

# Referee Registration Guide

Liverpool FA



# Getting Started

Things to do before you start to register



# Qualifications - Mandatory

Youth Football	Qualification	Adult Football	Qualification
Referee	In-date FA DBS Safeguarding For All (SFA) Safeguarding Children Course (SCC) (Good Practice)	Referee	SFA

## FA DBS

## Safeguarding Children Course

## Safeguarding For All

Whilst previously not mandatory for adult football, FA Safeguarding Guidance is changing, and all officials will now be required to have an in-date Safeguarding For All qualification.

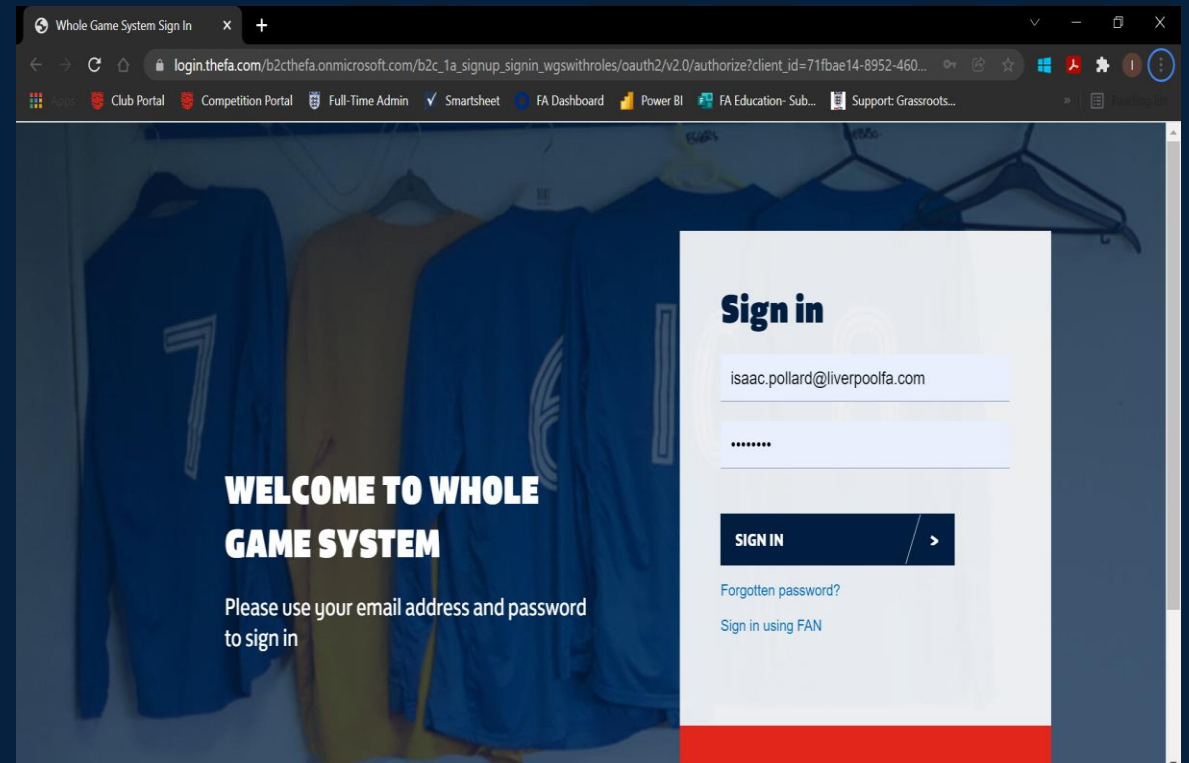


# How to Register



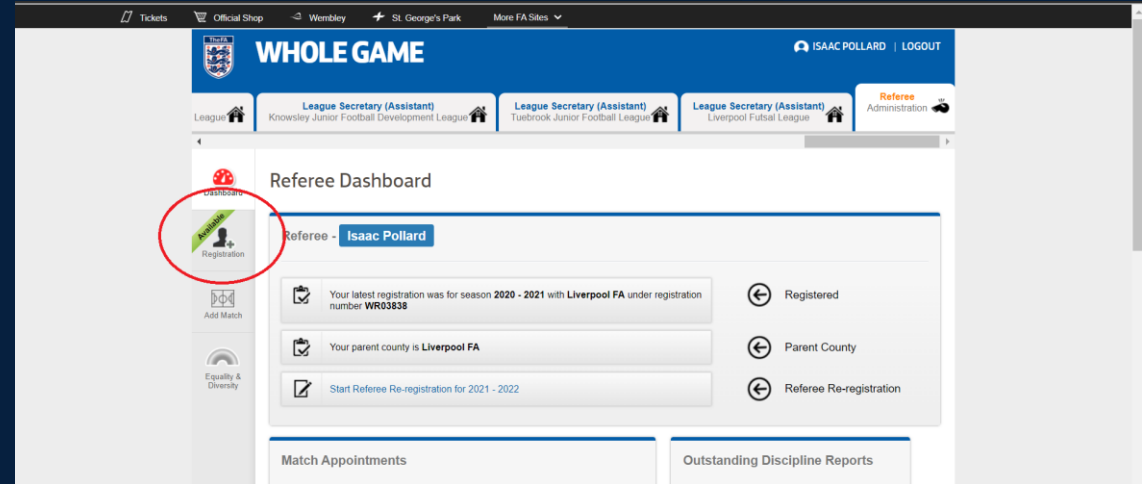
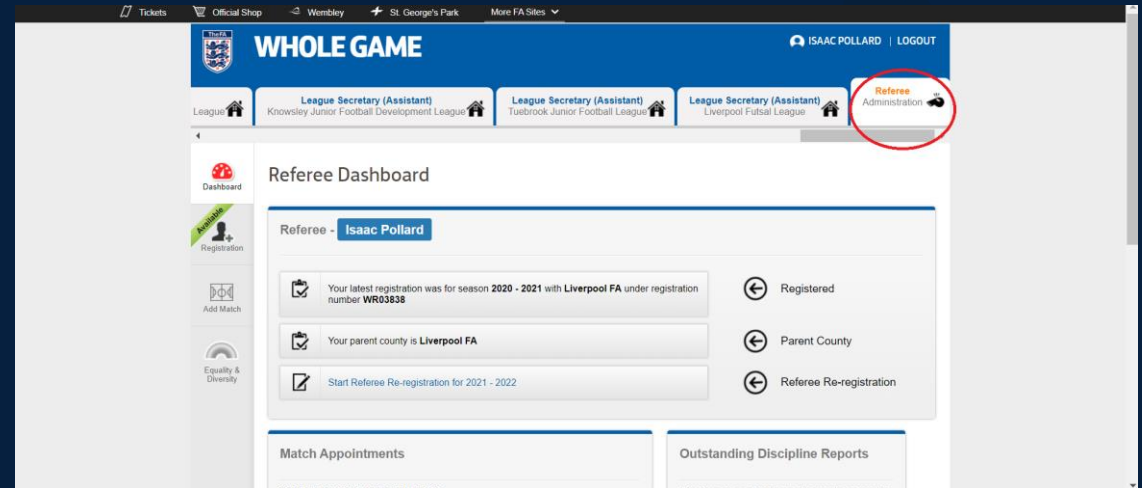
# Where to Go?

- Open your browser and go to: [www.wholegame.thefa.com](http://www.wholegame.thefa.com)
- Log in using the email linked to your FAN and password.



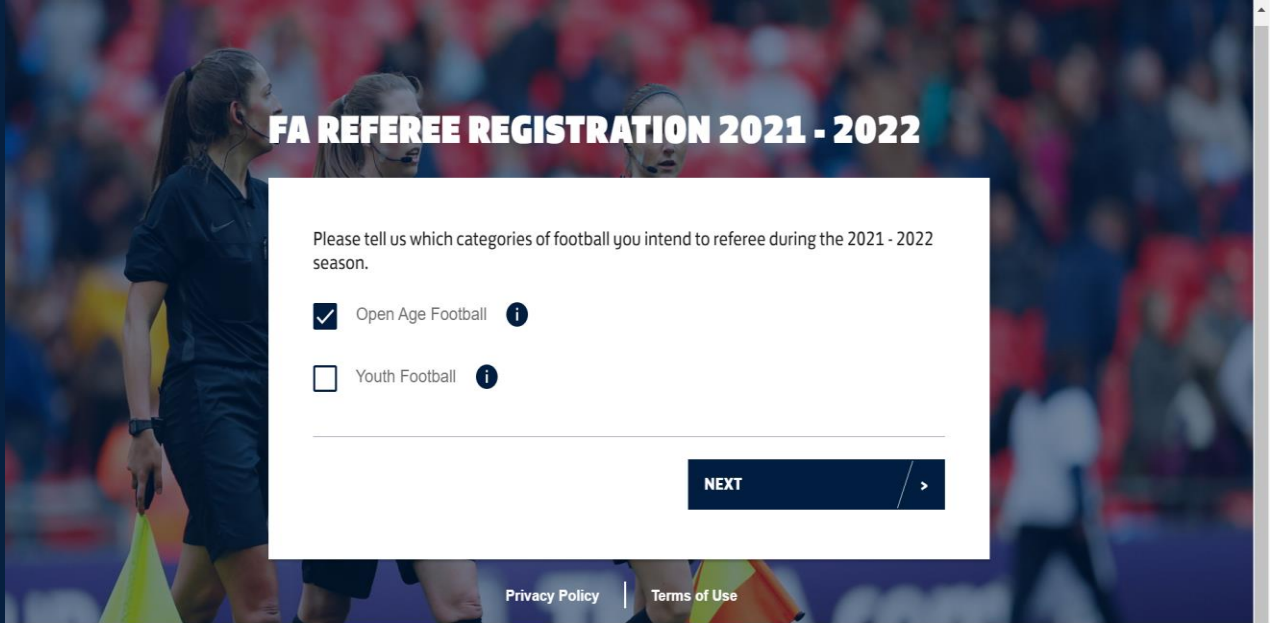
# Where to Go? (cont.)

- Select the 'Referee Administration' tab along the top row.
- Then, select the 'Registration' tab along the right-hand side.



# Starting the Process

- Select the categories of football you intend to officiate in the coming season.
- If you are officiating both, please put a tick in both boxes.



**FA REFEREE REGISTRATION 2021 - 2022**

Please tell us which categories of football you intend to referee during the 2021 - 2022 season.

Open Age Football [i](#)

Youth Football [i](#)

[NEXT](#) >

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# Check and confirm details

- Check and confirm all personal details.
- Check and confirm all professional details.
- Once all details are correct, select 'Proceed to Payment'.
- There is now an option for auto-renew. You will be automatically re-registered each season, provided you meet the relevant qualification criteria for the selected categories. You can opt out of this once selected.

**Personal Details**

Name: **Isaac Pollard** Add Note

FAN ID: **62605515** Add Note

Address: Add Note

Preferred Email: **isaac.pollard@liverpoolfa.com** Add Note

Preferred Phone Number: Add Note

**Payment Summary**

Referee Registration Fee **£20.00**

Total **£20.00**

Auto Renew  Off i

**PROCEED TO PAYMENT** >

Note, you will be forwarded to a secure 3rd party payment service provided by Barclaycard SmartPay

[Help](#)

**Safeguarding Children** Add Note

Status: **In-date**

Award Date: **16 June 2021**

Expiry Date: **16 June 2024**

**Referee Levels** Add Note

Men's Football Pathway: **Level 7 Junior Referee**

**County FA's** Add Note

Parent County: **Liverpool FA**

**Payment Summary**

Referee Registration Fee **£20.00**

Total **£20.00**

Auto Renew  Off i

**PROCEED TO PAYMENT** >

Note, you will be forwarded to a secure 3rd party payment service provided by Barclaycard SmartPay

[Help](#)



# Payment

- Enter all billing information.
- Enter all payment details.
- Once complete, select next, this will complete your new season registration.

The screenshot shows the 'Billing Information' form with the following fields and values:

- First Name \*: Isaac
- Last Name \*: Pollard
- Address Line 1 \*: [Empty] (Error: Address is a required field)
- Address Line 2: [Empty]
- City \*: [Empty] (Error: City is a required field)
- Country/Region \*: United Kingdom
- Zip/Postal Code \*: [Empty] (Error: Postal Code is a required field)
- Email \*: isaac.pollard@liverpoolfa.com

On the right, the 'Your Order' summary shows a total amount of £20.00.

The screenshot shows the 'Payment Details' form with the following fields and values:

- Card Type \*:  VISA Visa,  Mastercard,  Maestro Int.
- Card Number \*: [Empty]
- Expiration Month \*: Month (dropdown), Expiration Year \*: Year (dropdown)
- CVN \*: [Empty] (Note: This code is a three or four digit number printed on the back or front of credit cards)

Buttons for 'Cancel' and 'Next' are visible at the bottom.

On the right, the 'Your Order' summary shows a total amount of £20.00.

# Sit back and relax.

Your registration is now complete. It may take between 24-48 hours for your new registration number to generate, this will then show in your 'Dashboard'.

If you have any questions about the process or issues during, please contact Jacob Viera, Football Services Administrator on [Jacob.Viera@liverpoolfa.com](mailto:Jacob.Viera@liverpoolfa.com) OR [Technology@liverpoolfa.com](mailto:Technology@liverpoolfa.com).

