed verbally at the Annual General Meeting.

SECTION 4 / ITEM 4 – Audited Financial Statement for the Year Ended 30th June 2022 (Appendix A)

The Directors of the Association have approved the Financial Statements to be put before the General Meeting. The Statements are accompanied with the Annual General Meeting Pack as **Appendix A**.

SECTION 5 / ITEM 5 - Appointment of Chartered Accountants and Statutory Auditors

The Directors of the Association propose the appointment of **Beever Struthers Chartered Accountants and Statutory Auditors** of The Beehive, Lions Drive, Shadsworth Business Park, Blackburn, BB1 2QS and also of St Georges House, 215-219 Chester Road, Manchester, M15 4JE.

SECTION 6 / ITEM 6 – Business Report Presentation for season 2020/21

The CEO will present a 15-minute presentation to the members on the events of 2021/22 and then take any questions. The CEO will cover the impact post Covid and also the current performance and objectives in line with reference to our Business Plan to 2021 – 2024. The document is publicly available and can be downloaded via the following link:

<https://www.thefa.com/-/media/cfa/manchesterfa/files/news/manchester-fa-business-strategy-2021-24.ashx>

There will also be an update on the changes to the Manchester FA Team over the last 6 months and an update on the Independent Directors recent appointments.



END OF ANNUAL GENERAL MEETING PAPERS