

# Judicial Committee Minutes

**Date of meeting:-** Thursday 27<sup>th</sup> January 2022, 6:00 - 7:30pm.

**Venue:-** Microsoft Teams

**Attendees:-** Louise Dorling (Chair), Priti Trivedi, David Lando, James Middlehurst, Anita Poulman, Eddie Webb, Kwadjo Adjepong, Peter Barnes, Chris Conroy, Jennifer Athill, Carl Long, Tony Sharples

**Absent:-** Colin Wheeler,

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| 1 | Welcome & Apologies |
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- Those present welcomed. It was agreed that as Colin has not attended any of the 4 meetings held, Priti would write to him to notify him that he is no longer a member of this committee. See action 19 on actions page.
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| 2 | Minutes of the Meeting held on 24 <sup>th</sup> November 2021 and Matters Arising |
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- The minutes from the previous meeting were agreed.
  - See updates to actions on actions page.
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| 3 | Safeguarding |
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- Alex Wilson, Assistant Designated Safeguarding Officer, has now left so there is an advert out for a replacement. Hopefully his replacement will be in place by March.
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| 4 | Staffing |
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- No changes.
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| 5 | FA Update to include Regional Disciplinary Panels |
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- Regional Panel members have been selected, and the first Regional conference took place on the 11<sup>th</sup> January 2021 virtually with the next one scheduled around June. Presentation slides from the conference to be circulated to the committee and the recording of the conference is available.
  - The feedback so far on regional panels is that it is all working well. London has used panel members from other counties and it has been seamless.
  - Tony is now interested in joining the panel – see Action 20 on actions page.
  - There was a discussion on a letter Anita plans to write to Fraser Williamson around how differences panel members spot between counties should be reported, how best practice is shared, the usefulness or not of the feedback forms for panel members/chairs, and the data to be collected about the ethnic (and other criteria) makeup of the panels, and if this is included in the success criteria.
  - Microsoft Teams will be used on the Regional Panel hearings and easing out of Webex going forward
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| 6 | Review of Season to date |
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- Priti took us through the mid-year discipline review presentation which will be circulated with these minutes.

Carl shared the following stats:-

- 316 entries on Traffic Lights
- 71 open extraordinary reports, from approx. 120 in December.

- 134 cases charged and awaiting hearing BUT 39 charged this week and 77 charged in January
- Over 100 serious cases, currently approx. 120
- Approx. 60-65 abandoned games

Carl also shared this link to the disciplinary guide?:-

<https://en.calameo.com/read/001230235eef6e73a2e79>

7	Training
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- Training is now being done by the FA.
- See action 21 on actions page about attendance on the conference

8	AOB
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- 2 matters brought up are reflected in these minutes already

9	Date and time of Next Meeting
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- Thursday 31<sup>st</sup> March 2022, 6:00 – 7:30pm

Ongoing / New Actions

AP No	Date raised	Assigned to	Description	Status	Update
6	28/6/21	Priti	To have internal discussions on the case load stats to consider what initiatives can be off-loaded to this committee for help / ownership	Closed 27/1/22	1/9 -These are ongoing 24/11 – Data still not available from the FA. New action 11 added 27/1 – Closing this action – see action 11 for update.
7	28/6/21	Priti	To send out an example of what sanction data could be published to clubs. NB – this may need FA approval	Ongoing	1/9 - Still needs to be discussed with the FA 24/11 –staff internally trying to obtain data on assaults on referees so that CEO can get some comms out on Respect Code 27/1 – the CEO is liaising with the RDO and they are trying to get comms out on the web site and newsletter.
11	24/11/21	Anita & Priti	Priti to send Anita the traffic system data they have now for her to look at	Ongoing	27/1 – Fraser is still working on the CRM. Our team are trying to see if they can do something from their “traffic lights” data which should come out in the next few days. Other counties have software, but the FA should provide a solution.
12	24/14/21	Priti	Priti to ask if non-personal hearings will continue to be heard as they are now or if they will all also go to a regional panel	Closed 27/1/22	27/1 – All being done by Regional panel
13	24/14/21	Priti	Priti to ask what would happen if the invitation request was not submitted by the required date	Closed 27/1/22	27/1 – We did get an extension
14	24/14/21	Priti	Priti to ask if panel members would be paid if on the regional panel as currently the LFA does not pay panel members but some other FAs do pay	Closed 27/1/22	27/1 –There will be no payments
15	24/14/21	Priti	Priti to ask what the success criteria for the pilot are	Closed 27/1/22	27/1 – We won’t get a definitive answer despite trying, so closing this action.
16	24/11/21	Priti	Priti to look into how to provide the following training: - <ul style="list-style-type: none"> <li>Procedures for hearings including personal hearings</li> </ul>	Closed 27/1/22	The FA are now taking on providing training.

			<ul style="list-style-type: none"> <li>• Holding a mock hearing</li> </ul>		
17	24/11/21	Priti	Priti to escalate David's issue with poor / incorrect training feedback with Fraser.	Ongoing	
18	24/11/21	Priti	Priti to send out survey on feedback from personal hearings.	Closed 27/1/22	27/1 –There is a new survey now so closing this action
19	27/01/22	Priti	Priti to contact Colin Wheeler to explain that as he has missed 4 meetings he is no longer considered to be on this committee.	New	
20	27/01/22	Priti + Tony	Priti will put Tony's name to the FA, and Tony to send her his CV.	New	
21	27/01/22	Priti	Priti to let us know how many London panel members are now on the Regional panel.	New	
22	27/01/22	Priti	Priti to find out how many London FA members attended the conference	New	

Actions Closed at previous meetings

AP No	Date raised	Assigned to	Description	Date Closed	Update
1	28/6/21	Louise / Priti	To add KPIs review as a regular agenda item for this forum and revise terms of reference	1/9	1/9 - The review of the season will contain KPIs.
2	28/6/21	Louise	Add Nominations/Selections for the Committee positions for Vice-Chair to next meeting agenda	24/11	1/9 – It is on the agenda and will need to be on for the next meeting as well 24/11 – Item added
3	28/6/21	Priti	To see if we need to do the Safeguarding course and send the link if we do	24/11	1/9 - Cross referencing of the list needs checking 24/11 – the link has been sent
4	28/6/21	Priti	To invite Carl, Isabella and Jordan to future meetings as appropriate	1/9	1/9 - They are now invited
5	28/6/21	Priti	To email members to see if anyone is having problems accessing training through the portal, and if so, what problems they are encountering	1/9	1/9 - This has been checked. Everyone is on it now.
8	28/6/21	Priti	To contact Colin Wheeler to see if he still wishes to be part of this group	24/11	1/9 - Emailed and called, but not had any responses. Will see if he joins the next meeting which would be the third, he missed. 24/11 – Colin does want to stay involved.
9	1/9/21	Priti	To ask Jordan to resend the list of available courses to all panel members as a reminder	24/11	24/11 – Jordan has sent this out
10	1/9/21	Carl	To contact Jenn about how to do Panel member training	24/11	24/11 this has been done