

The Learner Dashboard

The Learner Dashboard is what a learner sees when they log into FA Learning. From here, they can access their record of learning, see their upcoming bookings, redeem licence keys, download certificates, have quick access to important information, and see their progress on any current awards or courses.

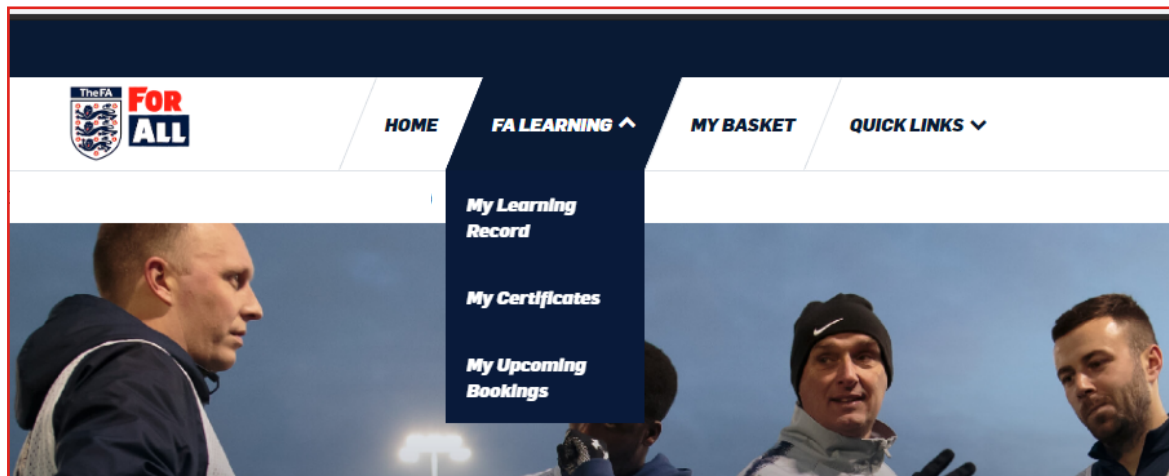
The screenshot displays the FA Learning Learner Dashboard. At the top, a dark blue navigation bar contains the FA logo, a 'For All' badge, and links for HOME, FA LEARNING (with a dropdown arrow), MY BASKET, and QUICK LINKS (with a dropdown arrow). Below this, a breadcrumb trail reads 'Dashboard / The FA - Learner Dashboard v1.0 (Live)'. The main header image shows a group of football coaches in training gear. The 'My Award Progress' section is highlighted with a red border. It features a card for 'The FA Level 1 in Coaching Football - Birmingham' with a circular progress indicator showing 50%. Below the card, a progress bar for the 'Pre-Course Questionnaire' is shown, with a small blue segment indicating completion. Navigation links for 'Prev' and 'Next' are at the bottom of the card. Two dark blue callout boxes with white text are present: 'Menu' with an arrow pointing to the navigation bar, and 'Award Progress' with an arrow pointing to the progress indicator.

Menu

Award Progress

The Dashboard Menu

The dashboard menu contains the options: Home, FA Learning, My Basket and Quick Links.



FA Learning and Quick Links are expandable, with more options contained within.

Home

The 'Home' button returns the learner to the dashboard.

FA Learning

The expandable FA Learning option contains 'My Learning Record' and 'My Upcoming Bookings'.

My Learning Record

'My Learning Record' takes learners to their Record of Learning, which displays progress information for all courses and awards that the learner is enrolled in, or has completed.

My Certificates

The 'My Certificates' page allows learners to view and download their certificates.

My Upcoming Bookings

'My Upcoming Bookings' displays a record of events that the learner has been booked into, or has already attended.

My Basket

'My Basket' shows any items that the learner currently has in their shopping basket, and allows learners to redeem any licence keys they have received.

Quick Links

'Quick Links' is an expandable option that contains links to important policies or documents, eg, GDPR policy.

FA Learning - My Learning Record

The 'Record of Learning' page contains an embedded report displaying the courses that the learner is enrolled on, and the courses that the learner has completed.

Dashboard / Record of Learning / All Courses

Record of Learning: All Courses

Courses Programs Other Evidence Certifications

11 records shown

Search by

Course Title ⓘ contains

Search Clear

Show more...

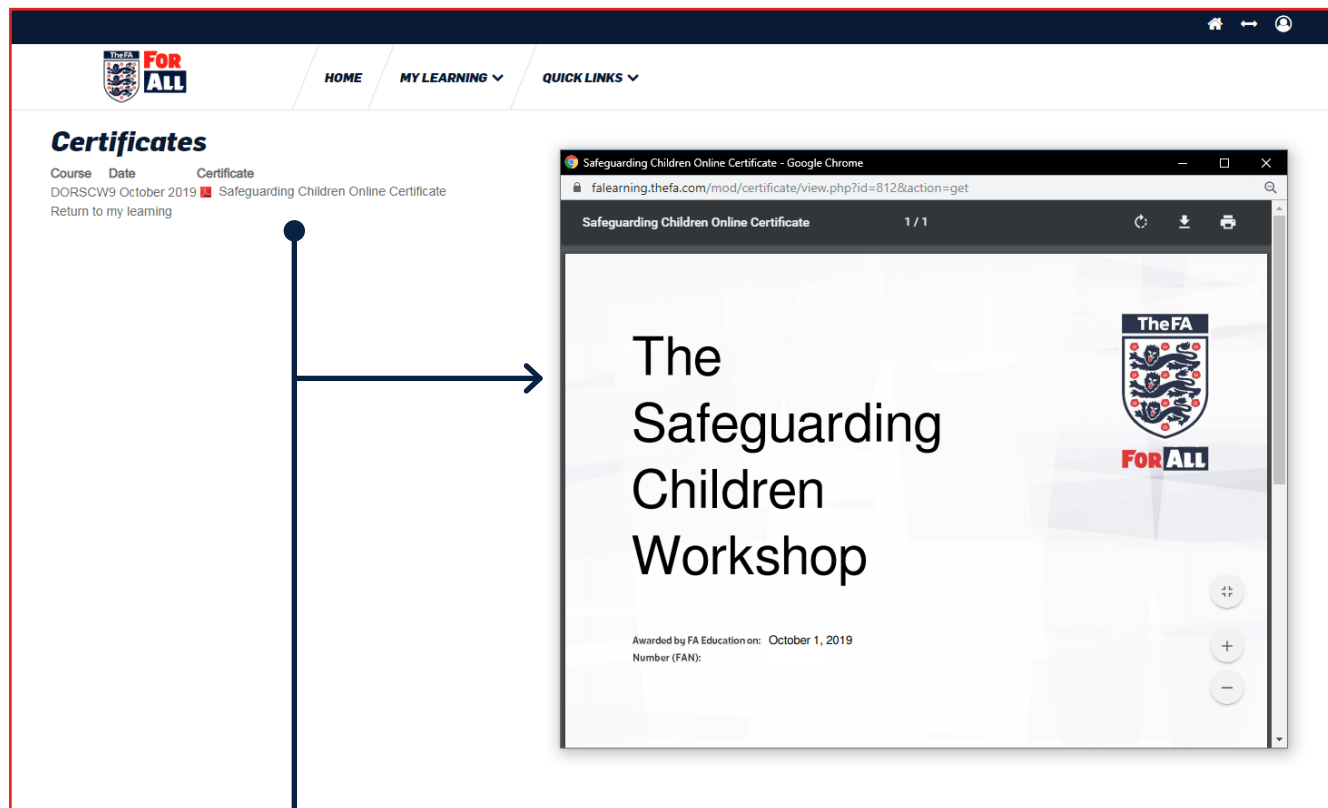
Show/Hide Columns

Type	Course Title ^	Plan	Course due date	Previous Completions	Progress
📄	Equality and Diversity for Coaches				100%
📄	Introduction to Coaching				100%
📄	Long Term Player Development				100%
📄	Plan Do Review				100%
📄	Respect for Coaches				100%
📄	The FA Level 1 in Coaching Football - Equality & Diversity Questionnaire				0%
📄	The FA Level 1 in Coaching Football - Pre-Course Questionnaire				0%
👤	The FA Level 1 in Coaching Football Workshops				100%
👤	The FA Level 1 Introduction to First Aid In Football - Dorset				100%
👤	The Safeguarding Children Re-certification				0%
👤	The Safeguarding Children Workshop - Dorset				100%

- 1. Learning** - this section displays 'Required Learning' and 'Record of Learning'. 'Required Learning' displays all courses or programs that learners must complete. Under 'Record of Learning', learners can filter the 'Course Progress' area (number 4) by 'All Learning', 'Active Learning' or 'Completed Learning'.
- 2. Learning Types** - using the tabs, learners can filter the 'Course Progress' area (number 4) by 'Courses', 'Programs', 'Other Evidence' or 'Certifications'.
- 3. Search** - in the text field, learners can search for courses by typing in the title of the course they are looking for.
- 4. Course Progress** - by default, this area displays all courses - both active and completed - that the learner is enrolled in. Results in this area will change depending on filter options and learner searches.

FA Learning - My Certificates

The 'My Certificates' page contains a list of the certificates that a learner has been awarded. The three headings on the page are: 'Course' (displays the course code), 'Date' (the date the certificate was awarded), and 'Certificate' (the name of the certificate).



Clicking on the certificate will open it up in a popup window where it can be viewed, saved, downloaded or printed (depending on the browser, the location of the saving, downloading and printing options will vary, but generally they will appear at the top or bottom of the window - this example is from Google Chrome, where the download and print options appear at the top of the page as icons).

FA Learning - My Upcoming Bookings

The 'My Upcoming Booking' page contains an embedded report displaying future and past event bookings for the learner.

The screenshot shows the 'My Future Bookings' page in the FA Learning system. At the top, there is a navigation bar with 'HOME', 'MY LEARNING', and 'QUICK LINKS'. Below this, the page title 'My Future Bookings' is displayed. A red circle with the number '1' points to the 'Future Bookings' tab. Below the tabs, the text 'My Future Bookings: 2 records shown' is displayed. A table with 6 columns (Course Name, Event Name, Session Start, Event Start Time, Event Finish Time, Status) shows two booking records. A red circle with the number '2' points to the 'Export as' dropdown menu, which is currently set to 'CSV'. A red circle with the number '3' points to the 'Export' button.

Course Name	Event Name	Session Start	Event Start Time	Event Finish Time	Status
The FA Level 1 in Coaching Football Workshops	The FA Level 1 in Coaching Football Workshops	8 November 2019, 6:30 PM Europe/London	6:30 PM Europe/London	10:00 PM Europe/London	Booked
The FA Level 1 Introduction to First Aid In Football	The FA Level 1 Introduction to First Aid In Football	4 November 2019, 6:30 PM Europe/London	6:30 PM Europe/London	9:30 PM Europe/London	Booked

- 1. Future and Past Bookings** - using the tabs, learners can switch the results of the Bookings Results area between, 'Future Bookings' and 'Past Bookings'.
- 2. Booking Results** - by default, this area shows the results of the 'Future Bookings' tab. This area shows the 'Course Name', 'Event Name', 'Session Start' (contains the date of the session), 'Event Start Time', 'Event Finish Time' and attendance 'Status'.
- 3. Export as** - the booking results can be exported as a report by selecting the report format from the dropdown list, and then clicking the 'Export' button.

My Basket

The 'My Basket' page displays the learner's current shopping basket, and the 'Redeem Licence' block.

The screenshot shows the 'My Basket' page with a dark blue header containing the 'The FA For All' logo and navigation links: HOME, FA LEARNING, MY BASKET, and QUICK LINKS. Below the header, a breadcrumb trail reads 'Dashboard / Redeem Licence'. The main content area is divided into two sections. The first section, 'Shopping Basket', is marked with a red circle containing the number '1'. It displays a table with one item: 'MAN-L1-STANDARD COST' with a quantity of 1 and a price of 1.00. The table also shows a 'Sub-total' of 1.00, 'VAT' of 0.00, and a 'Total (GBP)' of 1.00. A 'Checkout' button is located at the bottom right of this section. The second section, 'Redeem Licence', is marked with a red circle containing the number '2'. It contains a text input field with a placeholder 'XXXX-XXXX-XXXX-XXXX' and a 'Redeem' button. Above the input field, a small text block reads: 'If you have been provided with a course licence key, please enter this into the field below & select Redeem button below.'

Shopping Basket	
1	MAN-L1-STANDARD COST 1.00
Sub-total 1.00	
VAT 0.00	
Total (GBP) 1.00	

Checkout

Redeem Licence

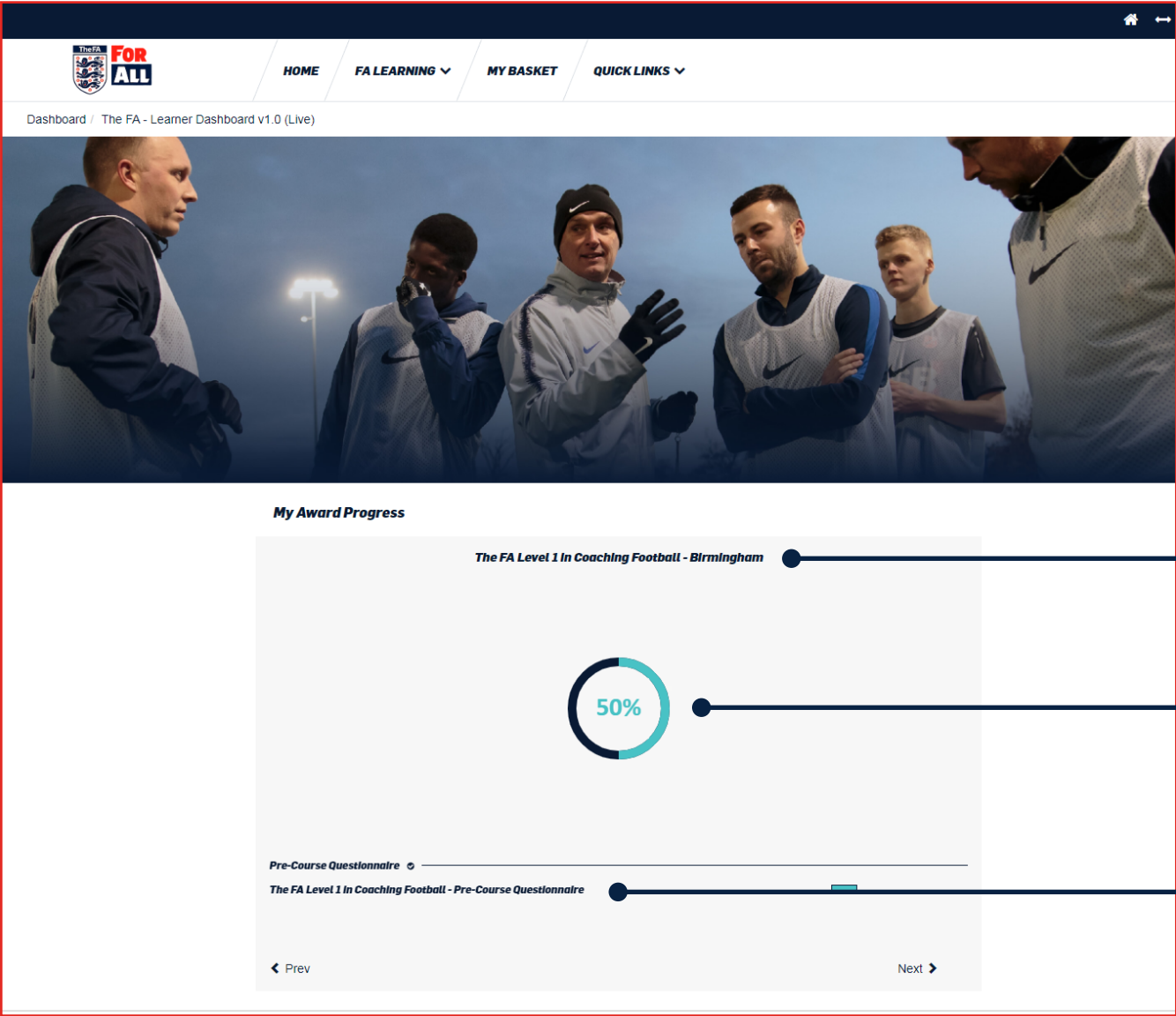
If you have been provided with a course licence key, please enter this into the field below & select Redeem button below.

XXXX-XXXX-XXXX-XXXX Redeem

- 1. Shopping Basket** - this section shows any items that are currently in the learner's shopping basket that haven't been paid for yet. Clicking on 'Checkout' will take the learner to the shopping basket payment screen (any promotional codes are entered at checkout).
- 2. Redeem Licence** - from here, learners can redeem any Licence Keys that have been sent to them. The Licence Key will be unique, and enrol them onto the award or course specific to that Licence Key.

My Award Progress

The 'My Award Progress' section of the Learner Dashboard displays the most recent learning the learner has been active on.



Program Name

Progress

Course Name

My Award Progress

The FA Level 1 In Coaching Football - Dorset



Face to Face Workshop Sessions

The FA Level 1 In Coaching Football Workshops



AND

Online E-Learning Modules

Introduction to Coaching



Respect for Coaches



Equality and Diversity for Coaches



Plan Do Review



Long Term Player Development



AND

Introduction to First Aid in Football

The FA Level 1 Introduction to First Aid in Football - Dorset



AND

Safeguarding Childrens Workshop

The Safeguarding Children Re-certification



The Safeguarding Children Workshop - Dorset



◀ Prev

Next ▶

→ Courses that are locked, require learners to complete prior learning.

Clicking on the 'Next' button shows other programs that the learner is enrolled on. Some programs may require that the learner completes previous learning before granting access to the courses on that program.