

## GIRLS UNITED FA

We are **Girls United: an organisation that stands for a world with a level playing field, on and off the pitch.** We establish grassroots football clubs for girls in low-income areas and use football as a tool to develop life skills such as leadership. We focus on sustainable impact that can promote gender equality in local communities and give more girls better prospects for their futures.

Being part of the Girls United team means believing in the cause and being invested in the progress of the organisation. Founded on values of equality, inclusion and empowerment, the organisation is a space for innovation, action and growth with positive social impact at its roots. We are growing quickly and undertaking a series of exciting projects.

**Job Title:** London Club Coach

**Responsible to:** London Club Manager or London Programme Lead (will be confirmed at final recruitment stage)

**Job Type:** Part-Time (15 hours per week during term time - other sessional hours may be available within the organisation)

**Contract:** 12-month, fixed-term with 3-month probationary period

**Salary:** £6,500 - £7,500 - per annum

**Location:** South London - Lambeth, Southwark and other surrounding areas

### Description:

The position of the London Club Coach (LCC) consists of delivering on our new programme which will focus on creating new spaces for young girls aged 8-12 years old to be active in South London. This will include school activities alongside satellite programmes for the community. Those attending the sessions will be new to the sport and we want to ensure they have a love for football as much as we do. Part of the programme will include using the power of football to support development and growth of individual and community values and life skills.

The position will include delivery of practical sessions, supporting new coaches and volunteers, and providing insight and information to create monitoring and evaluation reports of the overall programme against agreed outcomes. The position will be for someone who wants to work in the foundation phase of play and make a positive contribution to the community.

The London Club Coach will be responsible for;

- To be responsible for delivery of the sessions, active workshops and events. These will be led by the London Programme Lead but we will expect the London Club Coach to be a proactive individual to create an effective programme for all involved.
- To work collaboratively with other teams members including but not exclusive to; volunteers, sessional staff and contracted staff within London. Recruiting new volunteers and sessional staff to work directly on the programme.
- To create and complete Player Journey profiles for participants who take part in the programme and use this information to celebrate success and impact.
- To support in creating and maintaining a positive relationship with schools and community groups to deliver this programme. This will also be important to support other programmes and wider Girls United objectives.
- To support the wider team (London Club Manager, Marketing Manager and CEO) with developing the organisation with new ideas, new programmes and new opportunities of growth, experience and delivery.
- To be available to attend all internal and external meetings and events related to this specific programme.

### **Essential Qualities and Qualifications:**

- Experiences: someone who has been involved in delivering a football or community sports programme. Ideally this programme experience would have been with young people (especially females) in a Primary School age (5-11 years old).
- Qualifications: someone who has a minimum of FA Level 1 in Football Coaching, including an in-date qualification for Safeguarding Children and First Aid in Football.
- Communication - someone who is confident to speak and build positive rapport with various people within the community. For example but not exclusive to: players, parents, venues, schools, and funders etc.
- Organisation skills - someone who is able to manage their time effectively and ensure they are punctual in completing their administration tasks alongside attending sessions and other in person activities.
- Growth mindset – someone who is willing in developing themselves, those around them and the community they are working in. This will include experience in delivering workshops or training to develop skills or knowledge or others.
- Adaptability and flexibility – work in a fluid, fast-paced and exciting environment of football. Understanding that hours are often across unsocial times such as weekends and evenings due to our contact with the community of players we have within Girls United FA.

### **Desirable Qualities and Qualifications:**

- Experience: working with other coaches and supporting their development through PDPs and CPDs.
- Qualifications: someone who has additional qualifications which focus on youth sport such as The FA Youth Award or AfPE Level 3 Certificate in Supporting Physical Development and Physical Activity in the Early Years. Or someone who has a qualified Teaching Status. Finally it would be desirable for someone to have their FA Level 2 in Football Coaching.
- Communication - someone who is efficient at demonstrating impact and programme design through varied approaches depending on the recipient of the information.
- Organisation Skills - have experience in supporting multiple programmes or KPIs within one programme and have the ability to prioritise efficiently.

## HOW TO APPLY

Please send a CV and cover letter to [abigail@girlsunitedfa.org](mailto:abigail@girlsunitedfa.org) –with the role and your name in the subject line e.g. ‘London Club Coach - x x’

- Cover letter should include:
  - Brief description of relevant experience, training, qualification
  - Overview of your coaching values and qualities
  - Motivation for applying to role and to organisation
  - Maximum of 2 pages
- CV should be easy to read and concise

### Application Process:

1. Submit CV and cover letter.
2. A 30-45minute phone interview with the London Club Manager and Girls United FA CEO.
3. Practical interview, which will consist of a pre-set task and a coaching session.
4. Final conversation to address any remaining questions and ensure the compatibility of the candidate with the organisation

**Good luck!**