

# Judicial Committee Minutes

**Date of meeting:-** Monday 28<sup>th</sup> June 2021, 5:30 - 7:00pm.

**Venue:-** Microsoft Teams

**Attendees:-** Louise Dorling (Chair), Priti Trivedi, David Lando, Peter Barnes, Eddie Webb, Tony Sharples, Jennifer Athill, Chris Conroy, James Middlehurst, Anita Poulman

**Apologies:-** Kwadjo Adjepong

**Absent:-** Colin Wheeler

1	Welcome & Introductions
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- Louise was asked to continue as chair (see item 4 below)
- Priti was co-chair of the committee until appointment of Chair (see agenda item 4)

2	Minutes of the meeting held on 23rd September 2020 and Matters Arising
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- The minutes of the previous meeting were agreed

3	Terms of Reference
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- These were circulated to the committee prior to the meeting.
- There were no issues with the TOR in principle but to amend dates under Term of Office to reflect council election that took place in December/January 2020/21
- See AP1

4	Nominations/Selections for the Committee positions for Chair/Vice-Chair/Secretary
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- Louise was elected to continue as chair of these meetings
- Anita put herself forward as secretary, but notes will be shorter than in the past
- No nominations for Vice-Chair were received and election of Vice-Chair to be carried forward to the next meeting.
- See AP2

5	Safeguarding
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- Priti reported that there have been changes in personnel within the Safeguarding department and the new DSO will be in place by 5<sup>th</sup> July 2021 with the ADSO in place already.
- See AP3

6	Update on LFA Governance Team Structure
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- Priti explained that Carl and Isabella shared furlough during the 3<sup>rd</sup> lockdown in January 2021 to ensure continuity and no interruption to the business. Jordan Crichlow was appointed in November as an administrator.
- See AP4

7	Internal changes – Departmental Processes
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- Priti explained that the traffic light system is in place and all the cases are logged on the system The system is not a finished product as some stats cannot be extracts and produce graphs etc.
- A charge letter template is now being used to good effect
- Another good improvement is that we give clubs dates for hearings instead of them choosing a date, this has helped the process immensely
- See AP5

8	Current case load and investigations – Season 2020/21
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- Priti provided the following stats:-

21/22 - 516 Cases this season

19/20 – 505

18/19 – 626

This season:

68 cases have an discrimination element involved

50 are related to breach of suspension (stupidly high)

6 are related to an assault Participant on participant

3 related to assault on a ref

18 related to physical contact on a referee

165 related to an abandoned game

373 cases have led to a charge. 49 are listed as under investigation, 94 have led to no further action.

97 cases expunged from seasons 2016-2019.

- A debate followed around how we could learn and improve a lot if we better understood the reasons behind some of these numbers.
- Priti is looking for guidance on how victim support can be improved – potentially looking to the FA or at other boards helping out with impartial support
- See AP6 & 7

9	Training and trained panel members' update
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- Priti's team are reviewing who needs to complete what training

10	Discipline Panel Member Training
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- It was agreed that this is very good and should continue. Suggested topics were:-
  - New rules etc for the coming season
  - Questioning
  - Why we lose cases on appeal (possibly get Mark Ives to do this)

11	AOB
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- There was a discussion on the pros and cons of virtual hearings. They are set to continue for the immediate future
- See AP8

12	Date and time of Next Meeting
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Wednesday 1<sup>st</sup> September 2021 at 6.00 pm – 7.30 pm

Actions

AP No	Date raised	Assigned to	Description	Status	Update
1	28/6/21	Louise / Priti	To add KPIs review as a regular agenda item for this forum and revise terms of reference	New	
2	28/6/21	Louise	Add Nominations/Selections for the Committee positions for Vice-Chair to next meeting agenda	New	
3	28/6/21	Priti	To see if we need to do the Safeguarding course and send the link if we do	New	
4	28/6/21	Priti	To invite Carl, Isabelle and Jordan to future meetings as appropriate	New	
5	28/6/21	Priti	To email members to see if anyone is having problems accessing training through the portal, and if so, what problems they are encountering	New	
6	28/6/21	Priti	To have internal discussions on the case load stats to consider what initiatives can be off-loaded to this committee for help / ownership	New	
7	28/6/21	Priti	To send out an example of what sanction data could be published to clubs . NB – this may need FA approval	New	
8	28/6/21	Priti	To contact Colin Wheeler to see if he still wishes to be part of this group	New	