

YOUTH CLUB OFFICIALS COMPULSORY QUALIFICATIONS



LondonFA



CLUB CHAIRPERSON

This individual acts as the overall manager to the club.

- FA Enhanced DBS*
- FA Safeguarding for Committee Members



CLUB SECRETARY

This individual arranges fixtures, keeps records and deals with correspondence both with their leagues and the London FA.

- FA Enhanced DBS*
- FA Safeguarding for Committee Members



CLUB TREASURER

This individual manages the club bank account and the cash flow.

- FA Enhanced DBS*
- FA Safeguarding for Committee Members



CLUB WELFARE OFFICER

This individual is responsible for the implantation of safeguarding policies and ensures all volunteers/officials have up to date qualifications and DBS.

- FA Enhanced DBS*
- FA Safeguarding for Committee Members
- FA Welfare Officer Workshop
- FA Safeguarding Children's Workshop

PLEASE NOTE FOR CLUBS WHO ARE INVOLVED WITH U18'S AND/OR VULNERABLE ADULTS:

A minimum of two individuals can hold the above four club official roles. For best practice, it is important that the Club Secretary and Club Welfare Officer are held by different individuals.

**Ordinarily, Club Chairmen, Treasurers and Secretaries do not require a check, if they are only administrative roles. However, if the people in these roles also help with coaching or at matches, then they will need an Enhanced DBS Check.*

FA Welfare Officer Workshop



FA Safeguarding Children Course



FA Safeguarding for
Committee Members Course



FA DBS Guidance for Clubs
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